

SUNYLA Executive Board/Council Meeting

Wed, June 11, 2008
SUNY Potsdam
Kellas 106 4:00-6:00pm

Attending: Dan Harms (Cortland), Joe Petrick (Alfred), Jenica Rogers-Urbaneck (Potsdam), Logan Rath (Oneonta), Debbie Mohr (Monroe CC), Emily Hart (Oswego), April Davies (Cobleskill), Susan Perry (Brockport), Angela Weiler (Onondaga CC), Ann Gunning (NYLINK), John Schumacher (OLIS), Mark Smith (Alfred Ceramics), Darryl Coleman (Fredonia), Wendi Ackerman (Upstate), Ron Foster (Utica), Charlotte Cooper (Finger Lakes), Kathleen Quinlivan (Buffalo), Kay Figlioli (Clinton), Joanne Spadaro (Old Westbury), Bill Drew (TC3), Karen Pitcher (Broome), Margaret Deveraux (Cayuga), Andy Perry (New Paltz), Rudy Leon (Potsdam), Jill Yaples (Binghamton), **Recording Secretary:** Marianne Hebert.

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New Business

NYLA Liaison – Dan Harms

1. Approval of Minutes from March 14, 2008.

Minutes from March 14, 2008 were not available yet. It was agreed that they could be approved at the next meeting.

2. Announcements, correspondence, appointments

Cortland: A new Public Services Librarian has started.

OLIS: Intermim designation has been removed from Carey Hatch's title as Director of the SUNY Learning Network. An offer has been made to a candidate for Aleph Systems Librarian position.

Monroe: Director has retired. Interim Director is Ted Ciambor.

Brockport: Logan Rath is now the Digital Services Librarian. His email address is lrath@brockport.edu

Cobleskill: Nancy Van Deusen, Library Director is retiring.

Oswego: The search for a Serials Librarian continues. An IDS conference will be held in Oswego in August.

Utica: A new college President has been hired.

Clinton: Library Director left in March search. A Search Committee has been formed.

Old Westbury: An Access Services Librarian and a new Business Librarian has been hired.

TC3: A new director begins on June 30. Drew will resume his regular duties as Systems Librarian. The new Infocommons is in full swing. New Reference book stacks have been installed.

Brockport: Interim Mary Jo Orzech has been appointed as Library Director. She had been serving as Interim Director.

Broome: Campus Administration is in a state of transition. The College President and two Vice-Presidents are leaving.

New Paltz: A 12.8 million dollar library renovation is planned. The Provost is stepping down.

Potsdam: The ILL clerk has resigned to accept another position on campus.

3. Officers' reports

3.1 President - Joe Petrick

Joe reported on his attendance at the SCoLD Annual Meeting. The Directors are planning for the future of SUNY Libraries. Joe is advocating for a conference focused on the library of the future possibly in collaboration with SCoLD. It was suggested the conference could be a COCID or even the next SUNYLA Conference theme. Bill Drew moved (Charlotte Cooper 2nd) that we set up a Task force for a Conference on the Library of the Future. The motion was passed unanimously. Dan Harms will convene the Taskforce.

SUNYLA President's Report
June 11, 2008

On April 14-16 Dan Harms and I attend the SUNY Council of Library Directors (SCLD) Annual meeting. At that event SCLD amended its mission to being the group that “provides vision, leadership and advocacy for SUNY libraries to ensure the highest quality library resources and services for SUNY students, faculty, researchers, and staff.” In addition, there was much talk at the SCLD Annual Conference concerning the future of SUNY libraries. In response to this, I drafted two statements, one in the SUNYLA Newsletter, the other in the University Faculty Senate Bulletin, calling for a conference on the Future of SUNY Libraries. The statement that appears in the current UFS Bulletin has been shared with the SCLD Executive Board by the Office of Library and Information Services, and is on the agenda for their next meeting. Below is a slightly revised version of the statement:

It is widely accepted that researchers and undergraduates have an increased expectation in the availability of electronic resources. Given dramatic changes in how information is made available, the obvious question of the future of libraries has often been posed. Librarians, administrators, and faculty must ask, what is the future of the academic library in public higher education in New York State, particularly given current and future financial exigencies? Can we continue to ask for more funding, given the large statewide budget deficit? Librarians and faculty do not have to depend on SUNY System Administration to define the position of SUNY libraries within the System. We look forward to SCLD engaging in dialogue with the SUNY Librarians Association (SUNYLA), University Faculty Senate, and other stakeholder groups about ways to move libraries forward. A collaborative conference resulting in a position statement, or a collection of papers on the future of SUNY libraries, would go a long way towards articulating a vision for the SUNY library of the future.

There has recently been some hope for positive change in SUNY libraries, through an increase in allocations for electronic resources. Over the last three years a number of groups, including SUNY University Faculty Senate, have petitioned SUNY System Administration to increase funding for library collections. The immediate future of SUNY and SUNY libraries has been contingent on the political situation in Albany. Although the Report of the Governor’s Commission on Higher Education was highly anticipated, the recent changes in the Governor’s Office and the resulting budget fallout have been disappointing.

The lack of funding for strategic initiatives has meant the Digital Library Initiative, a means of augmenting SUNY electronic collections created by the SUNY Council of Library Directors (SCLD) and the SUNYConnect Advisory Council in conjunction with the SUNY Office of Library and Information Services (OLIS) and supported by a number of constituent groups, has not been funded. The Initiative was a request for additional funding, and not a comprehensive plan for a digital library. There is no reason, other than a lack of communication between groups, that a plan for a SUNY-wide digital library could not be created. In the interest of creating stronger library collections, SCLD will continue to work with SUNYConnect and OLIS to provide electronic resources for SUNY libraries. Meanwhile, SCLD could engage in collaborative efforts with SUNYLA, UUP, the Faculty Council of Community Colleges, University Faculty Senate, and other constituent groups towards the common goal of ensuring more resources for public higher education in the State of New York. The economic outlook of the State of New York seems to preclude increases in funding for public higher education over the short term, however.

In relation to optimizing collection budgets, there have been some inroads at campus libraries into elimination of duplication of effort in the purchase of both print and electronic formats. At the same time, many print journals are not available or not readily available in electronic format, and it seems there has been little coordination across SUNY to identify not only duplication in journal titles, but also journals not presently available in electronic format. A collaborative project of the four university centers in cooperative collection development of monographs (now an idea apparently taken up by the comprehensive colleges) has been slow to generate a substantial coordinated collection. At least one

participant has felt the traditional mindset of building a locally housed collection is an impediment to such efforts, since administrators question the efficacy of spending money for materials not held locally. It has also been reported that making acquisition decisions across the four university centers has been difficult.

There has been interest in emerging technologies in SUNY libraries, not only with social networking tools, but also open source solutions to the problem of integrated library systems, and other technologies. The creation of the Library Software Users' Group (LiSUG) has been a positive step in the direction of discussing new technologies. Although OLIS hosts an institutional digital repository using DSpace, a broader role exists for libraries in the dissemination of scholarly communication. Unfortunately, the use of institutional repositories has sometimes been slow to gain acceptance among faculty.

With the problems inherent in the state budget deficit and the difficulties in system-wide development of new technologies, librarians can help SUNY move forward through the continued development of their teaching mission. Much has been made recently about college age students who have grown up with the Internet as well as other innovations in electronic communication constituting a class of "digital natives." For many of these students, if information isn't available from a Google search, it may as well not exist. It does not follow that students who use Google, Wikipedia, and Facebook are in any way ready to do research, or cite the information they find. Academic librarians continually see students who do not have even a rudimentary grasp of how to research or cite information, and they are often unable to write cohesive papers. Such students can't be expected to use library databases to access information without instruction in the use of those databases. It is well known that the Internet and other advances in computer technology have made plagiarism far easier. Librarians can inform both students and faculty about copyright and associated ethical issues, as well as helping faculty combat student plagiarism.

A collaborative effort among constituent groups faces a number of challenges, not least of which is that they have to begin to enter into conversation with each other. Organizations and associations are sometimes the boxes one has to think outside of, and thinking outside the box is next to impossible without dialogue between groups. In my associations with SUNYLA and University Faculty Senate I have seen that it does not occur to librarians or classroom faculty to think outside the structure of their organization, and as a consequence librarians and classroom faculty are missing an enormous opportunity to discuss issues of importance to both groups. Although the number of groups involved complicates the situation, it would be a good start if organizations within SUNY began discussions with each other. Although SUNYLA meets annually early in the summer, a meeting of stakeholder groups during the academic year could bring together interested parties to discuss topics such as:

- Bibliographic instruction
- Scholarly communications
- Digitization projects
- Institutional repositories
- Coordinated collection development
- Emerging technologies
- Assessment
- Copyright
- Plagiarism

Much discussion is already taking place in various venues, including the SUNYLA and LiSUG Conferences and e-mail lists. The advantage of groups working together would not necessarily be to showcase talents or projects in SUNY libraries, but to begin policy discussions that could have an impact across the University. It has become important to redefine who we are, and where we're going. It is up

to SUNY librarians and classroom faculty to help create not only the library of the future, as they help determine the future of the State University of New York.

I look forward to discussion of the possibility of such a conference, and hope that an ad hoc committee may be formed to respond to actions on the part of SCLD.

With the conclusion of my term, I want to thank those who who stepped up to offer their services in the years ahead. These include Logan Rath as 1st Vice-President/President Elect, April Davies as Secretary, and Angela Weiler as 2nd Vice-President/Conference Chair. Thanks also go to Darryl Coleman and Marianne Hebert, along with all the folks who are serving on the Conference and Local Arrangements Committees for the work they have put in to organize this year's conference. Thanks go to Kim Davies Hoffman and Stephan Macaluso, who, along with other members of the Membership Outreach and Empowerment Workgroup, worked on the membership apathy issue. I also want to thank Andy Perry and Dave Ritchie for their work in organizing the SUNYLA-UUP Forum on Ning, and look forward to further equity discussions. Thanks go once again to all on the SUNYLA Executive Board for their participation on the Bylaws revision, as well as their service throughout the year. I want to thank Marianne Hebert in particular for her work in the final year of her term as Secretary. In conclusion, I offer all best wishes to Dan Harms as the new SUNYLA President, and look forward to developments in the year ahead.

Respectfully submitted,

Joseph Petrick
SUNYLA President

3.2 First Vice President - Dan Harms

No written report was submitted.

3.3 Second Vice President - Darryl Coleman

Darryl extended his thanks to Local Arrangements Chair, Marianne Hebert. He recommended that the 2nd VP have a debriefing meeting with the outgoing or incoming President before passing the torch. Joe suggested he refer to the Manual of duties and responsibilities. Jenica suggested he could set a precedent so his successor can follow the reporting trend. Dan Harms requested that the 2nd VP submit a written report. Bill Drew reminded the group that in past years, the 2nd VP usually submits a written report at the Fall Executive Board meeting. Joe said he would look at the minutes for past years conferences to see what our practice has been.

3.4 Secretary - Marianne Hebert

No written report.

3.5 Treasurer - Jenica Rogers-UrbaneK

Please find a summary of expenses for the fiscal year attached; this constitutes the main body of the Treasurer's Report. Other items worthy of note:

* Our overall expense picture will remain fluid and extremely changeable over the next month as conference expenses are paid, the conference's campus account is settled, and I receive accounting from the Conference Chair.

* Many thanks to Emily Hart and Logan Rath for hammering out the details of a new way to handle registrations, and to Logan for making it a reality. The membership will benefit greatly from our new, more streamlined process, as will the Membership Chair and Treasurer.

Best, Jenica.

| Income and Expense Summary 07-08 | | | | | |
|---|--------------------------------|----------------------------------|--------------------------------|--------------------------------|--------------------------|
| 7/1/2007 Through 6/30/2008 | | | | | |
| Category Description | 7/1/2007- 9/30/2007 | 10/1/2007- 12/31/2007 | 1/1/2008- 3/31/2008 | 4/1/2008- 6/30/2008 | OVERALL TOTAL |
| INCOME | | | | | |
| Conference Income | | | | | |
| LiSUG annual conference | \$0.00 | \$0.00 | \$670.00 | \$0.00 | \$670.00 |
| SUNYLA Annual Conference | \$0.00 | \$225.00 | \$225.00 | \$3,350.00 | \$3,800.00 |
| TOTAL Conference Income | \$0.00 | \$225.00 | \$895.00 | \$3,350.00 | \$4,470.00 |
| Conference Registration | | | | | |
| LiSUG Annual Conference | \$0.00 | \$1,290.00 | \$0.00 | \$0.00 | \$1,290.00 |
| SUNYLA Annual Conference | \$0.00 | \$0.00 | \$0.00 | \$575.00 | \$575.00 |
| TOTAL Conference Registration | \$0.00 | \$1,290.00 | \$0.00 | \$575.00 | \$1,865.00 |
| Gift Received | \$0.00 | \$5.00 | \$0.00 | \$0.00 | \$5.00 |
| Initial Deposit | \$32,638.22 | \$0.00 | \$0.00 | \$0.00 | \$32,638.22 |
| Interest Inc | \$0.00 | \$24.86 | \$91.88 | \$0.00 | \$116.74 |
| Membership Dues | | | | | |
| Associate New | \$20.00 | \$10.00 | \$0.00 | \$10.00 | \$40.00 |
| Associate Renewing | \$25.00 | \$0.00 | \$0.00 | \$0.00 | \$25.00 |
| SUNY New | \$120.00 | \$40.00 | \$140.00 | \$20.00 | \$320.00 |
| SUNY Renewing | \$4,810.00 | \$700.00 | \$635.00 | \$550.00 | \$6,695.00 |
| TOTAL Membership Dues | \$4,975.00 | \$750.00 | \$775.00 | \$580.00 | \$7,080.00 |
| TOTAL INCOME | \$37,613.22 | \$2,294.86 | \$1,761.88 | \$4,505.00 | \$46,174.96 |
| EXPENSES | | | | | |
| Catering | \$262.50 | \$210.75 | \$0.00 | \$241.65 | \$714.90 |
| Conference Expenses | | | | | |
| LiSUG | \$600.00 | \$1,822.71 | \$0.00 | \$0.00 | \$2,422.71 |
| TOTAL Conference Expenses | \$600.00 | \$1,822.71 | \$0.00 | \$0.00 | \$2,422.71 |
| Membership Development Committee | \$82.05 | \$0.00 | \$149.25 | \$0.00 | \$231.30 |
| Officers' Expenses | \$62.10 | \$1,500.00 | \$0.00 | \$0.00 | \$1,562.10 |
| Other | \$17.66 | \$50.00 | \$0.00 | \$0.00 | \$67.66 |
| Travel | \$0.00 | \$149.40 | \$409.00 | \$353.00 | \$911.40 |
| TOTAL Officers' Expenses | \$79.76 | \$1,699.40 | \$409.00 | \$353.00 | \$2,541.16 |
| Professional Development Committee | \$0.00 | \$0.00 | \$500.00 | \$75.00 | \$575.00 |
| Publications Committee | \$0.00 | \$0.00 | \$600.00 | \$0.00 | \$600.00 |
| Website Expenses | \$75.31 | \$0.00 | \$0.00 | \$0.00 | \$75.31 |
| TOTAL EXPENSES | \$1,099.62 | \$3,732.86 | \$1,658.25 | \$669.65 | \$7,160.38 |
| OVERALL TOTAL | \$36,513.60 | -\$1,438.00 | \$103.63 | \$3,835.35 | \$39,014.58 |

4. Committee Reports

4.1 Information Technology Committee - Bill Drew

No written report was submitted. Bill reported that the IT Committee has lost its way, and he will be working with Dan to help get them back on track.

4.2 Library Instruction - Rudy Leon

No written report was submitted. Rudy reported that an open meeting was scheduled tomorrow to explore future of the committee.

4.3 Library Software Users Group – Andy Perry

Andy reported that the LiSUG Conference Call-for-Presenters would be going out soon after SUNYLA. Utica needs to change the date, and if necessary we may need to change the location.

To: SUNYLA Council
From: Andy Perry, Chair, Library Software Users' Group (LiSUG), SUNY New Paltz
Date: June 4, 2008
LiSUG Report for June 11 Meeting

The LiSUG list continues to be busy with discussions on a variety of technology issues.

There has been some preliminary discussion about the upcoming fall LiSUG conference event at SUNY IT. One major issue facing LiSUG this year is that the change in our shared aleph environment with the coming of version 18 is forcing a change in the paradigm that SUNYAUG and LiSUG began with. SUNYAUG was originally entirely focused on aleph with the concept of separate campuses becoming informed and sharing the capabilities, problems, work-arounds, new developments, and solutions that were based on all of us having full access to the system. With the roll-out of a more restricted, centralized, and standardized v. 18 system, there isn't the opportunity for experimentation and innovation as there was before. Some potential for new aleph session topics remain but LiSUG will have to transition to other areas to develop a good program. Last year, LiSUG expanded to more diverse sessions. There is no shortage of ideas in the Steering Committee. In planning the conference, we tread a fine line between becoming too diverse where there isn't enough cohesion. On the other hand, if we create a program focusing on a limited number of technologies, then it risks only attract those who plan to implement or support those systems. There is also an issue of how much access to technology platforms librarians have outside of aleph. Some rely heavily (or have to rely heavily) on their campus IT departments. Many can't even edit library web pages directly. So part of our planning is to identify issues and interesting sessions that are not only interesting but accessible and of practical value.

Ideas so far include:

- . Digital signage systems
- . Drupal and Joomla

- . Open source library applications
- . Mashups
- . Podcasting and videocasting
- . ILLiad and moving collections from ownership to request basis
- . Ebooks
- . Presentation from the Shared Search and Discovery committee

There is also the possibility that the SUNYConnect Borrowing Group might have some specific sessions or possibly a pre/post conference event. Partnering with FACT is another possibility.

LiSUG would welcome input regarding any of these issues and ideas.

Andy Perry
 perrya@newpaltz.edu
 SUNY New Paltz

4.4 Membership Development - Emily Hart

Emily reported that 305 members have renewed, but numbers are lower than normal. 74 members renewed with the 2008 conference registration which is a good start. A new web form for membership renewals and no membership cards should help streamline the process. Delegates must now be members (bylaws). There is a new structure for the Membership committee. The 1st Vice President will now be the Delegate coordinator. The bylaws should be updated to reflect this. Emily moved to allocate \$2200 as outlined in her report. Motion was approved unanimously.

Membership Development Committee Final Report for July 2006 – June 2007 and Goals, Annual Plan, and Budget for 2007 – 2008

Committee Description:

The Membership Development committee shall organize and conduct membership recruitment in conjunction with the President.

Committee Chair:

Emily Hart, SUNY Oswego

Committee Members by Subcommittee:

Subcommittee 1: Policies and Organization

Jenica Rogers Urbanek
 Dan Harms
 Logan Rath
 Marianne Herbert
 Wendi Ackerman
 Emily Hart

rogersjp@potsgdam.edu
harmsd@cortland.edu
lrath@brockport.edu
hebertm@potsgdam.edu
ackermaw@upstate.edu
hart@oswego.edu

Subcommittee 2: New Members

Heather Whalen Smith
 Dawn Eckenrode

whalenh@newpaltz.edu
dawn.eckenrode@fredonia.edu

Lisa Forrest
Valerie Mittenburg
Shannon Pritting

forresla@buffalostate.edu
mittenbv@newpaltz.edu
pritting@oswego.edu

Subcommittee 3: Marketing/Web

Kate Pitcher
Ken Fujiuchi
Logan Rath
Colleen Dippold
Julia Iannello

pitcher@geneseo.edu
fujiuck@buffalostate.edu
lrath@brockport.edu
cdippold@hilbert.edu
ianneljm@delhi.edu

Subcommittee 4: Renewing Members/Delegates – Outreach

Jill Yaples
Sharon Malecki
Kim Davies Hoffman
Wendy West
Cindy Francis

iyaples@binghamton.edu
malecksa@flcc.edu
kdhoffman@geneseo.edu
wwest@uamail.albany.edu
cafrancis@genesee.edu

SUNYLA Membership Statistics:

The final statistics for the July 2007 – June 2008 membership year as of June 9, 2008, are as follow

Total Members: 305

New Members: 38

Associate Members: 5

Membership numbers have continued to fall:

354 members (2006 – 2007)

397 members (2005 – 2006)

Annual Report:

The Membership Development Committee has had a productive year. The committee has worked diligently to identify changes that will help boost membership numbers and to continue identifying to improve the benefits available to our members.

The following is a list of the year's accomplishments:

- The committee held its first in-person meeting at the SUNY Professional Development Center in Syracuse. The meeting was a success with 8 people attending. The budget and goals were developed for the upcoming year, and plans were finalized for the membership social at the annual conference.
- The membership committee worked in conjunction with the local arrangements committee to organize the membership social at the annual conference. The theme this year is a gaming night/ice cream social which will include a variety of activities and opportunities for members to win prizes.
- ***Policies and Organization***
 - The dates for the membership year were officially changed in the bylaws to follow the annual conference instead of following the fiscal year. For the 2008-2009 membership year will officially begin on the first business day after the

close of our annual conference, Monday, June 16th, 2008, and end on the last day of the conference next year.

- In an attempt to boost membership numbers, membership renewals were tied to the conference registration and a discount of the total cost of the conference was given. There were 74 people who chose to renew with the conference.
- The bylaws were changed to state that SUNYLA delegates must be official members of SUNYLA during their term.
- A new web form for membership renewals was created by Logan Rath to cut down on the time it takes to process paper forms.
- Membership forms and numbers will no longer be issued by the membership committee. Instead members will receive an email confirmation as receipt for joining or renewing their SUNYLA membership.
- The official duties of the Membership committee were reviewed and it was decided that delegate communication would be taken over by the First Vice President of SUNYLA.
- The committee continues to investigate ways to improve the record keeping and membership statistics for the organization. Discussions continue between the SUNYLA Treasurer and Membership chair.
- ***New Members Subcommittee:***
 - A blog for new new members to communicate with each other and to keep abreast of changes/opportunities taking place in SUNYLA.
 - An informal new members' orientation will be held at the annual conference to answer any questions new members and first time attendees may have. The orientation will be hosted by Wendy West and Shannon Pritting.
 - A new brochure is being developed by Heather Whalen Smith, Valerie Mittenburg, and Dawn Eckenrode advertising the benefits and opportunities available with SUNYLA Membership.
- ***Web Marketing Subcommittee:***
 - A wiki was created by Ken Fujiuchi to help facilitate collaboration between the membership development committee from a distance.
 - Began developing a marketing plan for the coming membership year.
- ***Renewing Members/Delegates – Outreach***
 - Discussions were started with NYLA to investigate reciprocal agreements between organizations in hopes of increasing membership numbers and providing new benefits for SUNYLA members. Talks were initiated by Jill Yaples.
 - Wendy West became the SUNYLA liaison to NYLA and attended a NYLA meeting to discuss the types of reciprocal agreements may be possible.

New Business:

- Announcements
 - New web renewal form
 - Change in dates for the membership year
 - Abolishment of membership numbers and cards
 - Delegate responsibilities
 - Delegates must be members
 - Blog for new members
- Budget proposal for 2008 – 2009
- Goals for 2008-2009
- Request for information from other committees

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Goals for 2008-2009 Membership Year:

- Continue to identify and promote new benefits for SUNYLA members working closely with other SUNYLA committees to do so.
- Hold two in-person committee meetings, one in the fall and one in the spring prior to the annual conference. One meeting will be a joint meeting with the SUNYLA Professional Development Committee.
- Hold a workshop for new members sponsored by the Membership Development Committee. Registration will be opened up first to new members of SUNYLA, then expanded to all SUNYLA members interested, space permitting.
- Identify and begin work on a replacement database for keeping membership statistics.
- Finish development of the new membership brochure.
- Develop and populate the new SUNYLA website with information for new and existing members, including a section for marketing to potential members.
- Formulate a marketing plan and purchase promotional items.
- Recruit new members from library schools.
- Investigate reciprocal agreements with other local library organizations, ex. NYLA.

Membership Development Committee Budget Proposal – 2008-2009

- In-person committee meetings (2)
 - Joint meeting with professional development committee (fall)
 - Conference prep (spring)
 - \$500
- Membership Workshop
 - New members – Working towards tenure (presentation skills, publishing, networking)
 - Free workshop registration
 - Incentive money – travel or prizes
 - Stipend for presenters
 - \$700
- Marketing
 - Promotional items
 - Outreach – library schools
 - \$500
- Membership Social
 - Prizes
 - \$500
- Total Budget: \$2,200

Report Submitted by:

Emily Hart, June 10, 2008

4.5 Personnel Policies - Ron Foster

Ron reminded everyone about the Exit Survey reminder. Bill Drew commend Ron for his work over the years especially the salary survey.

Personnel Policies Committee Report

June 11, 2008

1. Salary Information

An updated report on salaries is at the committee's Web site: www.sunyla.org/ppc/2008salaries. The report offers a summary and charts, while the site has the original files in Excel if people wish to run their own analyses. Just like information in Appendix B of the 2006 Salary Survey, the update covers headcount & minimum, maximum and average salaries (by title) of "Librarians" and "Faculty" for: Comprehensive Colleges, Doctoral Colleges, NYC Area Colleges, Technology Colleges, and University Centers.

2. Director Evaluations

A comprehensive plan for the evaluation of academic administrators, including library directors, is available at my homepage: people.sunyit.edu/~fosterr/evaluation. The plan includes: goals, objectives, method, a timeline, references, and some appendices (key areas of administration; sample surveys; and a sample survey to evaluate the evaluation process).

3. Web Site

The Committee's Web site [www.sunyla.org/ppc] was updated May 7th. The counter on the 2006 Salary Survey page was at 810 on May 29, 2008, up from 746 on March 5, 2008. There is not yet a counter on the page with the 2008 salary information.

4. Exit Surveys

Three surveys have been received so far this year. A reminder was sent out to sunyla-l on May 3rd. The next reminder should go out in early December. A summary of 1995-2007 surveys is available at the Committee's Web site.

Delegates: please encourage separating librarians to complete the exit survey. It is available on the Committee's Web site both as an online form and as a pdf that can be printed out and mailed in. The form may be submitted anonymously in either format. You don't need to be a SUNYLA member to complete an exit survey.

5. Resignation

I am resigning. I've enjoyed serving as Personnel Policies Committee chair for six years. Please have the new chair contact me, and I will provide him or her with a quick guide to doing the salary survey and this year's exit surveys. We'll also need to transition some Web things. I've readied material for submission to the archives, and I'll work with Joe on this task.

Respectfully submitted:

Ron Foster, Chair

4.6 Professional Development - Darryl Coleman

No written report was submitted. Darryl reported that Marianne Muha has resigned from the Grants Subcommittee. Joanne Spadero will be replacing her. Neither Greg Bobish nor Carol Anne Germaine are attending the conference. Darryl will present the awards at the annual meeting.

4.7 Publications & Communications – Ellen McCabe

SUNYLA Publications Committee
Ellen McCabe, Chair

June 11, 2008

Members of the Publications Committee: Lori Annesi (Monroe), Jim Coan (Oneonta), Linda Gorman (Nassau), Gerry Leibowitz (Nassau), Jennifer Little (Brockport), Ellen McCabe (Cortland) (chair), Shannon Pritting (Oswego), Jennifer Smathers (Brockport).

Jennifer Smathers and Shannon Pritting assumed the editing/layout duties for the most recent issue, which had a due date of April 15th.

The SUNYLA Treasurer sent a check for \$1000 from the Board which was received and deposited. A recent bill for \$431.31 brings the Publication Committee funds down to \$1241. However we anticipate that that will go down to about \$800. This is our second \$400+ bill in a row.

The Publications Committee had a virtual discussion on the idea of archiving our back issues of the newsletter in D-Space in an online archive. While we realize that the Newsletter has been made available on the SUNYLA website, we at the newsletter were thinking more of long-term preservation; the web site may be a morph-able object. We know that there is a committee that is looking into the issue of archives and that SUNY has a presence in D-Space. We think this might be a subject that the Council and/or the Archives Committee might want to discuss.

The Committee would appreciate any news or reports. The next issue due date is September 15, 2008. Please send items to Shannon Pritting pritting@oswego.edu or Jennifer Smathers jsmather@brockport.edu

Respectfully submitted,

Ellen McCabe (Chair)

4.8 Web Manager - Wendy Ackerman

[Wendy was not able to attend. Logan Rath reported that the Committee waited to launch the new site until after conference since the new site will break all the conference links.](#)

June 11, 2008

Web Development Committee Report
Wendi Ackerman

1. The new site will be launched after the conference (to do so before would break the link for the conference site as it hosted on the ITEC server). Some sections are still being finished up, but 90% of the site has been moved. Instructions for updating the site will be added shortly. When the site changed over an announcement will be posted to the sunyla listserv. The development site is located at sunyla.net (no longer available after site moves to sunyla.org).

2. The ad-hoc Web Development committee has been formed. A sub-group has begun looking into the creation of an online member database (eventually to be used as an online directory). If anyone

has suggestions for other projects, please send them to me at ackermaw@upstate.edu. The site is hosted on siteground.com on a Linux server, uses PHP and MySQL. It is built in Joomla 1.0.15. The site can be administered via cPanel or FTP.

3. Anyone else interested in joining the committee can email me at ackermaw@upstate.edu.

4. After the move, a site will be created in Google Sites for the committee to use to communicate, share documents, manage projects, etc. (more info - <http://sites.google.com/support/bin/answer.py?answer=90447&topic=14062>). The URL will be provided in the next report. Anyone will be able to see the site, but you will have to be on the committee to contribute.

5. Liaison Reports

5.1 FACT - Mark Smith

Mark reported that ~35 librarians attended CIT. There is ample evidence that Libraries are being integrated into Teaching and Learning. Brockport COCID program was a success. FIT is doing a COCID on design technology in October. Purchase is planning an international collaboration in November.

FACT/SUNYLA Liaison Report

June 2008

Mark A. Smith

SUNY Ceramics at Alfred University

1) SUNY/FACT Conference on Instructional Technology (CIT 2008) - Genesee Community College

Bravo, congratulations and thank you to the 35+ SUNY Librarians who attended and/or presented at the SUNY/FACT Conference on Instructional Technology (aka CIT) at GCC in Batavia. Congratulations also go out to the several SUNYLA Members who applied for and received FACT Scholarships to attend CIT.

One significant observation from this year's conference was that "libraries", "librarians", "information literacy", "Web 2.0" and "digital scholarship" was clearly on the tip of many tongues. In particular, the keynote speaker Gardner Campbell made numerous references to fundamental history and role of libraries, librarians and information management to the evolution and future of teaching and learning. By conference end, I enjoyed a remarkable revelation that the work we do is significantly linked in the minds of those who seek to advance teaching and learning through technology. Our efforts are seeing results.

Look forward to news about CIT 2009 to be held in Oswego next May. You are going to want to be part of it.

2) FACT Sponsored Conference on Computing in the Disciplines (COCID): Brockport – Friday April 18th

Hearty congratulations to Jennifer Little and the gang at Brockport for hosting an outstanding COCID conference titled "Integrating Library Services Into a Learning Management System." This librarian

“summit” on uses of your campus LMS was a well-organized day of outstanding presentations and exchange of ideas. FACT was very pleased to support this library service focused COCID conference. For your reference, the folks at Brockport have made materials from the presentation available at: <http://tinyurl.com/4ffdn2>

COCID grants (up to \$5,000) are available to any SUNY campus that might wish to put together a conference focusing on the use of technology within a specific discipline. For additional information see : <http://www.fact.suny.edu/cocids.html>

3) New FACT Council Emerging Technologies Subcommittee

The FACT council has established a new Emerging Technologies Subcommittee chaired by Lisa Stephens (UB) and Graham Glynn (Stony Brook). This committee is currently forming its charge but will be examining applications of mutual interest to SUNYLA technology interest groups such as LISUG. I will be on the lookout for partnership opportunities that link with our work in these areas.

5.2 SAC - Dave Ritchie

REPORT - SUNYLA Liaison to SUNYConnect Advisory Council - June 8, 2008

The SUNYConnect Advisory Council met most recently on June 5. The previous SAC meeting was held on April 14, just before the SUNY Council of Library Directors' meeting, and that meeting was primarily a discussion with the SCLD Executive Committee about the respective roles of SAC and SCLD. So most of this report concerns the June meeting.

Budget - Assistant Vice Provost Carey Hatch shared information that the Division of Budget and SUNY had agreed to a FY 2008-09 budget arrangement which includes a \$50 million reduction (vs. the projected \$148 million reduction) which does not sequester funds received by SUNY from tuition and hospital payments, but which includes wording in a memo which seems to indicate that library acquisitions budgets might be at risk. [DR note: perhaps forecasting a mid-year "correction"?]

Report of the Shared Search and Discovery Services Committee - This SAC Committee delivered its report April 10, so the June meeting was the first opportunity to respond to some of the report's recommendations.

In actions taken, SAC:

- (a) agreed with the Committee's recommendation that commercial software systems be utilized over the short term (the next three years) while other developing options (e.g., like open-source systems) can be evaluated;
- (b) tasked OLIS with determining SUNY libraries' interest in and willingness to commit to a SUNY-wide contract for federated search software, based on the Committee's recommendation and pricing from the vendor;
- (c) in responding to the Committee's recommendation that there be a SUNYConnect-wide subscription to WorldCat, SAC will be requesting the Committee to assemble data on the current purchasing of WorldCat by SUNYConnect libraries, current contract parameters, and the projected costs.

Aleph Upgrades - While Project Manager Maureen Zajkowski was unable to meet with the Council June 5, she sent word that the first libraries were being upgraded to version 18 on their PROD databases as per the projected timetable.

[Dave Ritchie: From our experience at Cortland and from an interim notice sent by Maureen, it has been taking OLIS and ITEC staff 5-6 weeks to prepare the v.18 DEV environment and populate it with a snapshot of the library's data, leaving the balance of the timetable for library staff to review, test, and report on the new version in DEV before the v.18 DEV environment and tables are ported to the PROD side. The preparation documents were useful, the v.18 DEV execution has been thorough, and response to Footprints reports of problems has been swift.]

Aleph and the SUNY-wide Oracle Business Intelligence contract – Carey Hatch announced that the contract for the Oracle Business Intelligence software had been extended SUNY-wide from its use for financial data, so that it can be used for campus enrollment data, and other possible uses. OLIS is looking at whether the software would make a good front end reporting tool for Aleph data, which is stored in Oracle tables.

SUNYConnect Financial Plan - A new financial plan - based on a desire to develop a fairer funding scheme that still seeks to be as predictable as possible - was put out for reaction at the SCLD April meeting, where it got some comments and a generally positive reaction. There was also appreciation for the process, which calls for the plan to be put out 16 months ahead of projected implementation for FY 2009-2010, and includes several opportunities for review before a vote by SCLD at their September meeting. The plan has two operational guidelines and one value statement underpinning it:
--every SUNY campus subscribes to a core set of services to support system-wide resource sharing;
--SUNY libraries opt in or out of SUNY-wide licensing for optional services;
--there be a fair distribution of costs among campuses and System. The SAC Finance Committee will work on gathering further reaction over the summer from SUNY library directors on the plan, following the projected process.

Changes in NYLINK Membership Categories - SAC members discussed the recent letter from NYLINK to libraries currently subscribing at the lowest level of NYLINK membership. The letter states that the lowest level of membership (called basic) will no longer entitle the library to participate in the LAND delivery contract, that the middle level of membership (which includes the ability to participate in LAND) will cost more (ca. \$1000) than their current annual membership payment, and that their libraries will be moved to the middle level of membership for the 2008-09 year but their cost will be grandfathered for a year at their current payment level. SAC encouraged OLIS to discuss the matter further with NYLINK.

Roles of SAC and SCLD - Apparently some SCLD members feel that SAC has been overstepping its role and trespassing on a role that SCLD sees for itself, including when SAC developed and promoted the SUNY Digital Library proposal. As I understand it, SAC had viewed the digital library concept as a logical extension of a direction set out in its current Strategic Plan. SCLD is now investigating the "library of the future", a broader concept than the digital library. In addition, SCLD has proposed to SAC that the SCLD Chair be added as an ex-officio member of SAC. After discussion, SAC agreed to invite the SCLD Chair to attend and participate in its 2008-09 meetings as a non-voting guest, something SAC can do. As a council whose existence and direction comes from the SUNY Provost, SAC cannot add members to itself.

In other business, SAC affirmed the term of the current SCLD liaison, Rebecca Thompson, as two years, 2007-2009. Thompson will take over as chair of SAC with the next meeting, succeeding Lynne King, whose leadership for 2007-08 was appreciated at the June meeting.

Borrowing Task Force - After analyzing librarians' responses at the linked Wednesday sessions being presented at the upcoming SUNYLA Conference, the Task Force will then deliver its final report at the September SAC meeting.

Respectfully submitted,

David Ritchie
SUNYLA liaison to SUNYConnect Advisory Council

5/8/2008

5.3 NYLink - Anne Gunning

Nylink Liaison Report

SUNYLA EXECUTIVE BOARD / COUNCIL MEETING

June 11, 2008 / Submitted by Ann Gunning

Pleased to Be in Potsdam: Nylink is pleased to be participating in the 40th Annual SUNYLA Conference. Jon Penn, Resource Sharing Librarian, continues his work with the SUNY Borrowing Task Force and will be on hand for the group's SUNYLA pre-conference program. Nylink Web Manager Meredith Case, who has been assisting many SUNY libraries with Web customization for ILLiad, will be attending the conference along with SUNYLA's Nylink liaison Ann Gunning. In addition to attending programs, both will be staffing Nylink's table in the exhibit area.

Zen and the Art of Local Holdings Maintenance: A Summit

June 17, 2008, at the Holiday Inn in Saratoga Springs, N.Y. Representatives from OCLC and SERHOLD (National Library of Medicine) as well as Nylink-member librarians will share their expertise and best practices on maintaining and sharing serial holdings information. Speakers include Natalie Sturr from SUNY Oswego and Caryl Ward from SUNY Binghamton. Complete details at <http://nylink.org/events/zen08.cfm>. A possible outcome of this event is the creation of guidelines that would be useful to all those involved in maintaining and sharing serial holdings information. By the way, Nylink is also coordinating plans for the second **New York State Resource Sharing Summit**, to be held October 23-24 in Saratoga Springs – more details to follow.

Upcoming Brown Bag Lunches: Nylink continues this series of free and informal learning and networking events over the summer. "You Want Me to Learn What, When?! Tackling Professional Development Challenges in the Too-Much-Information Age" will be the topic at four brown bag lunch venues (12 noon – 1:30 p.m. for all dates):

- ◆ Co-sponsored with WNYLRC, June 23, at WNYRLC (Buffalo)
- ◆ Co-sponsored with RRLC, June 24, at RRLC (Fairport/Rochester)
- ◆ Co-sponsored with METRO, July 8, at METRO (Manhattan)
- ◆ At Nylink on July 15 (Albany)

Register for these free events by e-mailing Deidre Dowling at dowlingd@nylink.org.

If you have an idea for a brown bag lunch topic and/or would like to host the event at your library, please contact Deidre Dowling, Education and Consulting Services Coordinator at Nylink, at dowlingd@nylink.org or 800-342-3353.

Renewals: In an effort to consolidate and streamline the processes for renewing electronic resources subscriptions as well as OCLC cataloging and resource sharing subscriptions, all renewals are now being handled through the new My Nylink online portal. In one convenient location, staff from Nylink member libraries can renew subscriptions, update their contact and demographic information, view and print Nylink invoices and statements, access product and training histories, and much more in the future. Any library staff member is eligible for “My Nylink” access with the approval of their director. To request “My Nylink” access, go to <http://nylink.org/mynylink/> and click on the link provided for submitting a request.

5.4 NY3Rs - Nancy Howe

No written report was submitted.

5.5 OLIS - John Schumacher

John reported that the v18 ALEPH upgrade was a very big project. It is going smoothly. A big thanks is due to Maggie Horn and Maureen Zajkowski.

SUNY Office of Library and Information Services

Report to SUNYLA Executive Board/Council
John Schumacher (john.schumacher@suny.edu)
June 11, 2008

SUNYConnect LMS

- Thanks to The ALEPH Group at OLIS and ITEC for their efforts upgrading the SUNYConnect LMS (from version 16 to version 18). Per the schedule, the first group of campuses has received their production systems; all campuses have received v.18 development systems.
- Links to v.18 documentation and online training sessions can be found in the OLIS Documents area (<http://www.sunyconnect.suny.edu/olisdocs/public/Aleph/>).

Electronic Resources

- The Opposing Viewpoints Resource Center is available to all of SUNYConnect thanks to the 45 contributing libraries. Their per-campus cost was discounted by 28%.
- EBSCO has made the GreenFILE database available free of charge (<http://search.ebscohost.com/login.aspx?authtype=ip.uid&profile=ehost&defaultdb=8gh>). This (primarily) bibliographic database focuses on environmental science issues.
- The current agreement for the EBSCO SUNYConnect resources expires at the end of June 2009. Should we renew? A survey has been created to gain input from the community on this question. Information sent to library directors with request for a consensus view from the library.
- Information about current database trials as well as electronic resources with special SUNYConnect pricing can be found at <http://www.sunyconnect.suny.edu/dbtrials.htm> Contact John Schumacher for more information or if your library is interested in any of the resources/offers.

Shared Search & Discovery Services Committee

- The Committee has made its recommendations and its report to the SUNYConnect Advisory Council (<http://tinyurl.com/5vhxkf>)
- Thanks to Kate Bouman (Binghamton), Bob Cushman (Brockport), Bill Drew (Tompkins Cortland), Pamela Flinton (Oneonta), Maggie Horn (OLIS), Ken Fujiuchi (Buffalo State), Mark Ludwig (Buffalo), Stephan Macaluso (New Paltz), John Schumacher (OLIS) for their service to the university.

SUNY/Elsevier Contract Working Group

- The ScienceDirect agreement expires at the end of 2009. A SUNY-wide committee has been formed related to negotiations with Elsevier on a possible renewal. The group is comprised of Frank D'Andraia (Albany, Chair), Austin Booth (UB), Ron Brown (SUNY-wide contracts), Patrick Callahan (Purchase), Carey Hatch (OLIS/SLN), John Schumacher (OLIS) and Rick Winant (Downstate). The SUNY/Elsevier Contract Working Group is scheduled to meet in June.

OLIS

- Carey Hatch continues to split his time between duties as Assistant Provost for Library and Information Services and Director for SUNY Learning Network.
- An offer has been made to a person (with the MLS degree) to fill an ALEPH System Librarian position at the OLIS.

SUNYConnect Information / Resources

- For additional information about *SUNYConnect*
<http://www.SUNYConnect.suny.edu/>
<http://sefer.SUNYConnect.suny.edu/olis/sunyergy/default.htm>
- OLIS' Footprints Service Request System <http://service.sunyconnect.suny.edu/footprints/help.html>
- SUNYConnect union catalog
<http://union.sunyconnect.suny.edu:8080/F>
- OLIS Documents Area
<http://www.sunyconnect.suny.edu/olisdocs/>
- The OLIS web log
<http://www.sunyconnect.suny.edu/blog/>

5.6 Union - John Schumacher

UUP Liaison Report
John Schumacher (Central@uupmail.org)
SUNYLA Executive Board/Council
June 11, 2008

United University Professions (UUP) is the union representing more than 34,000 academic and professional faculty on 29 State University of New York campuses, plus System Administration, Empire State College, and the New York State Theatre Institute. UUP is affiliated with the New York State United Teachers and the American Federation of Teachers, AFL-CIO.

Contract Ratified

- UUP and NYS 2007-2011 Agreement has been ratified by the UUP membership. Thanks, once again to the members of the UUP Negotiations Team for their efforts.
- May 28, 2008 update regarding the **2007 salary increase** - "The Pay Bill has moved from the Gov.'s Office to the Legislature. As soon as it's formally published, both the Senate and Assembly are

prepared to 'fast-track' it through to passage. The next step thereafter will be for the Comptroller's Office to issue a Pay Bulletin. My guess would be that we'll be seeing our 'retro raises' at about the same time as our 'contract increases'. [July 1, 2008]" (UUP President Phil Smith 5/28/08) http://www.uupinfo.org/contract/UUP_NYS_Contract_Update.html (May 12, 2008)

- The contract includes an Appendix 48 --
"During the course of negotiations certain issues related to librarians were raised by UUP that were of such significant concern that review at the Executive Level is required. As soon as practicable after a fully executed agreement, GOER, SUNY and UUP shall meet to discuss and review issues of mutual concern regarding librarians. The agreement to review these issues in the labor/management forum does not constitute a waiver of any management or union right or prerogative"
- June 11, 2008, 3-4pm (at the SUNYLA Conference – Potsdam) “What do we want?: Librarian Equity, UUP and the Contracted Executive Committee”

SUNY Budget

- Save SUNY Now! Budget cuts and spending freeze amount to approximately \$150 million (this year). Fax the governor – http://www.uupinfo.org/communications/Save_SUNY_NOW.html
- “SUNY Funds Locked” (print ad) <http://www.uupinfo.org/communications/ads/NYTimesUUPad.pdf>
- “Union, advocates rally to release SUNY funds”
http://www.uupinfo.org/communications/release08/Union_advocates_rally_to_release_SUNY_funds.html
- “SUNY grapples with budget” (Albany Times Union)
http://www.uupinfo.org/communications/news/SUNY_grapples_with_budget.html

Grant Opportunities

- With the contract ratified, various grant opportunities are again available. See <http://www.nysuup.lmc.state.ny.us/> for more information, application forms, etc.
- The first round of professional development grants covers the July 2, 2007 to July 1, 2008 time period. Check on your campus regarding the deadline for proposals.
- Nuala McGann Drescher Affirmative Action Leave Program (for Fall 2008) – application deadline is June 30, 2008.

Mailing Address:

United University Professions
P.O. Box 15143
Albany, NY 12212-5143

Location:

800 Troy-Schenectady Road
Latham, NY 12110

Telephone:

800-342-4206
518-640-6600
518-640-6698 (fax)
866-812-9446 (fax)

Email:

input@uupinfo.org

Web:

<http://www.uupinfo.org>

Old Business

Joe will be coordinating the Archives Taskforce (consisting of himself, Ron Foster and Marianne Hebert). He is assembling materials “boxes” which are badly in need of an overhaul. Dan suggested we farm out sections to individuals and committees to review and submit suggested wording.

Resolution on Terminal Degree for Academic Librarians

Dave Ritchie and Andy Perry will work on the wording of terminal degree for the resolution. The resolution was tabled until fall meeting.

New Business

NYLA Liaison – Dan Harms

Dan queried the Board as to whether we needed to create a NYLA Liaison position. At the Membership Committee meeting, Wendy West reported meeting with NYLA. Bill Drew said at one time SUNYLA used to be a member of NYLA. Logan made a motion to table the proposal. Unanimously passed.