

## SUNYLA Executive Board & Council Meetings

Friday, September 18, 2009

Drake Memorial Library, Brockport

10:15-11:00am – Executive Board • 11:00am-3:00pm – Council

**Attending:** Charlie Cowling (Brockport), Pam O’Sullivan (Brockport), Karen Ferington (Niagara), Rosanne Humes (Nassau), Wendy West (Albany), Greg Bobish (Albany), Barb Grimes (SUNYIT), Mark McBride (Buffalo State), Kathryn Johns-Masten (Oswego), Kathleen Quinlivan (Buffalo), Hugh Holden (Oneonta), Margaret Devereaux (Cayuga), Emily Hart (Upstate), Dan Harms (Cortland), Ellen McCabe (Cortland), April Davies (Cobleskill), Logan Rath (Brockport), Colleen Lougen (New Paltz), Cindy Francis (Genesee), Mary Timmons (Monroe), Lynne Graziadei (Nylink), Tracy Paradis (Genesee), Kim Hoffman (Genesee), Sarah Moon (Finger Lakes), Darryl Coleman (Fredonia); **Participating via Skype:** Bill Drew (TC3), Joanne Spadaro (Old Westbury), Dan Newton (Potsdam), Kadri Niider (Optometry), Karen Pitcher (Broome), Stephan Macaluso (New Paltz), Louise Charbonneau (Mohawk Valley), Jill Yaples (Binghamton), Carleen Huxley (Jefferson), Matthew Smith (Sullivan), Dunstan McNutt (Delhi), Morgan Gwenwald (New Paltz); **Recording Secretary:** April Davies.

10:15am – Executive Board Meeting

1. Approval of new FACT Liaison
2. Approval of new SAC Liaison
3. Letter to SCLD Regarding University Center Participation
4. Appointment of Dan Harms as chair of Ad-hoc Archives Committee to work with the archives and determine updated policies pertaining thereto.
5. Possible consolidation of IT, LiSUG and the Web Manager into one committee either “Applied Technology” or “Technology Users Group.”

11:00am – Council Meeting Begins

1. Activity – Getting to Know Each Other

11:20am – SUNYConnect Discussion

1. SUNYConnect II & Its Impact on Our Libraries

12:15pm – Lunch

1:00pm – Council Business Meeting Begins

1. Approval of Minutes from June 17, 2009
2. Announcements, Correspondence, Appointments (15 minutes)
3. Report Recaps (30 minutes)
  - 3.1. Officers
    - 3.1.1. President – Logan Rath
    - 3.1.2. First Vice President – Angela Weiler
    - 3.1.3. Second Vice President – Pam O’Sullivan
    - 3.1.4. Secretary – April Davies
    - 3.1.5. Treasurer – Greg Bobish
  - 3.2. Committees
    - 3.2.1. Library Software Users Group – Amy Hillick & Matt Smith
    - 3.2.2. Membership Development – Wendy West
    - 3.2.3. Personnel Policies – Corinne Nyquist
    - 3.2.4. Professional Development – Darryl Coleman
    - 3.2.5. Publications & Communications – Ellen McCabe
    - 3.2.6. Web Development – Amanda Hollister
  - 3.3. Liaisons
    - 3.3.1. FACT – Mark Smith/Mark McBride
    - 3.3.2. LACUNY – Kadri Niider
    - 3.3.3. Nylink – Lynne Graziadei
    - 3.3.4. SAC – Colleen Lougen
    - 3.3.5. OLIS – John Schumacher

### 3.3.6. UUP – John Schumacher

4. Old Business
    - 4.1. \$1000 to Publications Committee, approved at the June meeting
    - 4.2. Revisions to the Delegates Section (Part 4) of the Manual of Duties & Responsibilities
    - 4.3. SUNYLA Archives Working Group – Dan Harms
  5. New Business (including action items from reports)
    - 5.1. Meeting Schedule for 2009-10
    - 5.2. Charge to IT committee and Treasurer: investigate (1) PayPal for credit card processing and (2) reliable mechanisms for online registration that feed directly into spreadsheet and/or database. Findings to be submitted by next Council Meeting.
    - 5.3. Bylaws amendment: change SUNYLA FACT Liaison term to 3 years
    - 5.4. Suggestions on how to present ideas on open access and the sustainability of ongoing e-resource subscriptions to the new administration
    - 5.5. Feedback on SUNY Union Catalog replacement options
    - 5.6. Request from OLIS: Delegates, please send John Schumacher information about your library and alumni access to databases; with alumni access to two EBSCO databases has your library implemented this service? Does your library have plans to implement such a service?
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## **Executive Board Meeting**

### **1. Approval of new FACT Liaison?**

Mark McBride (Buffalo State) approved as new FACT liaison.

### **2. Approval of new SAC Liaison**

Colleen Lougen (New Paltz) approved as new SAC liaison.

### **3. Letter to SCLD Regarding University Center Participation**

Logan Rath: Should we send a letter to SCLD encouraging the RPT committees at the university centers to give weight to SUNYLA participation? Comment from Bill Drew: This has been a consistent problem. General discussion followed. → Decided that Logan would ‘take this’ issue to SCLD and encourage participation along the lines of “in order for SUNYLA to be an effective advocate for all SUNY librarians...”

### **4. Archives Ad-Hoc Committee**

Approved an Ad-hoc Archives Committee with Dan Harms as chair.

### **5. Possible Consolidation of IT Committee, LiSUG, and Web Manager**

Logan Rath: Considering how similar these are and that they don’t necessarily cover the gamut of tech interests within the membership, maybe we should merge them into one collective technology group. Someone raised the issue of number of seats on the Exec Board. Bill Drew commented that he didn’t think it would be a problem. General discussion followed. Possible roles of the various groups within a new entity were discussed. It was agreed that the form and charge of the new group should come from within in order to be successful. It was suggested that the upcoming LiSUG conference include discussion on this idea and attendees be recruited to participate in the decision-making process. It would make a good jumping off point for this. → April Davies will pass this idea along to the LiSUG conference planners.

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## Council Business Meeting

### SUNYConnect Discussion – SUNYConnect II & Its Impact on Our Libraries

In line with Chancellor Zimpher's current strategic planning efforts, SCLD is discussing strategic planning issues using the 2006 SUNYConnect II document as a jumping off point. To foster unity of message in the SUNY library community, we reviewed this same document and discussed what issues (from SUNYConnect II or not) we see as important going forward. Small group and general discussion yielded the following strategic directions which Logan Rath will report to SCLD at their October meeting:

- Investigate alternatives to the library catalog/ILS
  - Involve systems librarians
- Initiatives:
  - Open Access
  - Electronic Textbooks (coordinated statewide)
  - Shared Digitized Special Collections (rebrand/remarket DSpace?)
  - SUNY Standard for Digitization
    - Metadata
    - Theses (Signature Page)
  - Cooperative Cataloging (insourcing)
  - Cooperative Collection Development in regards to deaccessioning
  - Have a copyright lawyer for SUNY libraries
- Centralized support for all initiatives
  - Centralized technical support for libraries across SUNY
  - Central SUNY-wide support for Resource Sharing
  - Regional storage facilities for little used but important materials with Resource Sharing capabilities
  - Clearinghouse for library instruction guides and tutorials
  - Centralized marketing for SUNY libraries
  - Technology for group meeting
- One campus
  - Advocacy group (NYLINK/NYLA/SUNYLA)
    - Said by reps at the NYLINK meeting
    - Get more money!!
  - More funding for additional professional positions (Library-specific IT/programmers)
  - Keep our resources feasible and add more databases (eg ReadEx)
  - More one-time purchases
  - More opportunities for professional development
  - SUNY-wide mentoring of unique positions

#### 1. Approval of Minutes from June 17, 2009

Minutes from June 17, 2009 were approved with minor corrections.

#### 2. Announcements, correspondence, appointments (note: in order to save time, many announcement items were posted to SUNYLA's moodle site in advance of the meeting, they are summarized here for the record.)

**Brockport:** As of this semester we are now using AquaBrowser and are piloting the use of LibStats at our reference desk. We're also trying to navigate around the construction as they put all new windows in our building.

**Cobleskill:** Cobleskill finally has a new Library Dean: Elizabeth (Beth) Orgeron is leaving Hartwick College for the joys of SUNY. Building renovations are well underway and will continue in phases for the next couple of years. Construction and renovation is also ongoing in 2 neighboring buildings so, basically, the place is a mess. Katherine Brent, formerly in a 1-year temporary line, is now officially hired as our Circ/ILL Librarian at the Senior Assistant level. April Davies has been promoted to Associate Librarian.

**Niagara:** Our Library Director, Elizabeth Fulwell, retired at the end of July 2009 after over 40 years of service to the Library and the College. Tamara Anderson, Circulation Librarian, has agreed to serve as Library Director for the 2009-

2010 academic year. Her position in Circulation has not been filled. We currently have P-T Librarian, Andrew Aquino, serving as Circulation Librarian on a part-time basis for the Fall semester.

**Monroe:** Kate Jenkins joins us as our Assistant Director of Operations and Personnel here at Monroe Community College. She comes to us from Frostburg State University in Maryland. She has a B.S. in Social Science and an M.ED.(Interdisciplinary Psychology and Business) degree from Frostburg State University. She earned her M.S.L.S. from Clarion University of Pennsylvania.

**Onondaga:** Pauline Shostack, John Spencer, and Lisa Murphy completed a totally new web site redesign for Coulter Library which was launched recently. Jeff Harr has received the 2009 Chancellor's Award for Excellence in Librarianship. John Spencer and Lisa Murphy activated patron login and access to personal library information in Aleph this semester. Also this semester, Coulter Library has moved to e-mail overdue notices in place of print. The reference room has been given a facelift this summer with the weeding of outdated reference volumes, removal of some shelving and the repositioning of the public computer stations and the reference desk.

**TC3:** Ann Sullivan, Barbara Kobritz, Gregg Kiehl, and Bill Drew did presentations for librarians and faculty from high schools participating in this year's College Now Concurrent Enrollment Program. Margaret Anderson, reference librarian and web manager, is editing and updating web pages. Ann Sullivan, reference and collection development librarian, has been weeding and compacting the reference collection. Ann also planned and facilitated a reception for new Fulbright students and co-planned and gave workshop on American Academic Culture for the students. Barbara Kobritz, instruction librarian, is gradually changing the focus from searching to research. Bill Drew, systems and technical services librarian, will be teaching 4 Facebook non-credit sessions for TC3.biz this fall. He is also working on WorldCat Local as a pilot project. He has just finished a New Tools section on the library website. Bill will also be doing a presentation titled "Why Twitter?" at a conference sponsored by the Southern Tier Library System at the Watson Homestead in Corning. Lucy Yang, circulation coordinator and supervisor, and Gregg Keihl, library director, have just finished moving all media into the circulating and reserve collection of the library.

**Cortland:** Paula Warnken's position as Associate Provost for Information Resources has been filled by Amy Berg. The reorganization has been finalized, with four people as Coordinators: Gretchen Douglas (Coordinator of Information and Computer Literacy), with Marc Connell reporting to her; Jennifer Kronenbitter (Coordinator of Bibliographic Services), with Ellen McCabe, David Ritchie, and Bibliographic Services reporting to her; Anita Kuiken (Coordinator of Public Services), with Ellen Paterson, Circulation, Periodicals, and ILL reporting to her; and Lorraine Melita (Coordinator of Reference and Instruction), with Amanda Hollister and Dan Harms reporting to her. Contrary to what some have heard, Dan has NOT been demoted. His new title is Bibliographer and Instructional Services Librarian. Ron Conklin of the CAP program has departed. At this time, funding for his position has been frozen. The Library program study is ongoing. New document delivery service is going live on campus. Dan is heading up an effort to re-vision instructional services.

**Oneonta:** Building renovations continue with the first floor restrooms out of commission until mid-October (asbestos removal and handicap access upgrade). Also, the library has completed renovations of the second floor. Michelle Hendley received promotion to Associate Librarian effective September 1, 2009. She also has been granted tenure effective June 15, 2010. Will be implementing LibGuides in the spring. The IDS Office has broadened its definition of document delivery to include scanning circulating and personal items to be used for an EReserve posting. Currently hiring for an LC2 position in bibliographic services. May be able to fill one other position this year, unsure on that yet.

**Potsdam:** This summer, for the college libraries, was a summer of construction. Daniel Newton (new delegate) has been hired as a User Services Librarian and will be involved in collection development, reference and information literacy instruction. Jenica Rogers received SUNY Potsdam's 2009 President's Award for Excellence in Professional Service. Jane Subramanian served on a panel presentation gave a presentation at the New York Archives Conference 2009 Annual Conference. She also received funding for a grant proposal to the Institute of Museum and Library Services and the American Association for State and Local History.

**Jefferson:** The Learning Success Center on campus now has an extension office in the library. By January, what used to be the Unemployment and training building on campus will be converted into the Higher Ed. center. Several other SUNY schools are involved with this endeavor.

**Sullivan:** Enrollment is up. Library budget is still approximately 20% less two years ago. Were still able to obtain funding to implement Project SAILS and plan to test our incoming freshmen and outgoing sophomores. Also able to obtain funding to pay for the LAND service in order to continue participation in the IDS project.

**Geneseo:** Started a Text Book on Reserve pilot. Received \$3500 from the Rundel Library Foundation's Harold Hacker Fund for the Advancement of Libraries to help support a Library Instruction Leadership Academy (LILAC). Tim Bowersox, Cyril Oberlander, Kate Pitcher, and Mark Sullivan have released the first version of the Getting It System Toolkit (GIST), a set of tools and workflows aiming to integrate acquisitions and ILL request management using ILLiad. Will be implementing LibGuides by Spring 2010. Kim Davies Hoffman will be out on maternity leave October 5 through the start of the new year. Next semester, Kate Pitcher will be out on maternity leave from February through May.

**Broome:** Systems Librarian Mike Curtis led a project team to develop a search for the IDS consortia using the WorldCat API. Library's home page was recently revised as part of a larger, campus-wide revision. Have nearly completed an inventory of all collections. Mike Curtis was granted tenure. Benjamin Andrus was hired at the beginning of the Fall semester as a part-time assistant librarian.

**Oswego:** Hosted the 6th annual IDS Conference in August. Will begin work this fall with an architect on renovation planning. Ray Morrison has been hired as the new Coordinator of Access Services. Shannon Pritting has changed positions from Coordinator of Access Services to Instruction and Special Programming Librarian.

**Optometry:** Elaine Wells, Library Director, will be presenting a poster at the Medical Library Association TriChapter Meeting in October. A Library User Satisfaction Survey will be disseminated online as part of the Self-Study process for accreditation. Campus has selected Moodle as its Course Management System.

**Fredonia:** Scott Richmond has been hired as a Reference and Instruction librarian. Planning a Commons project. Hosting a symposium on Stefan Zweig in October.

**SUNYIT:** Down one librarian position due to the retirement of Jackie Coughlan. There is no plan to replace her at this time so other public service librarians are covering her duties, as well as their own. The creation of a Learning Commons is being investigated. The ITS and Library director positions will be eliminated and a new Associate Provost position created. The current Library director will retire on December 31. The job ad for the new position is not final.

**Genesee:** Michelle Tomaszewski was appointed Systems & Electronic Services librarian as of August 17th. She previously worked at FLCC (Michelle Eichelberger) from 1998-2005. The library is working to increase its textbook reserves. After some organizational changes on campus the Library is now reporting to the VP for Academic Affairs. GCC's enrollment is up considerably.

**Mohawk Valley:** Recently hired two part-time reference librarians for evening and weekend shifts. Kristen VanValkenburg (MLS/University at Buffalo) at the Rome campus library and Kathleen Dunsavage (MLS/University at Albany) at the main library in Utica. Implemented LibGuides at the end of last month. MVCC enrollment is way up.

**Finger Lakes:** Enrollment way up at FLCC, for 2nd straight year. An additional librarian has been added to the reference desk during the mid-day. Launched Ask Us 24-7 during summer. Feedback has been positive and the service has been utilized more in the first month of use than the Meebo chat service was used all of last year. Have been working on Library Assessment report. Used LibQual to survey the college community.

**Buffalo State:** Maureen Lindstrom, Associate Director of Information Commons won the SUNY Award for Excellence in Librarianship. Are starting to add a roving librarian to reference services. Recently surveyed students using LibQual. Starting in March, will be remodeling an area of the library and calling it the 24 hour "quiet" study quad to go along with the "anything but quiet" 24 study quad. Working on creating the graduate study room and adding a liaison to graduate studies. Still double staffing the reference desk from 10am-3pm. Mark McBride, Marc Bayer, Lisa Forrest and Ken Fujiuchi are presenting at Educause in Denver this year. Campus is looking for a new president.

**Cayuga:** Enrollment is up 25%. Purchased LibGuides this summer and are now in the process of establishing some design standards before publishing them. Re-designed and newly-furnished public computer area is much more comfortable and very popular with students.

**Buffalo:** A team of three graduate students from the UB School of Architecture and Planning designed and built a new service desk for the Architecture & Planning Library. It was inspired by the library barcode. UB Law School Professor James Wooten was named Director of the UB Law Library and Vice Dean for Legal Information Services, effective August 14th. John Ilardo was appointed Special Formats Cataloger in Central Technical Services. Amy DiMatteo, Manager of the Libraries Network Support Team, was awarded the 2009 Chancellor's Award for Excellence in Professional Service. Deborah Chiarella was recently appointed Reference and Education Services Librarian in the Health Sciences Library.

### **3. Report Recaps**

#### **3.1. Officers**

##### **3.1.1. President – Logan Rath**

Logan reported that the November meeting will be on the 18th (a Wednesday) at FIT in Manhattan. Discussion of the other proposed meeting dates took place during New Business.

## President's Report • September, 2009

### **I. Archives Working Group**

Dan Harms will give a report of what happened at the SUNYLA annual meeting.

### **II. Letter to SCLD regarding University Center participation**

There is currently a lack of participation among University Center participants. Should we send a letter from our executive board to encourage APT committees of University Center untenured librarians to consider SUNYLA as a viable means to tenure?

### **III. Strategic Planning**

What was once the "Library of the Future" is now being called "Strategic Planning." The SUNY Council of Library Directors (SCLD) in coordination with SUNYConnect Advisory Council (SAC) and SUNYLA are drafting a letter to Chancellor Zimpher to mention their interest in her strategic planning. The results of the morning activity will be shared with SCLD for their input at the SCLD Fall meeting.

### **IV. Investigation of partnership with NYLA for membership database**

I have been in contact with Johanna Geiger at NYLA and here is what we have learned about running our membership through NYLA:

- Initial cost of \$250
- Maintenance cost of \$1/member/year
- Required \$75 affiliate membership of NYLA per year
- If renewals were handled through NYLA there would be an additional charge
- Event registration costs would be \$1/registrant + 3% if paid by credit card
- Renewal will be \$1 per active member you have.
- Data will be completely separate from the NYLA data and NYLA will not market to your members.

At this point, the Membership Committee and Treasurer would prefer to stick with the format we're using. I will be charging the IT committee and the Treasurer with investigating PayPal for the November meeting.

### **V. Dates for Council Meetings**

As a prime concern to get dates set up ahead of time, I have chosen the following dates. Campuses will need to volunteer to host these. I would like to host two in the center of the state, one downstate and one online.

- Sept. 18, 2009 - Brockport
- Nov. 2009 - (exact date TBD, hopefully announced by 9/18, coordinating with NJ Wolfe) - FIT
- Jan. 22, 2010 - ONLINE / Sector Meetings?
- March 12, 2010 – Albany
- April 23, 2010 - OCC

### **Action Points for Executive Board:**

1. I hereby appoint Colleen Lougen as liaison to the SUNYConnect Advisory Committee.
2. I will be appointing someone as liaison to the Faculty Access to Computing Technology (FACT) committee.
3. I hereby appoint Dan Harms the chair of an ad-hoc Archives committee. The committee will work with the archives and determine updated policies pertaining thereto.
4. I would like the Executive Board to examine consolidating IT, LiSUG and the Web Manager into one committee either "Applied Technology" or "Technology Users Group."

### **Action Points for Council:**

1. I charge the IT committee and Treasurer with the duty of investigating PayPal for credit card processing. They should turn over their findings by the next Council Meeting.

### **3.1.2. First Vice President – Angela Weiler**

no report

### **3.1.3. Second Vice President – Pam O’Sullivan**

[Pam reported that the dates for the 2010 conference at Brockport will be June 9-11.](#)

The SUNY Librarians Association Annual Conference was held at the Onondaga Community College, June 17 – 19, 2009. The event drew 217 total attendees from a number of areas: 20 were vendors, and some were from outside the SUNY system (e.g., Cornell University, University of Rochester, National Library of New Zealand, and others). There were eight Sylvia Chu scholarship recipients and one Dan Kissane Scholarship winner attending the conference.

The lineup offered thirty-four formal workshop sessions and pre-conference sessions, and ten poster sessions. Sessions were on topics such as copyright, course management systems, instruction, digitization of historic documents, social networking (Twitter, text message reference, etc.), and new online applications such as Zotero, Moodle, Joomla, and the latest Google applications.

Wednesday’s pre-conference sessions were well-attended, and the evaluation comments were favorable. There were two diversions Wednesday afternoon: A local history walk and lecture, and a trip to Sainte Marie Among the Iroquois Living History Center on Onondaga Lake. The Annual Membership Social was held Wednesday evening, with a buffet supper and bar. Darren Bonaparte presented his “Wampum Chronicles”, and Alfie Jacques demonstrated the art of crafting lacrosse sticks. There were also wine tastings by Long Point Winery and Montezuma Winery.

Thursday’s weather left much to be desired, with attendees proceeding to the auditorium in the midst of a downpour. The keynote speaker was R. David Lankes, Director of the Information Institute of Syracuse, and an associate professor in Syracuse University’s School of Information Studies. Our survey results indicate that everyone enjoyed his presentation a great deal.

Thursday’s sessions were also well-attended, but the day was unfortunately marred by recurrent technical difficulties with computer equipment and the network. These problems plagued many presenters throughout the conference and caused lost time along with some irritation. Thursday’s luncheon was filled to overflowing, and additional tables and chairs had to be secured. The reason for this turned out to be that, while only 170 people actually signed up for the luncheon on their registration form, well over two hundred people showed up. It is suggested that future conferences plan luncheon for everyone who has registered, including vendors, to ensure enough for all.

Thursday evening’s transportation, dinner, and entertainment went very smoothly; most attendees seemed to enjoy the food from the Dinosaur BarBQue at the Museum of Science and Technology, as well as the film. Only a few people opted to stay downtown in the Armory District later on; they were transported back to campus by bus. Other than a brief delay with checkout Friday morning, the rest of the conference proceeded without incident. (Survey results are posted online along with this report.)

Conference income barely balanced the expenses; it is highly recommended that next year’s conference committee increase at least vendor fees.

Respectfully submitted,

Angela Weiler, 2nd Vice President – Conference Chair (Outgoing)

Action Item: I would like the Council to ask the SUNYLA Information Technology Committee to develop an online registration plan for subsequent conferences, which includes online submission of data directly into a database or spreadsheet, as well as online payment (e.g., using a widely-used online payment service such as PayPal.)

### **3.1.4. Treasurer – Greg Bobish**

Greg asked everyone to email him regarding any outstanding financial items.

Treasurer's report  
Greg Bobish, Treasurer

### Income and Expense Summary 2009-2010

(N.B.! - This is only a summary of the new account I opened in July with \$5000 from Jenica, not the entire SUNYLA budget.)

Category Description	7/1/2009- 9/11/2009
<b>INCOME</b>	
Conference Income	
LISUG annual conference	\$0.00
SUNYLA annual conference	\$0.00
Payback from D. Coleman/2008 Conf.	\$90.26
TOTAL conference income	\$90.26
Conference registration	
LISUG annual conference	\$0.00
SUNYLA annual conference	\$0.00
TOTAL conference registration	\$0.00
Gift received	\$0.00
Initial Deposit	\$5,000.00
Interest Income	\$0.02
Membership Dues	
Associate New	\$0.00
Associate Renewing	\$0.00
SUNY New	\$10.00
SUNY Renewing	\$750.00
TOTAL Membership Dues	\$760.00
<b>TOTAL INCOME</b>	<b>\$5,850.28</b>
<b>EXPENSES</b>	
Catering	\$0.00
Conference Expenses	
LISUG	\$0.00
SUNYLA	\$0.00
TOTAL Conference Expenses	\$0.00
Membership Development Committee	\$0.00
Officer's Expenses	
Other	\$0.00
Travel	\$0.00
TOTAL Officer's Expenses	\$0.00
Professional Development Committee	
Dan Kissane Scholarship	-\$246.78
Grants program - R. Delbango	-\$500.00
TOTAL Professional Development Committee	-\$746.78
Publications Committee	\$0.00
Website Expenses	\$0.00
<b>TOTAL EXPENSES</b>	<b>-\$746.78</b>
<b>OVERALL TOTAL</b>	<b>\$5,103.50</b>

## 3.2. Committees

### 3.2.1. Library Software Users Group – Amy Hillick & Matt Smith

Barb Grimes added that registration will open soon. The fee will be \$20.

## LiSUG Report

A snapshot from Barb Grimes:

LiSUG will be held on Monday, October 12, 2009, at Dutchess Community College. We have 15 sessions filled so far and are waiting for one more. They range from open source content management systems to using Angel to create a training program for student assistants to experiments with Google Mini. The keynote speaker is Bernie Meyerson from IBM, an IBM Fellow, vice president and chief technologist, systems and technology group. His specialty is chip manufacturing that impacts the telecommunications industry.

The only items in addition to what Barb has submitted, in a more timely fashion than myself, are:

- 1) Other than events surrounding the conference, LiSUG has been quiet.
- 2) In hopes of increasing the success of future conferences, the chairs intend to review this year's LiSUG and, depending on feedback, examine alternative formats/times/venues for future LiSUG activities.

Matt Smith

### 3.2.2.Membership Development – Wendy West

#### Membership Development Committee Report September 15, 2009

##### Membership Statistics:

As of September 15, 2009 there are 202 members in SUNYLA, including 32 new members. In SUNYLA there are 65 delegate positions; 12 delegates have been identified so far and all are currently members.

##### Membership Proceedings:

1. The Membership Development Committee held an open meeting on June 18, 2009 to discuss the committee's focus for the upcoming year. It was agreed that the committee would decide upon and focus on a few activities for the committee to come together and work on rather than as smaller subcommittees.
  - a. Come up with some ideas and suggestions for the membership social at next year's conference
  - b. Create a "toolbox" for delegates to better understand their responsibilities and to support them in that role.
2. Worked with new treasurer, G. Bobish, to update the member document. Additional information is now being recorded to help clarify at what point individual membership forms are in the process. This is making the process more transparent and information more readily available for both the Membership Development Committee Chair and the Treasurer,
3. The committee will be scheduling its next meeting sometime this fall to begin work on committee projects.

##### Respectfully Submitted By:

Wendy West, Membership Development Committee Chair

### 3.2.3.Personnel Policies – Corinne Nyquist

#### Personnel Policies Committee

Currently I am recruiting members for the Committee. After meeting with Ron Foster this summer, I believe the most useful thing we can do is to "clarify the information that could empower librarians" and then produce a "Statement of Rights" for SUNY librarians at all 64 campuses.

Corinne Nyquist

### **3.2.4. Professional Development – Darryl Coleman**

#### Professional Development Committee Report

Daniel Kissane:

Colleen Lougen at SUNY New Paltz has been chosen as the new chair for the Daniel Kissane sub-committee of the SUNYLA PDC. Please contact Colleen to congratulate her and offer any suggestions related to the Daniel Kissane award.

Sylvia Chu:

Justine Elmore at SUNY Geneseo has been named the new chair of the Sylvia Chu sub-committee of the SUNYLA PDC. Please contact Justine to congratulate her and offer any suggestions related to the Sylvia Chu award.

Friend of SUNYLA award:

No change: Contingent on forthcoming conference criteria: Chair remains Greg Bobish.

SUNYLA Professional Development Grants Subcommittee:

**Members of the Professional Development Grants Subcommittee:**

Holly Chambers (Potsdam), April Davies (Cobleskill), Daniel DiLandro (Buffalo State), Sarah Moon (Finger Lakes), Marianne Muha (Buffalo State), Susan Perry (Brockport), Werner Sbaschnik (Old Westbury), Joanne Spadaro (Old Westbury) (chair)

**Revised Application Form & Program Description:**

The revised versions of the Professional Development Grant Application Form and Program Description that were approved by the Council at the June meeting have been posted on the SUNYLA website.

<http://www.sunyla.org/joomlaprod/professional-development/145-professional-development-grants-program.html>

**Budget & Awards:**

The Subcommittee kicked off the 2009-2010 fiscal year with an opening balance of \$6,500.00 in its budget. We have awarded a \$500 grant to Yu-Hui Chen (Albany) and a \$500 grant to Carol Anne Germain (Albany) to attend the 2009 Annual Meeting of the American Society for Information Science and Technology (ASIS&T) to present their co-authored paper, "An analysis of formally published usability and Web usability definitions". The balance in the Subcommittee's budget is \$5,500.00.

Respectfully Submitted

Darryl Coleman Chair, SUNYLA PDC  
September 11, 2009

### **3.2.5. Publications & Communications – Ellen McCabe**

[Ellen reminded everyone to let her or Jen Little know if the number of printed copies wanted for your campus changes.](#)

**SUNYLA Publications Committee**

Ellen McCabe, Chair

September 18, 2009

Members of the Publications Committee: Lori Annesi (Monroe), Jim Coan (Oneonta), Linda Gorman (Nassau), Gerry Leibowitz (Nassau), Jennifer Little (Brockport), Ellen McCabe (Cortland) (chair), Shannon Pritting (Oswego), Jennifer Smathers (Brockport).

From the financial end of things, \$1000 was requested from the board and approved at the June meeting to cover expenses for the 2009-2010 year, but the check has not been received. The current balance is \$81.00. Nothing has been paid out since June 5. Obviously, we will need the money for the next newsletter, which is in the works.

Shannon Pritting has reported that submissions to the Moodle website are going well. They enable the committee to identify the sender as a SUNYLA delegate and make it easy to organize and view all submissions. Submissions are also being accepted via E-mail.

Issues of the SUNYLA newsletter are available at the SUNYLA website; the most recent issue is at:

<http://www.sunyla.org/joomlaprod/images/stories/newsletters/2009june.pdf>

Hard copies will continue to be distributed to individual campuses. We are sending out copies based on last year's requests; some campuses said they just needed one hard copy, e.g. If a new member really wants a hardcopy they will need to contact their delegate who in turn should contact Jennifer Little. Please let us know about changes in membership and need for multiple copies.

Please continue to submit items for the next Newsletter. The next issue due date is September 15, 2009. Please send items to Shannon Pritting [pritting@oswego.edu](mailto:pritting@oswego.edu) or Jennifer Smathers [jsmather@brockport.edu](mailto:jsmather@brockport.edu)

To reiterate, the Publications Committee needs to receive the check for \$1000.00 in order to get the next issues of the Newsletter out.

Respectfully submitted,

Ellen McCabe (Chair)

### 3.2.6. Web Development – Amanda Hollister

April Davies reported that the log-in feature of the site seems to have died. Logan Rath suggested having a Joomla tutorial an upcoming meeting.

Web Development Report 9/11/09

The SUNYLA web site is quietly chugging along. Some goals for the site:

- Move the SUNYLA website to LISHost. LISHost is not that much more expensive than our current hosting at Siteground.com, but will offer more bandwidth.
- Fix the SUNYLA URL from sunyla.org/joomlaprod to sunyla.org. There will be warning before this occurs.
- Potentially set up sunyla.net as a host for SUNY-wide collaborative web projects, such as Mike Curtis' x-server catalog.
- Potentially set up sunyla.net as a host for SUNY open source web apps, for example SUNY libraries that wish to use open source software such as LibData, SubjectsPlus, etc but do not have the server support. Technology support for this would come from the Web Development Committee and from LISHost.

sunyla.org web statistics:

Month	Unique visitors	Number of visits	Pages	Hits	Bandwidth
Jan-09	856	1670	17548	56497	412.68 MB
Feb-09	902	1530	22287	109074	753.24 MB
Mar-09	1342	2316	24826	104966	2.44 GB
Apr-09	1380	2755	25528	121786	1.10 GB
May-09	1394	2749	22869	100060	763.22 MB
Jun-09	1516	3478	27952	136049	1.21 GB
Jul-09	1094	2426	15766	44909	596.60 MB
Aug-09	1114	2343	17831	60008	719.65 MB

### 3.3. Liaisons

### 3.3.1. FACT – Mark Smith/Mark McBride

Mark MacBride reported that there are rumors that SCAP funding will be cut by half. Question: What is SCAP? Mark: A state fund for student computing needs.

#### **SUNYLA - FACT Liaison Report**

**September 2009**

**Mark A. Smith - Alfred Ceramics**

#### **Highlights of Summer FACT Retreat (July 30-31)**

- SUNY Center for Professional Development to name new Director soon. Carey Hatch has been serving as interim director.
- Bylaws FACT council are being updated and revised. Terms for council membership are reexamined for rotation on and off the council. A new mission statement is also being developed.
- SCAP (Student Computing Access Program) Funding is reinstated for 09/10 after suspension for 1 year. FACT helps administer and oversee this program.
- CIT 2009 another success. 167 abstracts submitted, 137 accepted. Attendance down slightly but more attendees from different SUNY units. Also had 22 attendees from non-SUNY Schools.
- CIT 2010 planning. The council determined next year's CIT theme and tracks.  
**Location:** SUNY Plattsburgh  
**Theme:** "Classrooms, Continents, and Clouds: Who Moved My Chalk?"  
**Tracks:** Health Education, Learning Spaces, Global and Mobile, Open Everything, I found my chalk: Balancing pedagogy and Technology, K-16 Pipeline – Plugging the Leaks
- COCIDs (Conferences on Computing in the Disciplines): there will be funding, and a call will go out for proposals for Spring 2010 conferences.

#### **SUNYLA Liaison Representation to FACT Advisory Council:**

At our summer retreat the FACT council spent a good deal of time evaluating its mission. The council is also updating and re-evaluating its bylaws. During the discussion, the principle of rotating membership on the FACT council was scrutinized. Until 2002, FACT operated without bylaws and no terms were established for its representatives and members could remain on the council as long as they wished. In 2002 the council established its first set of bylaws, and adopted staggered terms of 3 years for its sector members. However, those bylaws did not impose term limits for council members appointed by liaison organizations (such as SUNYLA). For good reasons, the council has re-committed itself to rotating council terms and further suggests that representatives from liaison organizations such as SUNYLA, COA, UUP etc, propose the adoption of 3 year term liaison appointments from within their home organizations. Therefore, I propose that SUNYLA Council establish a 3-year term limit for FACT liaison. And to get the ball rolling, I have requested that SUNYLA appoint a new FACT liaison this year as I have held this appointment for 11 of the past 13 years.

I want to thank the SUNYLA council for this outstanding opportunity to serve. It has been among the most satisfying professional activities of my career. I am happy to assist any incoming FACT liaison in whatever manner would be helpful.

Proposed Action Item for Council: Bylaws amendment for SUNYLA FACT Liaison term of 3 years.

### 3.3.2. LACUNY – Kadri Niider

#### **LACUNY Liaison Report**

The next LACUNY Council meeting is scheduled also for Friday, September 18, but at 2:30 pm. Here is more about the ACRL Road Show we discussed in March:

#### **ACRL Scholarly Communication 101 Workshop**

While the LACUNY/SUNYLA application for hosting the ACRL Road Show was turned down, the good news is that **SUNY at Buffalo Libraries** was one of the five chosen. The other four were:

- ACRL Louisiana Chapter, Baton Rouge, Louisiana
- Auraria Library, Denver
- University of Puerto Rico at Mayagüez, Mayagüez
- Washington University in St. Louis

Congratulations to UB! The delegates from UB and others who may have attended will be able to give the Council more information. I found an overview of the workshop at this UB Libraries Web page:

<http://library.buffalo.edu/libraries/aboutus/administration/communication/connectSummer09.pdf>

Kadri Niider

### **3.3.3. Nylink – Lynne Graziadei**

Has been a lot of discussion on the IDS list recently about problems with the LAND service. Lynne reminded everyone that they need to notify Nylink immediately if problems arise so they can do something about it.

#### **Nylink Liaison Report**

#### **SUNYLA EXECUTIVE BOARD / COUNCIL MEETING**

**September 19, 2009**

#### **Nylink News:**

#### ***Nylink Advisory Board Reps from SUNY***

New faces on the Nylink Advisory Board from SUNY include NJ Wolfe from the Fashion Institute of Technology and Robin Petrus from Broome Community College. Susan Currie from Binghamton University is the board chair for 2009/2010.

#### ***ARIA Passes State Senate***

The Academic Research Information Access (ARIA) act recently passed the Senate by a vote of 59-0 and now awaits the signature of Governor Paterson to become law. ARIA would establish state-supported contracts and licenses for high-end digital information resources, primarily in support of science, technology, engineering and medicine. ARIA benefits would be available to all public and private academic and research libraries, thereby expanding collections and lowering costs.

#### **Professional Development:**

#### ***Lifecycle of Electronic Resources Series***

We are currently working with Karin Wikoff (Ithaca College) to offer a series of five two-week online workshops which cover the lifecycle of electronic resources. The workshops can be taken independently or sequentially. The five classes are: Acquiring Electronic Resources, [Providing Access to Electronic Resources](#), [Administering Electronic Resources](#), [Providing Support for Electronic Resources](#), and [Evaluating Electronic Resources](#). For more class listings see our web site <http://nylink.org/education/>

#### ***Nylink Savings for Internet Librarian***

Attend Internet Librarian in Monterey, CA, for \$279 (saving \$200 off of the regular 3-day rate) by [registering through Nylink \(PDF\)](#). Visit our web site for a registration form.

#### **LAND:**

#### ***LAND Advisory Board Being Formed***

In response to feedback from LAND participants, Nylink is in the process of creating a LAND advisory group, which will include a representative from IDS. Jon Penn will be the Nylink liaison for that group.

### ***LAND Usage Higher***

LAND usage is up in 2009. Reported usage has been higher every month in 2009 than in 2008, with an average of 12% more bags per month, and 4% more items, used by the libraries that report their LAND statistics.

### **New Partnerships for Nylink: TLC**

Nylink is pleased to announce a partnership with The Library Corporation (TLC). Nylink will act as a distributor, offering ITS.MARC databases, BiblioFile software, and other automation services provided by TLC. This partnership will offer Nylink members expanded cataloging service options to complement its existing offerings.

### **True Serials™: New Subscribers, New Distribution Partners**

TrueSerials, the Nylink-originated serials holdings maintenance service, welcomed aboard the libraries of Houghton College and Allegheny College. Nylink has also signed agreements with some other regional networks who will act as distributors in their geographical areas.

### **3.3.4. SAC – Colleen Lougen**

Colleen reported that SAC will be getting an update on the Elsevier situation at their next meeting, also on Blackboard and ANGEL.

### **Report to SUNYLA Council and Librarians from the SUNYConnect Advisory Council (SAC) Liaison, as of September 9, 2009**

#### **Elections**

Jon Grennan was elected Vice Chair of the SAC and Colleen Lougen will serve as Secretary.

#### **Diversifying SUNY Collections Pilot Project**

The pilot project has added an additional participant and will include the following eight institutions: Buffalo (University), Upstate Medical, Brockport, Plattsburgh, Delhi, Mohawk Valley, Ulster, and Oswego. The first meeting will be held on October 15 in Albany. Cyril Oberlander will be invited to give a demo of GIST.

#### **June 18 SUNY Council of Library Directors Executive Board (SCLD/EB) meeting with Chief Academic Officers**

Chris Filstrup gave a presentation on open access and discussed topics such as placing SUNY faculty-generated scholarly materials (and other SUNY-based intellectual property) in a SUNY repository. Two members of the Faculty Senate are interested in working to address these issues. After an interim Provost is appointed, Carey will develop a strategy (with feedback from SAC/SCLD) on how to present ideas on open access and the sustainability of ongoing e-resource subscriptions to the new administration.

#### **ILLIAD**

It was agreed that Nylink will continue to charge OLIS for ILLiad with the understanding that OLIS will continue recharging/invoicing the campuses.

#### **Union Catalog**

The SUNY Union Catalog is running on unsupported versions of Aleph, OS, and Oracle. Rather than upgrade to the next version of Aleph, it was agreed that the OLIS staff should explore options to replace the Union Catalog. Some options that were discussed were: Primo, VuFind, and the IDS catalog.

#### **Chancellor's Strategic Planning**

The new chancellor will be attending the SCLD meeting in April. She has expressed interest in the SAC meeting schedule. It was discussed that SAC and SCLD should present themselves in one voice to the Chancellor. Rick Winant (Chair of SCLD)

suggested that a meeting be convened in September for SAC and SCLD to set goals together. Cerise Oberman (Chair of SAC) and Rick offered to co-chair the meeting and will discuss it further during the 8/26 SCLD/EB conference call.

### **Blackboard and ANGEL**

Carey Hatch met with Blackboard representatives to address SUNY's contractual needs for ANGEL. The Blackboard contract was approved but the ANGEL software can be used through 2012. The migration path is to merge the Blackboard and ANGEL products. The major issue is pricing. Carey said that Blackboard v. 9.1 looks good. If there are issues with campuses wanting to move from ANGEL to Blackboard, it may be necessary to investigate other available options (mainly open source). Any investigation would need to be done within specific timeframes and someone would need to be designated to oversee the project.

### **E-Resources Highlights** (from John Schumacher)

- SUNYConnect-wide access to **Opposing Viewpoints Resource Center** (Gale/Cengage) has again been established.
- Twelve SUNY libraries subscribing to **Films on Demand** received a 20% discount off the vendor's introductory pricing.
- SUNYs saying Yes to participation in possible **ScienceDirect** renewal (38); SUNYs saying No to participation (11); unknowns or undecideds (10). As of the SAC meeting, Elsevier had not made a counter-offer.

### **Aleph and Associated Activities Highlights** (from Maureen Zajkowski)

#### ***Aleph Support***

- Aleph Training Modules – 6<sup>th</sup> and 7<sup>th</sup> in series have been released
  - Aleph Cataloging – released in June
  - Aleph Circulation – released in July
  - Aleph Serials – anticipated release in August
  - Additional modules related to Acquisitions, Course Reserves and Indexing Topics will be developed and released over the fall.
- Custom Reports – announced in June
  - Custom-90: Re-index Course Reserves indexing job (ability to run Course Reserve indexing through the staff web menu was removed by Ex Libris in v18)
  - Custom-52: Circ Status by Item with Patron Information
  - Custom-45: List of Items Containing OPAC Notes
- How To Documents
  - “How to Create and Trouble-shoot a shelf list” was added to the Footprints KnowledgeBase (# 6814)
  - Contact OLIS with suggestions for additional How To Documents
- Proactive Updates Across all Campuses on Shared Servers
  - tab\_filing\_call\_no was updated and a process run to improve inventory and shelf list reports for non-LC call numbers

### ***SUNY Business Intelligence Initiative (SBII)***

Maureen provided an update on the SUNY Business Intelligence Initiative Library Project.

The SUNY Alliance for Strategic Technology (OLIS, SLN, ITEC, SICAS, OAS) is engaged in a series of projects to utilize Oracle's Business Intelligence Enterprise Edition (OBIEE) software to create a variety of business intelligence dashboards. So far, AST has implemented dashboards for SUNY Business Systems, Community College Financial Data, and Institutional Research. The Library aspect of the SBII would provide a means to analyze collections owned by SUNY libraries.

The four dashboards (or portals) created include:

- Collection Analysis Dashboard – to analyze and compare bibliographic holdings SUNY-wide, by sectors and regions, and with selected campuses. The analysis includes identification of unique holdings and overlap of holdings among campuses; review of collections ages and rate of growth based on publication dates; and the ability to filter by a variety of attributes including subject areas, language, and format.

- Circulation Analysis Dashboard – to analyze and compare circulation activity by most of the attributes identified in the Collection Analysis Dashboard. In addition, circulation activity can be analyzed by year of circulation, patron type and by lending policy.
- Education Overview Dashboard - the POC aspect of this Dashboard was to experiment with the creation of reports that would compare program data from Institutional Research with Library data. It includes side by side reports with degree and student FTE information pulled from the Institutional Research database and subject/circulation data pulled from the Library database.
- Executive/Financial Overview Dashboard - the POC aspect of this Dashboard was to build queries from data sources (such as spreadsheets) outside of the physical database in the OBIEE library subject database. Reports were developed based on data from the 2002-2008 biennial National Center for Education Statistics (NCES) Academic Library surveys. Reports include a review of expenditures for one time and continuing resources and for interlibrary loan transactions. All data in these surveys are self reported by the campuses.

The next steps for the SBII Library Project:

- Demonstration of the SBII Library Dashboards to the SBII Steering Committee
- Release the SBII Library Dashboards to the six campuses whose data was part of the POC – for their review and comments
- Address significant support issues related to the ongoing development and maintenance of the Library project
- Determine project phases and the scope of each phase – this includes how the project might be rolled out to the broader library community

#### ***Policy on Scrubbing Data From Aleph***

Maureen discussed whether SAC wanted to propose a SUNY-wide policy that campuses would be expected to run services to remove patron data from completed circulation transactions on a regular basis. In general, most of SAC thought that scrubbing patron data was a good idea but felt it was a local campus issue. However, it was suggested that this could be a topic at the fall 2009 SCLD sector meetings. In the meantime, Maureen was asked to send out an announcement stating that SAC and OLIS strongly recommend that campuses scrub patron data.

Colleen Lougen  
SUNYLA Liaison to SAC  
9/9/09

#### **3.3.5. OLIS – John Schumacher**

SUNY Office of Library and Information Services  
Report to SUNYLA Executive Board/Council  
John Schumacher (john.schumacher@suny.edu)  
September 18, 2009

#### **SUNYConnect LMS and Related Activities**

- **Online training** materials now available: Introduction to Aleph, A Librarian's Guide to the Aleph Web OPAC, Sandbox, Introduction to Aleph System Librarian Topics, Advanced Aleph System Librarian, Aleph Cataloging, Circulation, Serials. Details have been sent to campus contacts- [http://www.sunyconnect.suny.edu/olisdocs/public/Aleph/Contacts\\_shared\\_servers\\_2009jan13.xls](http://www.sunyconnect.suny.edu/olisdocs/public/Aleph/Contacts_shared_servers_2009jan13.xls) **Upcoming training topics** will include Acquisitions, Course Reserves and Aleph Indexing.
- OLIS has begun investigating possible replacements for the SUNY union catalog system (which is using unsupported versions of Aleph, Unix, and Oracle). The S.A.C. passed a resolution asking OLIS to investigate possible replacements for the union catalog.
- OLIS has provided assistance to Brockport in their implementation of the enhanced catalog system, **AquaBrowser** Library (release 1 can be seen at <http://brockport.aquabrowser.com/>)
- General information regarding the **OCLC Reclamation Project** has been added to the Footprints KnowledgeBase (# 6897)
- S.A.C. and OLIS strongly recommend that campuses put procedures into place to “scrub” Aleph-based patron data. For more information on this topic, see “How To Protect Patron Privacy with Aleph” (Footprints Knowledgebase entry #7017).

## SUNY Business Intelligence Initiative (SBII) Library Project

- The SBII Library prototype has been established. The system includes four “dashboards” (portals) to allow for cross-SUNY data analysis: Collection Analysis, Circulation Analysis, Education Overview (academic program data and library data), Executive/Financial Overview (via National Center for Education Statistics data). Next steps include
  - Testing of the proof-of-concept system by the libraries involved (Alfred, Brockport, Cobleskill, Geneseo, Morrisville, New Paltz, Orange, Potsdam, Suffolk, Sullivan);
  - Examining issues related to expanding the system to all SUNY libraries;
  - Investigating viability of adding dashboards related to SUNY *Connect* electronic resources
- An article in SUNYergy provides an overview of the project at <http://www.sunyconnect.suny.edu/sunyergergy/40SBII.htm>.

## Electronic Resources

- Tompkins Cortland, OLIS and EBSCO have established an initial SUNY implementation of **EBSCOhost Integrated Search (EHIS)**, their federated search tool. System is available for any SUNY *Connect* libraries, and it can be customized by campuses to more closely fit their needs.
- SUNYConnect-wide access to **Opposing Viewpoints Resource Center** (Gale/Cengage) has again been established. Thanks to the subscribing libraries for making this happen (subscribing libraries also received a discount off the vendor’s price).
- Twelve SUNY libraries subscribing to **Films on Demand** received a 20% discount off the vendor’s introductory pricing. There has been some additional interest expressed by other campuses since the agreement was reached.
- Database trial – **GreenR** (Global Reference on the Environment, Energy, and Natural Resources) ; free access through 2009 - [http://infotrac.galegroup.com/itweb/suny\\_greenr?db=GRNR](http://infotrac.galegroup.com/itweb/suny_greenr?db=GRNR); more information is available at <http://www.gale.cengage.com/greenr/> ; SUNY pricing (via OLIS Documents) - <http://tinyurl.com/m5r9h3>

## ScienceDirect

- SUNY and Elsevier – most recent meeting August 14, 2009. Both groups have made presentations and ScienceDirect proposals; negotiations are ongoing.
- Efforts are still underway to determine whether or not the SUNY *Connect*-wide ScienceDirect license can be continued.

## SUNY Digital Repository/Dspace

- The SUNY Digital Repository has been listed in top 30-35% of repositories worldwide according to these measures - [http://repositories.webometrics.info/top400\\_rep\\_inst.asp?offset=100&zoom\\_highlight=suny](http://repositories.webometrics.info/top400_rep_inst.asp?offset=100&zoom_highlight=suny)  
[http://repositories.webometrics.info/top400\\_rep.asp?offset=100&zoom\\_highlight=suny](http://repositories.webometrics.info/top400_rep.asp?offset=100&zoom_highlight=suny)

## SUNYConnect Information / Resources

- For additional information about SUNY *Connect* <http://www.SUNYConnect.suny.edu/>  
<http://sefer.SUNYConnect.suny.edu/olis/sunyergergy/default.htm>
- OLIS’ Footprints Service Request System <http://service.sunyconnect.suny.edu/footprints/help.html>
- OLIS Support Portal <http://www.sunyconnect.suny.edu/support/>
- SUNYConnect union catalog <http://union.sunyconnect.suny.edu:8080/F>
- OLIS Documents Area <http://www.sunyconnect.suny.edu/olisdocs/>
- The OLIS web log - <http://www.sunyconnect.suny.edu/blog/>

**Action Item:** Delegates please send me information about your library and alumni access to databases; with alumni access to two EBSCO databases has your library implemented this service? Does your library have plans to implement such a service? Eventually OLIS is going to want to develop a press release about this new capability, but not until we’ve heard from as many campuses as possible; thanks.

## 3.3.6. UUP – John Schumacher

UUP Liaison Report  
John Schumacher (Central@uupmail.org)  
SUNYLA Executive Board/Council  
September 18, 2009

United University Professions (UUP) is the union representing more than 34,000 academic and professional faculty on 29 State University of New York campuses, plus System Administration, Empire State College, and the New York State Theatre Institute. UUP is affiliated with the New York State United Teachers and the American Federation of Teachers, AFL-CIO.

### **SUNY Budget / SUNY is the \$olution**

- Governor Paterson has announced ongoing NYS budget shortfalls; UUP is gearing up for the possibility of mid-year cuts to the SUNY budget; please be ready to assist your chapter, UUP and SUNY by responding to calls for action if mid-year cuts are indeed proposed.
- “Outreach Committee told to be prepared” <http://www.uupinfo.org/communications/uupdate/090813.html>
- “SUNY students returning to budget-starved campuses” <http://www.uupinfo.org/communications/release09/090820.html>
- Chancellor Zimpher has made numerous comments in support of SUNY’s role as a driver of New York State economic development; yes, SUNY is the \$olution!

### **Contract / Benefits Reminders**

- “The **basic annual salaries**, as of July 1, 2009, of incumbents of positions in the State University in the Professional Services Negotiating Unit **shall be increased** by three percent commencing the first day of the payroll period closest to (1) July 2, 2009, for employees having a calendar-year or college-year professional obligation, or (2) September 1, 2009, for employees having an academic-year professional obligation” (<http://www.uupinfo.org/agreement.pdf> )
- Each campus will also be allocated 1% of salaries designated for discretionary salary increases; those increases will be announced prior to 12/31/09.
- The **NYS-Ride** program is now available UUP-wide; this program saves you money by allowing pre-tax dollars to pay for your mass transit costs; get on the bus! <http://www.uupinfo.org/nysride.html> and <http://www.goer.state.ny.us/benefits/nys-ride.html>
- Our contract continues to include grant monies for professional development as well as via other programs; see <http://www.nysuup.lmc.state.ny.us/resources/howtoapply.html> for more information; chapters are establishing deadlines for the individual development awards; check with your chapter about that campus-specific deadline.
- 2009/10 pocket calendars have been sent to all members; additional calendars will be available from your chapter office in the near future.

### **AFL-CIO Reports on Library Workers**

- Library Workers: Facts & Figures - Fact Sheet 2009 (Source: AFL-CIO Department for Professional Employees) [http://www.dpeaflcio.org/programs/factsheets/fs\\_2009\\_library\\_workers.htm](http://www.dpeaflcio.org/programs/factsheets/fs_2009_library_workers.htm)

### **UUP and SUNY in the News**

- <http://www.uupinfo.org/communications/news.html#090827>
- <http://www.uupinfo.org/voice/sep/09/0909Voice4Web.pdf>

### **Upcoming Meetings**

- The UUP Fall 2009 Delegate Assembly is October 2-3 in Rochester NY.

### **Mailing Address:**

United University Professions  
P.O. Box 15143  
Albany, NY 12212-5143

### **Location:**

800 Troy-Schenectady Road  
Latham, NY 12110

### **Telephone:**

800-342-4206  
518-640-6600  
518-640-6698 (fax)  
866-812-9446 (fax)

**Email:** [input@uupinfo.org](mailto:input@uupinfo.org)

**Web:** <http://www.uupinfo.org>

## 4. Old Business

### 4.1. \$1000 to Publications Committee, approved at the June meeting

Done.

### 4.2. Revisions to the Delegates Section (Part 4) of the Manual of Duties & Responsibilities

Brief discussion. → Logan Rath will bring language to the next meeting for approval. It will be distributed in advance via Moodle.

### 4.3. SUNYLA Archives Working Group – Dan Harms

Dan reported that UB is fine with changing the copyright language so we retain it. Question about who does what in this deal. Dan will coordinate with UB and cc the officers and working group (now Ad Hoc Committee as of this morning). Logan Rath, as SUNYLA President, will be responsible for signing any agreements. Question from Bill Drew: Can we put a UB archivist on the committee? Dan: He has asked earlier but the UB person thought that might be a conflict of interest. Will ask again. Brief discussion regarding the need for guidelines as to what, how, when things should go to UB.

SUNYLA Archives Working Group Report  
Dan Harms, Chair  
September 8, 2009

The materials sent to me were brought to the annual meeting, at which a meeting of the working group was held to discuss their contents and disposition.

One of the items that the task force examined was whether the archives should remain at the University at Buffalo. Based on the discussions of the working group and material provided by John Edens, the group was able to confirm that the University of Buffalo has been an excellent custodian of the materials entrusted to them. Buffalo is planning to complete the online archives of the newsletter by the end of this academic year.

The materials reviewed at the meeting have been transferred to the archives. During our discussions with Buffalo, no formal agreement between the archives and SUNYLA was discovered. The finding aid to this collection (not updated for the latest material contributed) and a draft of an agreement have been appended to this document [*secretary's note: these are not included in the minutes due to their length*]. I should note that the document stipulates that Buffalo will own our archives, rather than serving as a depository for them, in line with SAA best practices. The working group recommends the changes to the document:

- That the "I" in the document be changed to "SUNY Librarians Association"; and
- That the collection, if deaccessioned, be returned to SUNYLA.

We are currently discussing with John Edens at Buffalo the copyright clause in the deed would mean for the SUNYLA collection.

One item that has emerged from our discussions is the need for committee chairs and officers to institute procedures to ensure that important documents for the organization are retained, including the materials to be retained, the schedules for transferring the material to the archives, and the proper format (print or electronic, file types, etc.). We are also considering whether portable hard drives would be an appropriate purchase for officers and/or committee members in order to maintain backup copies of SUNYLA documents.

Finally, we would like to request that the council turn the Working Group into an ad hoc Committee on archives.

Thanks to our working group – April Davies, Karen Ferington, Marianne Hebert, Debra Kimok, Jeremy Linden, and Logan Rath – for all their hard work and discussions. I'd also like to thank Angela Weiler for sending the archives to Buffalo via LAND after the conference, taking on a task on top of all the hard work for the conference.

Action Items:

- Should the Archives Working Group be transformed into an ad hoc committee?

- Should the agreement with Buffalo be finalized, or is more discussion needed? (Recommendation: Wait to hear back from Buffalo)
- Is it possible for each committee and the Executive Board to develop suggested procedures to retain and pass on its documents for the next Executive Board Meeting?

## **5. New Business (including action items from reports)**

### **5.1. Meeting Schedule for 2009-10**

Logan clarified that, for the potential January meeting, the term 'sector' in his report indicates geographic region not campus type.

November 18 at FIT, March 12 at Albany, June 9 at Brockport → all approved

April 23 at Onondaga → ok, if needed (don't usually meet in April)

January 22 Online and/or Regional → date is problematic due to start of semester conflicts, will be determined later

### **5.2. Charge to IT committee and Treasurer: investigate (1) PayPal for credit card processing and (2) reliable mechanisms for online registration that feed directly into spreadsheet and/or database. Findings to be submitted by next Council Meeting.**

IT Committee & Treasurer will submit a report on the feasibility of using PayPal and suggestions for implementation by next meeting. Question about whether PayPal will be usable for both conference registrations and for memberships, and whether it will feed directly into a database or spreadsheet for ease of information management. Logan noted that he believes PayPal will handle most, if not all, of that and asked Bill Drew to address those issues in his report. Roseanne Humes reported that ACRLNY is using PayPal to do what are wanting and it seems to be working well.

### **5.3. Bylaws amendment: change SUNYLA FACT Liaison term to 3 years**

April Davies noted that there is a larger bylaws issue here. The FACT liaison is appointed under the clause allowing us to appoint liaisons as appropriate, it is not explicitly listed. Also, the length of term is not stipulated but is in another clause that suggests 2 years. Logan Rath commented that length of term and related issues could also use some clarification in regard to chairs. It was suggested and generally agreed that the bylaws be revised to include 3-year staggered terms for chairs and liaisons, and that committees hold an election of some sort at the end of each 3-year term. → Logan will work on language and bring to the November meeting for endorsement.

### **5.4. Suggestions on how to present ideas on open access and the sustainability of ongoing e-resource subscriptions to the new administration**

Logan Rath asked Colleen Lougen if the results of our morning discussion on future directions for SUNY libraries would work. Colleen: Yes. General discussion followed. Logan noted that he invited the new Chancellor to attend one our meetings. Dan Harms suggested that, if scheduling doesn't allow the Chancellor to do that, we should send the officers to her. Logan thought that was a good idea. It was suggested that the Snapshot publication be 'sent up the line' as it were. A related idea was floated to put info about committee and liaison activities in the newsletter, maybe cycle them, keep it very brief; a list of committee contacts would be quite useful. There was a question about sending in campus updates for the newsletter. Some campuses had some confusion as to who is responsible for this. General discussion followed. → Logan asked Ellen McCabe, and she agreed, to have the Publications Committee discuss these ideas and bring their suggestions for incorporating Council and Committee types of information into the newsletter to the November meeting. Also, to clarify the language when putting out the call for campus updates for the newsletter.

### **5.5. Feedback on SUNY Union Catalog replacement options**

OLIS is looking at different options. Bill Drew: Primo is too expensive. Logan Rath will start a discussion thread on Moodle so people can give lengthy ideas. Mark McBride: Let's look at lots of options before we commit; the Xtensible Catalog at Rochester for example. Emily Hart: The union cat needs to integrate nicely with other products you're using. Bill: WorldCat Local is what IDS Search is built on. Further discussion followed. → People should post ideas to Moodle by Oct. 31.

**5.6. Request from OLIS: Delegates, please send John Schumacher information about your library and alumni access to databases; with alumni access to two EBSCO databases has your library implemented this service? Does your library have plans to implement such a service?**

People have been posting responses to Moodle and responding via the listserv. Any further responses should go to John (address in the OLIS report).