

SUNYLA Executive Board/Council Meeting

Friday, March 14, 2008

SUNY IT Utica

Attending: Dan Harms (Cortland), Joe Petrick (Alfred), Jenica Rogers-Urbaneck (Potsdam), Logan Rath (Oneonta), Colleen Lougen (New Paltz), Debbie Mohr (Monroe CC), Kim Davies Hoffman (Geneseo), Emily Hart (Oswego), Ken Fujiuchi (Buffalo State), Linda Galloway (ESF), April Davies (Cobleskill), Susan Perry (Brockport), Ellen McCabe (Cortland), Angela Weiler (Onondaga CC), Ann Gunning (NYLINK), Joyce Miller (Adirondack CC), John Schumacher (OLIS), Mark Smith (Alfred Ceramics), Darryl Coleman (Fredonia), Patty Bentley (Plattsburgh), Wendi Ackerman (Upstate), Ron Foster (Utica), **Recording Secretary:** Marianne Hebert (Potsdam).

1. [Approval of Minutes](#) from Nov. 16, 2007.
2. [UUP Guests](#) Fred Floss and Patty Bentley
 - 2.1 Order of the agenda was changed to accommodate J. Schumacher, who needed to leave early.
 - 2.1a [OLIS](#) - John Schumacher
 - 2.1b [Union](#) - John Schumacher
3. [Announcements, correspondence, appointments](#)
4. Officers' reports
 - 4.1 [President](#) - Joe Petrick
 - 4.2 [First Vice President](#) – Dan Harms
 - 4.3 [Second Vice President](#) - Darryl Coleman
 - 4.4 [Secretary](#) - Marianne Hebert
 - 4.5 [Treasurer](#) - Jenica Rogers-Urbaneck
5. Committee Reports
 - 5.1 [Information Technology Committee](#) - Bill Drew
 - 5.2 [Library Instruction](#) - Rudy Leon
 - 5.3 [Library Software Users Group](#) – Andy Perry
 - 5.4 [Membership Development](#) - Emily Hart
 - 5.5 [Personnel Policies](#) - Ron Foster
 - 5.6 [Professional Development](#) - Darryl Coleman
 - 5.7 [Publications & Communications](#) – Ellen McCabe, Gerry Liebowitz
 - 5.8 [Web Manager](#) - Wendy Ackerman
6. Liaison Reports
 - 6.1 [FACT](#) - Mark Smith
 - 6.2 [LACUNY Liaison](#) – Lori Gluckman [should I delete this?]
 - 6.3 [SAC](#) - Dave Ritchie
 - 6.4 [NYLink](#) - Anne Gunning
 - 6.5 [NY3Rs](#) - Nancy Howe

[Old Business](#)

[New Business](#)

[By Laws and Constitution](#) changes – J. Petrick

1. **Approval of the minutes:** [Approved unanimously.](#)
2. **UUP Guests:** [Fred Floss was unable to attend. Patty Bentley gave a PowerPoint presentation on librarian equity issues and the contract negotiations process.](#)

2.1a **Liaison report - OLIS - John Schumacher**

[OLIS is seeking participants for the Opposing Viewpoints database. Approximately 40 libraries are participating, realizing a savings of about 27%.](#)

SUNY Office of Library and Information Services
Report to SUNYLA Executive Board/Council
John Schumacher (john.schumacher@suny.edu)
March 14, 2008

SUNYConnect LMS

- OLIS and ITEC have been finalizing plans and preparations for upgrading ALEPH (from version 16 to version 18). All campuses have received information as well as campus-specific schedules regarding the upgrade (<http://tinyurl.com/39yb7o>).
- Links to v.18 documentation and online training sessions can also be found in the OLIS Documents area (<http://www.sunyconnect.suny.edu/olisdocs/public/Aleph/>)).
- The upcoming issue of SUNYergy will have more information about the upgrade.

Electronic Resources

- The SUNY Digital Library proposal can be found at <http://www.sunyconnect.suny.edu/sunyerger/Digital%20Library%20Proposal%209-27-07.pdf>
- As of March 12, 2008: Governor Spitzer's budget for SUNY Digital Library (SDL) initiative (\$0); SUNY Board of Trustee's SDL proposal (3 million dollars each of three years); original SDL proposal (9 million dollars annually)
- OLIS, S.A.C. and SCLD have asked the SUNYConnect Electronic Resources Team to develop a list of possible (additional) electronic resources in preparation for when additional funding becomes available.
- The SUNYConnect Electronic Resources Team is comprised of
Mary Casserly (Albany; University Center Representative)
Dawn Eckenrode (Fredonia; Comprehensive College Representative)
Shafeek Fazal (Maritime; Technology/Specialized Colleges Representative)
Connie Holberg (Jefferson; Community College Representative)
Mohamed Hussain (Downstate; Health Sciences Center Representative)
Caroline Laier (Schenectady; Faculty Council Representative)
Fritz Messere (Oswego; Faculty Representative – Faculty Senate)

John Schumacher (OLIS; ex officio; Project Manager)

- Information about current database trials as well as electronic resources with special *SUNYConnect* pricing can be found at <http://www.sunyconnect.suny.edu/dbtrials.htm>
Contact John Schumacher for more information or if your library is interested in any of the resources/offers.
- Recently added database trials – History Resource Centers (U.S. and World); coming soon – Scopus and Web of Science

Shared Search & Discovery Services Committee

- Working documents for the committee are found in the OLIS Documents Area (http://www.sunyconnect.suny.edu/olisdocs/public/Committees_Task_Forces)
- Committee participated in online demos/presentations of – 360Search, Aquabrowser, Encore, Endeca, the eXtensible Catalog Project, Grokker, LibraryFind, Primo, eContent Searcher & Analyzer, VUFind, WebFeat, and Worldcat Local.
- Price quotes have been requested (and received) from some of commercial vendors (from the list above).
- Committee membership: Kate Bouman (Binghamton), Bob Cushman (Brockport), Bill Drew (SUNYLA/Tompkins Cortland), Pamela Flinton (Oneonta), Maggie Horn (OLIS, ex officio), Ken Fujiuchi (Buffalo State), Mark Ludwig (Buffalo), Stephan Macaluso (New Paltz), John Schumacher (OLIS, ex officio, project manager).

OpenURL Link Resolver

Serials Solutions has created a SUNY-specific “knowledgebase” for *SUNYConnect*’s ScienceDirect subscription (“SUNY Science Direct Titles”). This was updated with new data from Elsevier on February 11, 2008 (<http://www.sunyconnect.suny.edu/blog/?p=124>)

OLIS

- Carey Hatch continues to split his time between duties as Assistant Provost for Library and Information Services and Interim Director for SUNY Learning Network.
- The OLIS is interviewing candidates for a System Librarian position.
- An OLIS Update session will be part of the SUNYLA 2008 conference.

SUNYConnect Information / Resources

- For additional information about *SUNYConnect*
<http://www.SUNYConnect.suny.edu/>
<http://sefer.SUNYConnect.suny.edu/olis/sunyergy/default.htm>
- OLIS’ Footprints Service Request System
<http://service.sunyconnect.suny.edu/footprints/help.html>
- SUNYConnect union catalog
<http://union.sunyconnect.suny.edu:8080/F>
- OLIS Documents Area

<http://www.sunyconnect.suny.edu/olisdoes/>

- The OLIS web log
<http://www.sunyconnect.suny.edu/blog/>

2.1b Union - John Schumacher

John included a Delta Dental Q&A handout with his report.

UUP Liaison Report
John Schumacher (Central@uupmail.org)
SUNYLA Executive Board/Council
March 14, 2008



United University Professions (UUP) is the union representing more than 34,000 academic and professional faculty on 29 State University of New York campuses, plus System Administration, Empire State College, and the New York State Theatre Institute. UUP is affiliated with the New York State United Teachers and the American Federation of Teachers, AFL-CIO.

Tentative Contract

- UUP and NYS have reached a tentative contract agreement
http://www.uupinfo.org/communications/release07/tentative_contract_agreement.html The ratification vote will be counted (by an independent group) March 13, 2008.
- All members have received the text of the proposed contract. Some additional information is available at <http://www.uupinfo.org/contract/TentPactFAQ0711.pdf>
- The tentative contract includes an Appendix 48 --
"During the course of negotiations certain issues related to librarians were raised by UUP that were of such significant concern that review at the Executive Level is required. As soon as practicable after a fully executed agreement, GOER, SUNY and UUP shall meet to discuss and review issues of mutual concern regarding librarians. The agreement to review these issues in the labor/management forum does not constitute a waiver of any management or union right or prerogative"
- Phil Smith (see below) has asked for a "taskforce" to brief him on issues related to librarian-faculty equity. Names put forward – Patty Bentley, Ron Foster, Jeanne Galbraith, Marianne Hebert, Dave Ritchie, John Schumacher.
- Thanks to Patty Bentley, Fred Floss and the other members of the UUP Negotiations Team for their efforts.

New UUP President

- UUP delegates elected Dr. Phillip Smith (Upstate Medical) as president of UUP. Smith will serve the remainder of the current term (until Spring 2009).
http://www.uupinfo.org/communications/release08/UUP_Delegates_elect_Smith_statewide_president.html

SUNY Budget / Legislative Priorities

- UUP is urging the legislature to restore funds to SUNY's operating budget, enhance the budget for more full time faculty and advocating for SUNY library funding. For more information, see
http://www.uupinfo.org/communications/release08/Funds_for_more_full-time_faculty_at_SUNY_cant_wait.html
- The 2008 UUP Legislative Agenda can be found at
<http://www.uupinfo.org/legislation/LegAgenda08.pdf>
- Contact your elected officials to let them know your support for a restored and enhanced SUNY budget http://www.nysut.org/cps/rde/xchg/nysut/hs.xsl/contactelectedofficials_9470.htm
- Thanks to everyone who has advocated for the SUNY budget.

Pension Equity

- As you know, in last year's Legislative Session, a bill was passed reducing the payroll deduction of the 3% Optional Retirement Program (eg. TIAA-CREF, etc.) by 1% per year for members having ten (10) or more years of [enrollment in the program]. That implementation is due to take effect in April '08. The full implementation will occur over a three-year period; payroll deductions will go from 3% down to 0%.

We just got word back from Office of the State Comptroller regarding the payroll bulletin date, and the date actual reductions will hit eligible paychecks: Quoting from the note from the OSC: "The payroll bulletin is expected to be issued within the next three weeks. We anticipate implementation in paychecks dated 4/2/08." - Phil Smith

- This is another good reason to contribute to VOTE/COPE. Let me know if you need a payroll deduction form...more contributors mean more victories.

Change in Dental Insurance Carrier

- The dental insurance carrier will be Delta Dental as of April 2008. Q & A document and other forms and information on the change were posted to sunyla-1 (March 6, 2008). Questions can be directed to the UUP Benefit Trust via 800-UUP-FUND or benefits@uupmail.org

Mailing Address:

United University Professions
P.O. Box 15143
Albany, NY 12212-5143

Location:

800 Troy-Schenectady Road
Latham, NY 12110

Telephone:

800-342-4206

518-640-6600
518-640-6698 (fax)
866-812-9446 (fax)

Email:

input@uupinfo.org

Web:

<http://www.uupinfo.org>

3. Announcements, correspondence, appointments

Cortland: A new Public Access Librarian has been hired. No start date has been announced.

Adirondack CC: Joyce Miller reported that Walter Hagan passed away recently. No replacement has been announced yet. The new college president was inaugurated.

Oneonta: Logan Rath has accepted a position at Brockport. The Emerging Technologies Librarian position is vacant.

Update: A search is underway for a Reference Librarian. 2nd floor of the library was remodeled.

Utica: Presidential search has a librarian on the search committee. Interviews are scheduled for next week. The Library Director evaluation process begins on Monday.

Monroe: A presidential search is underway. The library director is retiring in June.

Geneseo: A new Associate Director has been hired. Currently Geneseo has three vacancies: Coordinator of Instruction, Collection Development and Interlibrary Loan.

Fedonia: Recently hired a new Reference/Instruction Librarian.

Oswego: The Access Services position has been filled. A search is underway for a Coordinator of Collection Development. The Electronic Resources/Serials position description is to be revised.

Buffalo: Systems Librarian position has been filled. An Acquisitions Librarian search has been announced.

Cobleskill: A new president has been hired. Start date is in May. Discussions are underway regarding a student technology center. The library is being considered as a potential site.

Cortland: Ellen McCabe is serving on the search committee for a the new Provost. Cortland is the recipient for two grants: Big Read display and an ALA Lets Talk about it for Jewish Literature.

Brockport: Logan Rath has been hired as the Digital Services Librarian. Two positions, the Head of Integrated Public Services and he Systems Librarian have been filled. Both starting dates are in April. The Library Director search is ongoing. Brockport is hosing a COCID on Integrating Library Services Into a Learning Management System on April 18th.

Alfred: A new College President has been hired.

3.2 NYLink - Anne Gunning

The agenda was revised to accommodate Ann Gunning's NYLINK report. Ann reported that a Holdings Summit is planned for June. Logan Rath asked whether the Summit would address the uploading of holdings to Serials Solutions 360 Link. Ann said no, but she would see if they could invite a Serials Solutions representative to the Summit.

Joe asked about the impending reorganization at OCLC and whether the regional networks would be disappearing. Ann stated that conversations were underway regarding a new model for

delivery and support services. Ann anticipates that there will be an ongoing relationship between OCLC and the regional networks, but nothing has been decided yet.

Nylink Liaison Report

SUNYLA EXECUTIVE BOARD / COUNCIL MEETING

March 14, 2008 / Submitted by Ann Gunning

Evolution & Transformation: Get Ready for the Future! This is the theme for the **Nylink Annual Meeting**, May 5-6, Saratoga Springs. Speakers will include Jessamyn West, librarian.net blogger and technology instructor/consultant, who will talk about “Web 2.0 and the Open Library.” The full conference agenda, speaker details, and registration information are available at <http://nylink.org/events/amtg08.cfm>.

ILLiad Implementation: Nylink’s Jon Penn, Resource Sharing Librarian, and Meredith Case, Web/Communications Manager, have been working with many SUNY libraries over the past several months in helping them to implement ILLiad through mentoring support and Web customization.

LAND Delivery Service: Nylink continues to meet regularly with the LAND vendor, Velocity, to address performance issues, and we can report that progress is being made. However, we encourage all LAND participants to continue contacting us regarding any concerns. Your LAND contact at Nylink is Cindy Hajeck, Business Manager, at 800-342-3353 and hajeckc@nylink.org or LAND@nylink.org. A “LAND Problem Report” form may also be submitted online at http://nylink.org/delivery/forms/land_prob.cfm, but for urgent matters, a phone call to Cindy is recommended.

“My Nylink” Online Account Access: Over the winter, Nylink launched "My Nylink," an enhancement to our online account access that allows libraries to update their contact and demographic information, designate more types of library contacts (digitization and electronic resources contacts are two examples), and this spring, will allow libraries to retrieve information about their subscription renewals. “My Nylink” will also be the place to go to retrieve monthly billing when Nylink moves to electronic-only billing on July 1. Directors at all member institutions were recently e-mailed about the “My Nylink” enhancements and electronic billing. Any library staff member is eligible for “My Nylink” access with the approval of their director. To request “My Nylink” access, go to <http://nylink.org/mynylink/> and click on the link provided for submitting a request. Questions about “My Nylink” may be directed to Ann Gunning, Nylink Member Services (800-342-3353; gunninga@nylink.org).

Zen and the Art of Local Holdings Maintenance: A Summit

June 17, 2008, at the Holiday Inn in Saratoga Springs, N.Y. Participate in an exchange of ideas regarding issues related to libraries' ongoing contribution of item-specific local holdings information (for serials collections, in particular) to the OCLC WorldCat union catalog. Watch for more details at <http://nylink.org/events/zen08.cfm>.

Local Holdings Offline Product (LHOP) Available: The OCLC Local Holdings Offline Product replaces the former SULOP (Serials Union List Offline Product) used for many years by OCLC members participating in the serials union listing system. Attaching item-specific local holdings records (LHRs) to WorldCat bibliographic records is now done as part of OCLC Local Holdings Maintenance. LHOP, available at no charge, provides a tab-delimited file that includes data from your item-specific local holdings records in WorldCat. Learn more at <http://nylinknotes.blogspot.com/2008/02/lhop-local-holdings-offline-product-is.html>.

Brown Bag Lunch Networking and Learning Sessions: In January, Nylink launched a monthly series of informal brown bag lunch sessions to be held in various venues around the state on a variety of topics. Our first brown bag lunch was hosted by Hudson Valley Community College in Troy and the topic was “Share Your Library’s New Year’s Resolutions.” This was followed by a “film festival” of library videos on YouTube at New York Public Library in February. Next up is a virtual brown bag lunch to be held March 25. It will be a webinar highlighting free online resources for libraries. On April 28, Roberts Wesleyan College in Rochester is hosting a brown bag lunch on “Going Green in the Library.” All are welcome to attend these brown bag lunches (free of charge). For more information on these and other upcoming training and professional development opportunities, go to Nylink’s Educational Services page at <http://nylink.org/education/>.

If you have an idea for a brown bag lunch topic and/or would like to host the event at your library, please contact Deidre Dowling, Education and Consulting Services Coordinator at Nylink, at dowlingd@nylink.org or 800-342-3353.

Nylink Notes blog: Access it at <http://nylinknotes.blogspot.com/> (news feed access available, too). It includes not only timely Nylink-related news but also useful information we’ve gathered from the greater library community. The blog and other Nylink publications available online can be accessed at <http://nylink.org/publications/>.

4. Officers’ reports

4.1 President - Joe Petrick

Joe presented a resolution regarding the MLS as being the required terminal degree for SUNY librarian positions. Dan Harms moved to add “or equivalent” to the resolution. Ron Foster suggested “or equivalent librarian degree.” There was much discussion as to the wording regarding the MLS degree name. Dan Harms moved (Jenica Rogers-Urbaneck seconded) to table the proposal. The motion to table the resolution was unanimously nayed. Ron Foster moved (Ellen McCabe seconded) to accept the resolution in principle, with language to be presented at the June Executive Board meeting. The motion passed unanimously.

“Whereas the Association of College and Research Libraries approved in 1975 and has reaffirmed in 2001 and 2007 that the terminal professional degree for an academic librarian is the master's degree in library science, and

Whereas SUNY libraries and SUNY librarians have the responsibility to uphold the standards of the library profession as it is practiced in their institutions,

Therefore the SUNY Librarians Association calls upon State University of New York libraries to advertise and fill positions within the State University of New York having librarian responsibilities or titled "librarian" with applicants possessing that terminal professional degree.”

SUNYLA President’s Report

March 14, 2008

At the Council meeting last fall at Onondaga Community College an ad hoc committee was formed to review the SUNYLA Constitution and Bylaws. This committee was composed of participating members of the current SUNYLA Executive Board.

There are a number of major changes to the current SUNYLA Constitution and Bylaws in order to conform to practice. These are:

- 1) The consolidation of the two documents into one, per Robert's Rules of Order;
- 2) The removal of the selection of category representatives, since the Association had stopped selecting them around six or seven years ago;
- 3) The replacement of an Archivist by an Archives policy, since there has been no Archivist for five years;
- 4) The removal of the Clearinghouse Coordinator, since the Council had voted to stop the position nine years ago, but it had not been removed from the documents;
- 5) The replacement of an external audit by an audit committee.

The external audit has been of some concern for at least a few decades, since the accounting practices of the Association have resulted in incomplete audits in every external audit (on change of Treasurer) over the last twenty years. Audits are expensive, but largely pointless if they can't be completed. Instead of an external audit, it is proposed that a committee of Association members will review the finances. Legal counsel advising the Association confirms this as a standard practice.

There are a number of changes that had been considered that were not implemented. One of these is the proposal to dissolve the Information Technology Committee, referred to in the original documents as the Automation and Information Technology Committee. Members of the Executive Board have advocated in favor of retaining this committee with the understanding that the Bylaws may be amended in the future, if it is decided to dissolve the committee. Another idea for future discussion is expanding the Web Manager position into a committee.

There is discussion of an Archives policy in the draft revision to the SUNYLA Bylaws. Given the circumstances surrounding the archives of the Association, I am proposing the formation of a working group or task force to create a policy for collection and archiving of materials relating to the Association.

I want to thank the members of the SUNYLA Executive Board who served on the ad hoc committee to review the Constitution and Bylaws. I particularly want to thank Ron Foster for his suggestions and editorial contributions over the course of the last seven months as these changes have been considered.

Discussion of the SUNYLA Bylaws revision can be found at <http://sunylabylaws.blogspot.com/>

Respectfully submitted,
Joseph Petrick

4.2 First Vice President – Dan Harms

No written report was submitted. Dan reported that for the upcoming Spring élections, there is one candidate for 1st Vice President and one candidate for 2nd Vice President. No candidates for Secretary have come forward yet.

In order to vote in the upcoming elections, SUNYLA members must have their 2007/2008 membership dues paid by April 1st.

4.3 Second Vice President - Darryl Coleman

No written report was submitted. Darryl reported that the conference web page was live, and Colleen Lougen was working on the vendors. He requested delegates and officers to get the word out to campus members to solicit presentations. There were several suggestions from the floor to increase the number of conference presentations: an open session for acquisitions and other modules; MEOW Survey results; hire presenters; offer free registration and housing to presenters; advertise more.

4.4 Secretary - Marianne Hebert

No written report was submitted.

4.5 Treasurer - Jenica Rogers-Urbank

Jenica reported that Publications submitted \$600 in invoices for the newsletter costs. It was noted that \$1000 had previously been approved. Darryl Coleman moved that \$300 be allocated for conference seed money. The motion was unanimously approved. Marianne Hebert moved that \$5000 be allocated for local conference costs. The motion was unanimously approved.

Income and Expense Summary
7/1/2007 Through 6/30/2008

Submitted by J. Rogers-Urbanek, 3/13/2008

<u>INCOME</u>	7/1/2007- 9/30/2007	10/1/2007- 12/31/2007	1/1/2008- 3/31/2008	4/1/2008- 6/30/2008	OVERALL TOTAL
Conference Income					
LiSUG annual conference	\$0.00	\$0.00	\$670.00	\$0.00	\$670.00
SUNYLA Annual Conference	\$0.00	\$225.00	\$225.00	\$0.00	\$450.00
Conference Registration					
LiSUG Annual Conference	\$0.00	\$1,290.00	\$0.00	\$0.00	\$1,290.00
Gift Received	\$0.00	\$5.00	\$0.00	\$0.00	\$5.00
Initial Deposit	\$32,638.22	\$0.00	\$0.00	\$0.00	\$32,638.22
Membership Dues					
Associate New	\$20.00	\$10.00	\$0.00	\$0.00	\$30.00
Associate Renewing	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
SUNY New	\$120.00	\$40.00	\$140.00	\$0.00	\$300.00
SUNY Renewing	\$4,810.00	\$700.00	\$535.00	\$0.00	\$6,045.00
TOTAL INCOME	\$37,613.22	\$2,270.00	\$1,570.00	\$0.00	\$41,453.22

<u>EXPENSES</u>	7/1/2007- 9/30/2007	10/1/2007- 12/31/2007	1/1/2008- 3/31/2008	4/1/2008- 6/30/2008	OVERALL TOTAL
Catering	\$262.50	\$210.75	\$0.00	\$0.00	\$473.25
Conference Expenses					
LiSUG	\$600.00	\$1,822.71	\$0.00	\$0.00	\$2,422.71
Membership Development Committee	\$82.05	\$0.00	\$149.25	\$0.00	\$231.30
Officers					
Officers' Expenses	\$62.10	\$1,500.00	\$0.00	\$0.00	\$1,562.10
Other	\$0.00	\$50.00	\$0.00	\$0.00	\$50.00
Travel	\$0.00	\$149.40	\$409.00	\$0.00	\$558.40
Professional Development Committee	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00
Publications Committee	\$0.00	\$0.00	\$600.00	\$0.00	\$600.00
Website Expenses	\$75.31	\$0.00	\$0.00	\$0.00	\$75.31
TOTAL EXPENSES	\$1,081.96	\$3,732.86	\$1,658.25	\$0.00	\$6,473.07
OVERALL TOTAL	\$36,531.26	-\$1,462.86	-\$88.25	\$0.00	\$34,980.15

5. Committee Reports

5.1 Information Technology Committee - Bill Drew

There was no written report submitted. Bill requested that the Executive Board give him a charge. It was noted that there was charge for the committee.

5.2 Library Instruction - Rudy Leon

Report from Library Instruction Committee

March 13, 2008

Rudy Leon, Chair

The Library Instruction Committee is interested in holding a get-together of some sort at SUNYLA to discuss possible future directions for the committee. I was unable to determine if this has been already scheduled, or how the LIC might go about obtaining time for a face to face gathering of the committee.

Otherwise, LIC has been very slow. Heavy spring instruction time is now passed, and as soon as we know about SUNYLA, we will begin planning for our future planning.

5.3 Library Software Users Group – Andy Perry

To: SUNYLA Executive Council
From: Andy Perry, Chair, LiSUG
Date: March 12, 2008

LiSUG Report

April Davies, LiSUG conference chair, has scheduled the next LiSUG conference date. The 2008 LiSUG conference will be held Monday, October 13 at SUNY IT, Utica/Rome. We think this will be a great venue and convenient due to its location near I-90. Please add this to your calendar. It is going to be a great conference. April already has the rooms reserved and has more detail on costs. She will be attending the March 14 meeting and can provide more information at that time if there are questions.

The LiSUG general discussion list and Web list continue to be very active. There have been numerous discussions and exchanges of code for website features. These lists are a good alternative for technology-related discussions to the SUNYLA-L list that can retain its focus on its more traditional issues.

The LiSUG (formerly SUNYAUG) Reports Committee submitted its recommendations to OLIS and received a response recently which indicates that LiSUG should take on several of these projects itself. One in particular, the "report finder" knowledge base, was considered the most important in the survey results from spring 2007. Discussions on the LiSUG list show that most would like to see a wiki for this purpose with a good search engine, such as Mediawiki. It has been suggested that this be hosted by SUNYLA as part of the SUNYLA web presence. Given the other needs of the SUNYLA web I am not sure that we can add more to the platform without adding to the resource that manages the SUNYLA web presence. I have recommended to the SUNYLA President that we consider a formal committee to deal with expanded web management issues.

In terms of business issues, the check for the proceeds of the old SUNYAUG account has now been turned over to the SUNYLA treasurer.

5.4 Membership Development - Emily Hart

Emily reported that the December Membership meeting was postponed due to inclement weather. It will be rescheduled for April or May.

There was discussion of the proposal to allow memberships to be renewed on the conference registration form, and to give conference discounts for renewing members. Ellen McCabe suggested we change the bylaws to have membership tied to the conference. After discussion, it was agreed that we would try having membership renewals on the registration form and to give discounts for renewing members. It was agreed the Emily would work with Marianne Hebert and Jenica Rogers-Urbaneck on the wording for the form.

Membership Development Committee Report March 13, 2008

Membership Statistics:

As of March 13th, 2008, there are 269 members in SUNYLA, including 29 new members and 12 associate members. In SUNYLA there are 66 delegates; 38 of those delegates are currently members.

Subcommittees and Members:

Subcommittee 1: Policies and Organization

Emily Hart	hart@oswego.edu
Jenica Rogers Urbaneck	rogersjp@potdam.edu
Dan Harms	harmsd@kortland.edu
Logan Rath	rathlt@oneonta.edu
Marianne Herbert	hebertm@potdam.edu
Wendi Ackerman	ackermaw@upstate.edu

Subcommittee 2: New Members

Heather Whalen Smith	whalenh@newpaltz.edu
Dawn Eckenrode	dawn.eckenrode@fredonia.edu
Lisa Forrest	forresla@buffalostate.edu
Carol Anne Germain	cg219@albany.edu
Cindy Maier	maiercc@corning-cc.edu
Valerie Mittenburg	mittenbv@newpaltz.edu

Subcommittee 3: Marketing/Web

Kate Pitcher	pitcher@geneseo.edu
Ken Fujiuchi	fujiuck@buffalostate.edu
Logan Rath	rathlt@oneonta.edu
Colleen Dippold	cdippold@hilbert.edu
Darren Chase	darren.chase@stonybrook.edu

Subcommittee 4: Renewing Members/Delegates – Outreach

Jill Yaples	jyaples@binghamton.edu
Sharon Malecki	malecksa@flcc.edu
Katie Donahue	kdonahue@hilbert.edu
Kim Davies Hoffman	kdhoffman@geneseo.edu
Wendy West	wwest@uamail.albany.edu

Membership Proceedings:

1. Currently working with the SUNYLA Treasurer and Secretary to plan the membership social at the SUNYLA Conference – will also invite individuals on the Membership Development Committee to help plan the event.
2. The Membership Development Committee will make another attempt to hold its first in-person meeting sometime in late April or early May.
3. Ken Fujiuchi created a wiki for the committee that will serve as a place for the Membership Development Subcommittees to collaborate virtually.
4. The latest batch of membership applications have been processed, and membership cards will be sent out via LAND within the next week.
5. The new members subcommittee is working on a letter/E-mail promoting the opportunities available for new members at the annual conference, including scholarships, prizes, and an array of networking opportunities.
6. An E-mail notification is being sent to delegates reminding them to have individuals at their library renew their memberships by April 1st so that they'll be eligible to vote in the upcoming SUNYLA elections.
7. Submitted a proposal to the SUNYLA Executive Board proposing changes to the Membership renewal options and discounts associated with the annual conference.

Respectfully Submitted By:

Emily Hart, Membership Development Committee Chair

5.5 Personnel Policies - Ron Foster

Personnel Policies Committee Report

March 14, 2008

1. The Committee

The members of the Committee are: Holly Heller-Ross (Plattsburgh), Ellen McCabe (Cortland), Corinne Nyquist (New Paltz), Joe Petrick (Alfred), Lori Gluckman Winterfeldt (Maritime) and Ron Foster, chair (Utica).

Update:

1. Survey: the Committee's survey of delegates is about to begin. The survey is intended to determine certain facts regarding the terms and conditions of employment in SUNY libraries. Please be on the lookout for this important survey.
2. Professional obligations: the Committee is still collating information to help clarify this complex issue.

3. Director evaluations: Utica is proceeding with its new policy on the evaluation of academic administrators, including the Library Director. A detailed plan has been developed. After much negotiation, the faculty & library staff surveys will open Monday, March 17th, 2008.

4. Salary information: Ron has January 2008 salary tables from SUNY HR. Just like the information in Appendix B of the 2006 Salary Survey, the tables cover headcount and minimum, maximum and average salaries (by title) of “Librarians” and “Faculty” for: Comprehensive Colleges, Doctoral Colleges, NYC Colleges, Technology Colleges, and University Centers. This information will be included in the Committee’s final report in June. Contact him if you need the salary information sooner.

2. Exit Surveys

Twenty exit surveys were received in 2007, the most ever. A summary report of 1995-2007 surveys has been posted to the Committee’s Web site. One survey has been received so far this year. A reminder will be sent out on the listserv in early May.

Delegates: please encourage separating librarians to complete the exit survey. It is available on the Committee’s Web site both as an online form and as a pdf that can be printed out and mailed in. The form may be submitted anonymously in either format. You don’t need to be a SUNYLA member to complete an exit survey.

3. Web Site

The Committee’s Web site [www.sunyla.org/ppc] was updated January 7th. The counter on the 2006 Salary Survey page was at 746 on March 5, 2008, up from 644 on November 9, 2007.

Submitted by:

Ron Foster, Chair

5.6 Professional Development - Darryl Coleman

No written report was submitted. Darryl reported they were seeking nominations for the Sylvia Chu, Dan Kissane, and Friend of SUNYLA awards. Nomination forms are available on the website. Darryl made a motion to allocate \$2500 for Professional Development Grants. Jenica reminded the Board that budget requests should be submitted at the June Executive Board Meeting. Darryl moved funding be approved to fund scholarships at the same rate as last year.

5.7 Publications & Communications – Ellen McCabe, Gerry Liebowitz

Ron Foster moved that \$1000 be approved for pre-prints. The motion passed unanimously. Ron Foster made a motion to recognize Gerry Liebowitz for his contributions to the Publications Committee over many years and to express our deep gratification to him. The motion passed unanimously.

SUNYLA Publications Committee

Gerald Liebowitz, Ellen McCabe, Co-Chairs

March 14, 2008

Members of the Publications Committee: Lori Annesi (Monroe), Jim Coan (Oneonta), Linda Gorman (Nassau), Gerry Liebowitz (Nassau), Jennifer Little (Brockport), Ellen McCabe (Cortland) (chair), Shannon Pritting (Oswego), Jennifer Smathers (Brockport).

Our Spring issue of the SUNYLA Newsletter came out online on February 18, 2008 in (PDF) format; hard copies have been delivered to the campuses.

Gerry Liebowitz has stepped down as Co-Chair and Editor of the Newsletter. Jennifer Smathers and Shannon Pritting will be assuming the editing/layout duties beginning with the next issue, which has a due date of April 15th. Gerry will remain as a committee member.

The SUNYLA Treasurer sent a check for \$600 to cover the remaining issues of this year and it has been deposited. We printed 275 copies and spent \$430.90. It was also more expensive than last time (\$252) because it included 4 additional pages. (We have to print in multiples of four for the stapling/binding to work right.) We will need more money to cover the cost of the next issue. \$1000 was approved for the Publications Committee at the last meeting; perhaps we can work with the Treasurer to get the remainder of that balance.

Something we need to consider: The preprints have run out (the cover part that we have pre-printed with the blue SUNYLA logo on the top). Do we want to run a new batch (it's a huge number) or have a new logo or ask the membership committee if they have any ideas?

We do have the option of printing the next one using the regular SUNYLA logo, but it will be printed in black, unless we really wanted to switch to full color for the whole publication.

Also, our exact membership numbers reached 250, so that many copies were printed. Is there a way we could ask members if they really want the print copy, or if the one on the web will work for them? Maybe have a little box they could check when they send in their membership? We could still print extras to cover those who might want an issue that is specifically about them, but it might help eliminate some waste. There are several colleges that get over 10 copies each, as well as one that gets over 20. We send to 72 individual campuses/addresses. Even if we sent two to each address (and a couple of those are individual members with no SUNY affiliation) that would only be 144. We also send copies to colleges that do not have any paid members whatsoever (approx. 15+). Should we continue to do so? (See attachment.) The ones with 0's are ones where we send one copy of the newsletter. The others are active members at each institution or personal subscription.

The Committee would appreciate any news or reports. The next issue due date is April 15, 2008. Please send items to Shannon Pritting pritting@oswego.edu or Jennifer Smathers jsmather@brockport.edu

Respectfully submitted,

Ellen McCabe (Chair)
SUNY College at Cortland, mccabe@cortland.edu (607) 753-4051

5.8 Web Manager - Wendy Ackerman

Logan recommended that the old conference web sites be removed, and that old conference programs be uploaded in .pdf format. Ron Foster moved that an Ad Hoc Archives Committee be created to look at SUNYLA documents and web archives to bring back a recommendation to the Executive Board. The motion was approved unanimously.

Web Manager Report 3/14/2008

1. The searchable directory has been unlinked per the decision made at the meeting in November.
2. New site progress:
 - The site is now at www.sunyla.net, but this is just for development. When it goes live it will change to and replace what is now at www.sunyla.org. I am going to ask ITEC if we can keep archive the old site where we can link to it and still have it accessible for a short time after the transition.

- Due to limitations with the template that had been chosen previously, a new one had to be installed so the site has a bit different look than before.
- Content is being moved over from the existing site (thank you to Amanda Hollister at Cortland who has been helping out with this).
- Looking at old content has brought up a few questions about the conference site archives:
 - o Conferences are archived back 10 years. They are all html pages and full of what are now broken links.
- Do we want to continue to archive conference sites?
- How far back?
- The older sites can be made into PDFs, do we want to do that?

3. Site maintenance after transition:

- As reported previously, the content management system will make it possible for members to log in and edit page content.
- Delegates, board members and committee representatives will all have site editing privileges.
 - o *** It would be helpful if you fall into one of these groups if you would please go to www.sunyla.net and use the “Register” link in the left hand column to create an account. As soon as “your” areas are ready for you to edit (when the content has all been moved over and tested), you will be given write privileges and notified.
 - o Anyone not in these groups may create an account, but at the current time there is no benefit to having one unless you are one of the editors.
- Brief instructions for editing will be added and available after logging in.
- The editing interface has a Word-like wysiwig.
- Thank you to Logan Rath who has volunteered to help with the user accounts.

4. Google Calendar – the simplest (and most appealing) events calendar plug-in for Joomla that I could find connects to Google Calendar. A calendar for SUNYLA has been created for testing purposes. Hopefully we can briefly discuss the pros and cons today to decide if this is how we should proceed.

- Pros: easy to use, can be added to users’ other Google calendars (additional log in not needed), handles multiple events efficiently, if related organizations use Google calendar, their events can be cross-posted without adding it twice.
- Cons: how to disseminate the log in, do we need to be concerned about inappropriate postings in the event that the log in finds its way to someone who shouldn’t have it, will people actually update it

6. Liaison Reports

6.1 FACT - Mark Smith

SUNYLA FACT Liaison Report

March 14, 2008

Mark A. Smith

SUNY Ceramics at Alfred

I. CIT 2008 – Conference on Instructional Technology

May 27-30 2008

Genesee Community College in Batavia

Registration and Brochures: <http://www.cit.suny.edu/cit2008/home.shtml>

Registration is now open. A real bargain at \$150 (including meals) - \$175 after May 5th A limited number of \$100 scholarships available for 1st time attendees

II. New Digital Scholarship Challenges and Opportunities Conference Track – a success!

With the work of SUNY Librarians in mind, FACT has programmed this new CIT track in an effort to refocus discussions of information literacy. It was the hope of the council that this offering would solicit presentations on how students and faculty *actually put new literacy skills to work* in their and evolving practices of scholarly research and in classroom or online environments. The response was overwhelming.

A small sampling of presentation topics in this track:

NIH Open Access Mandate and Implications for SUNY Researchers • Taxonomy Of Effective Discussion Forums • Learning Object Collections • LitRails - A Content Management System For Literary Annotation • Using The Digital World As A Writing Repository • Authorship And Research In Web 2.0 Publication, Science • Web 2.0 And New Modes Of Scholarly Communication • Wiki: Freshman Textbook Creation • Secondary Data Analysis: A Rich Opportunity for Undergraduate Research • Oral History, New Media, and the History of Working Women in Western New York • A Follow-Up OnThe Learning Commons Experience

III. Upcoming FACT COCID (Conference on Computing in the Disciplines)

FACT is proud to support a COCID with a library focus.

"Integrating Library Services into a Learning Management System" (aka Library2LMS) SUNY Brockport: **Friday, April 18, 2008**). Registration at <http://www.brockport.edu/LIB2LMS>

"Presentations will address the ways in which libraries have integrated e-reserves, databases, tutorials, and other information into learning management systems. Presenters represent institutions that use Blackboard, WebCT, ANGEL, and Moodle"

6.2 LACUNY Liaison – Lori Gluckman

There was no written report.

6.3 SAC - Dave Ritchie

Report to SUNYLA from the SUNYConnect Advisory Council - March 9, 2008

The SUNYConnect Advisory Council will meet next on March 13, but I will not be there, so I will update you as soon as I can.

Aleph Update and University-wide initiatives

UPGRADE TO V.18: The tentative schedule for shared-server campus upgrades from v.16 to v.18 of Aleph was released a couple weeks ago by Maureen Zajkowski. The process of this upgrade is similar to the previous v.14-to-v.16 upgrade, although the complexity of the changes is less. The process will include

(a) copying and upgrading the campus's current PROD tables and data to a v.18 DEV environment using ExLibris's tools and the expertise of OLIS staff;

(b) following up on what OLIS has done, campus systems staff will use a new v.18 client to access their v.18 DEV to manually change anything OLIS hasn't managed to upgrade, and test the performance of the DEV side;

(c) training modules will be available via web access for campus staff to learn new capabilities and understand the changes in v.18;

(d) the campus will have about 2 months to test the DEV setup, and make needed changes or report issues to OLIS via Footprints;

(e) then the DEV environment will be used to make a v.18 PROD environment, into which the v.16 PROD data will be copied. It's the same good strategy that has worked before.

SERVER ACCESS: What definitely will be different for campus systems staff is that they will no longer have direct access to the Aleph server (Seneca, Saranac, Delaware, etc.), and will have to use instead a tool called Sandbox to which OLIS is adding the ability to move files around and upload and download files and tables. Supposedly all of the Ex Libris Aleph utilities which are available at the server level - like being able to page through parts of the patron file records to see that the fields match correctly - will be replicated through Sandbox or the client Services menu. Some of those needed capabilities, like starting and stopping servers, is available now, though with less of the detail and reassuring feedback than in the server level utility. We'll just have to wait and see.

ILLIAD: 25 SUNY libraries are implementing ILLIAD for the first time this year, with help from NYLINK.

Aleph Reports Survey - Results and Recommendation

Of the 5 recommendations made to OLIS and LISUG, OLIS has responded by adopting a couple of the reports, and turning back to LISUG most of the others, including providing a report finder, establishing a mechanism for sharing reports.

SUNY Digital Library Initiative

SAC has recommended to SCLD that the E-Resources Committee chaired by John Schumacher be re-constituted and re-charged to act as a screening and recommending body for new electronic resources to be added, should the Digital Library be funded.

Since this was not funded in the governor's Executive Budget, UUP has adopted it as an initiative that should be funded at \$5 million for FY 2008-09. Please support it by advocating with your legislators for its inclusion in any legislative additions or restorations.

SUNY Financial Models

The Finance Committee is poring over some different models from the existing funding model. More to come.

Respectfully submitted,

Dave Ritchie

SUNYLA representative to SUNYConnect Advisory Council, 2007-09

6.5 NY3Rs - Nancy Howe

No written report was submitted.

Old Business

There was no old business.

New Business**By Laws and Constitution changes – J. Petrick**

Documents were distributed to the Executive Board email list on March 7th. The proposed bylaws changes were passed unanimously.