Minutes
SUNYLA Executive Board
March 28, 2003
12:00 p.m. – 3 p.m.
Videoconference—Albany, Buffalo, and Syracuse locations

Present: Jane Verostek (SUNY ESF),
Bern Mulligan (Binghamton), Joseph Petrick (Alfred State), Eileen O'Hara (Brockport), Charlene Rezabek (Monroe CC), Karen Ferington (Niagara CCC), Marianne Eimer (Fredonia), Michelle Eichelberger (FLCC), Kim Davies (Geneseo), Nicki Lerczak (Genesee CC), Hilary Sternberg (Buffalo State), Nancy Frazier (Buffalo State), Jill Ortner (SUNY Buffalo), Jean Dickson (SUNY Buffalo), Heather Munger (SUNY Buffalo HS), Bill Drew (Morrisville), John Schumacher (SUNY OLIS), Gretchen Douglas (Cortland), Musa Abdul Hakim (Buffalo State), Carol Anne Germain (Albany), Jeanne Galbraith (Stony Brook Health Sciences), Susan Kraat (New Paltz), Joyce Miller (Adirondack CC), Laura Cohen (Albany), Kathy Gundrum (Nylink), Colleen Kenefick (Stony Brook), Jeanette Smithee (Central NY Library Resources Council), Ron Foster (Utica), Ellen McCabe (Cortland), Angela Weiler (Morrisville), Barbara Shaffer (Oswego).

1. Approval of Minutes: Michelle Eichelberger moved to approve the minutes of the November 15, 2002 meeting. Bill Drew seconded. Minutes unanimously approved.
2. Announcements, correspondence, appointments:

   a. Jill Ortner announced the following clerical retirements from SUNY Buffalo—Delores Salter, Carmen Collado, and Joanne Braunscheidel.
   b. Eileen O'Hara reported that Brockport's director Frank Wojcik has been promoted to Dean of Information Services. Also, Shikha Sharma is the new Information Literacy and Instruction Librarian.
   c. Susan Kraat, New Paltz, announced the hiring of Mark Lasek as Reference Librarian in February, 2003. There will be a posting for the position of Information Systems Librarian soon.
   d. Jeanne Galbraith (Stony Brook) reported that they will be posting a Reference Services position in a few weeks.
   e. Bill Drew (Morrisville) announced that they had finished their LibQUAL+ survey.
   f. Gretchen Douglas (Cortland) reported that Karen Coombs received a promotion and that Donna Keane had retired.
   g. Ron Foster (Utica) announced that their new library opened 3/17/03. Barbara Grimes has been promoted to Assistant Librarian.
   h. Barbara Shaffer (Oswego) announced the retirement of Blanche Judd.
   i. Marianne Eimer announced the new Web manager, Wendy Ackerman of Upstate Medical Center. Bill Drew, Wendy Ackerman, and Laura Cohen will work together on transferring the Web site to ITEC in Buffalo.
   j. Marianne Eimer announced that Andy Perry will take over the SUNY Connect Advisory position, formerly held by Laura Cohen. Marianne thanked Laura for all her hard work for SUNYLA.

3.0 Officers' Reports
3.1 President's Report

Appointments
– Bern Mulligan has agreed to take over as Category Rep for the University Centers for the remainder of this year, replacing Timothy Gatti who has stepped down as Albany's Delegate. Gerald Burke is now the SUNYLA Delegate for Albany.

Andrew Perry, Assistant Director for Systems Management at Binghamton, has accepted the appointment as the SUNYLA liaison for the SUNYConnect Advisory

Committee. His term will begin this coming June, when Laura Cohen finishes her second term in this position.

Old Business

The revised Guidelines for the SUNYLA Annual Conference Expenses which were voted on at the November, 2002 meeting have been posted on the website.

The 2002-2003 SUNYLA Directory has been converted to .pdf format and posted to all campus delegates. Corrections to this edition are in process. Please contact Cheryl Perkins at Cheryl.Perkins@downstate.edu if you have not received your copy via email.

To summarize the Virtual Reference Survey results, we learn that 85% of the responding institutions offer some type of online reference, which includes e-mail, videoconferencing, chat or instant messaging.
The biggest obstacle to be identified by SUNY librarians in offering a virtual reference service appears to be that of staffing, with 75% listing this as the primary reason. Almost half of the librarians who responded indicated that conducting a reference interview online was also intimidating. Other problematic areas included training, funding, workflow, and the use of new technology. The entire article can be found in the February, 2003 issue of the SUNYLA newsletter.

New Business

The position of SUNYLA Archivist is now also open.
Kathleen Delaney is no longer at University at Buffalo, but has assured me that Don DiLandro will handle all archival materials from SUNYLA. If you have materials that should be sent to Archives, please make sure you indicate they belong to the Archives file "MS6". Buffalo is in the process of hiring a new Archivist, and once that person is in place, perhaps we can persuade someone who is at UB to take on this duty.

The proposal to change the length of service criteria for the Distinguished Librarian Rank to match that of all other Distinguished ranks was brought to the attention of Dr. Marvin LaHood, Co-Chair of the Undergraduate Committee, who forwarded the original resolution to the University Faculty Senate. The criteria will now include the phrase "Three Years Service at the Nominating Institution". This will be addressed at the next scheduled University Faculty Senate meeting.

The issue of reciprocity between SUNY and CUNY libraries is being investigated by the SCLD Executive Board members. Currently, there is no uniform policy and it is hoped that in the current circumstances of shrinking budgets and staff, that a mutually beneficial agreement can be reached by all parties to offer reciprocity to all student and faculty researchers.

Further analysis of storage needs is being undertaken by OLIS, to determine more specifically what contributions those SUNY sites which had not been visited by Reese Dill, (Dill & Company—Storage Consultants) will have for any new storage facilities.

Highlights:
Membership directory
Jim Coan and Marianne Eimer have been in touch with Cheryl Perkins. Cheryl is working on names index, which will be posted to the Delegates. Please e-mail Cheryl with any entry problems. Cheryl will also be sending files to Jim Coan, so that Publications Committee has a master copy.

Archivist needed
Talk to archivists on campuses. Does anyone want to take this on?

3.2 First Vice President—Hilary Sternberg

SUNYLA Slate of Officers 2003-2004:

First VP/President Elect
Ellen McCabe, State University of New York College at Cortland

Second VP (Conference Chair)
Ted Ciambor, Monroe Community College

Treasurer
Elizabeth Gulacsy, NYS College of Ceramics at Alfred University

3.3 Second Vice President—Jeanne Galbraith

Waves of Change, Oceans of Opportunity, the 35th Annual SUNYLA Conference, is well on track for its debut June 4-6 at Stony Brook University. The four pre-conference sessions and a full program offer a wide range of offerings for conference attendees and participants alike. Colleen Kenefick (Health Sciences Library) and Susan Werner
(Melville Library), Co-Chairs of the Local Arrangements Committee, have capably handled a myriad of details in very timely fashion to ensure the conference runs smoothly. Colleen has submitted a written report about the Local Arrangements, so let me concentrate on some broader issues.

The Conference Committee has been working hard to meet its commitment to produce a financially stable conference this year. After several years of financial drain on the SUNYLA treasury, the conference must be self-supporting this year as there is no cushion to cover any debt. It should be anticipated with the state's dire financial condition that future conferences may also encounter unexpected local charges for facilities and general arrangements, so they will also need to be self supporting. With that in mind, I present the following suggestions for consideration and discussion before the 2004 SUNYLA Conference:

1. One-day registration fee
    A number of local individuals have inquired about attending only one day of the conference and paying a lower registration fee. Having such an option would be a benefit to people geographically closest to the conference, naturally, but may be a way to encourage people who are strapped for time or funding to attend at least part of the conference.

2. Vendor displays
    A number of local librarians would like to visit the vendors who are exhibiting at SUNYLA 2003. If SUNYLA can continue to enlist strong vendor support and encourage exhibits it may be possible to offer a one-day exhibit registration as an option. Cultivating vendor support will be essential for the continued financial stability of the annual conference.

3. Pre-Conference Workshops
    There should be separate pricing for non-SUNYLA members to attend the pre-conference sessions. The pre-conference workshops offer substantive fare for only ten dollars a session.
    Even a nominal increase to twelve or fifteen dollars would be reasonable for non-SUNYLA members and also serve to demonstrate to members some small measure of tangible value for their membership dues.

SUNYLA has annually developed conference planning skills on a different campus.

It may be useful for the Conference Planning Committee to schedule a session at the end of each annual conference to "debrief" in a sense by meeting with contact persons from the following year's conference site.

There may be a tendency to vent all the difficult episodes in the year-long conference cycle at that meeting, but identifying those problems may enable the subsequent conference to be even better.

Be sure to register soon, especially if you will need on-campus housing, for *Waves of Change, Oceans of Opportunity.* We look forward to having you visit us on Long Island the first week of June!

Report for SUNYLA Council Meeting from Local Arrangements Committee
March 28, 2003

CAMPUS ISSUES:
We have reserved rooms in campus housing for 25 rooms for Tuesday night, and 50 doubles and 20 singles for both Wednesday and Thursday nights. Student Activities Center (site of most of the conference) is reserved and will be a pleasant, new venue for the conference. Campus tours have been arranged for Wednesday afternoon. A campus bus has been chartered for attendees choosing to take it to the off-campus Thursday night dinner.

FOOD:
All campus meals have been finalized with the campus food services staff with the exception of the Wednesday night membership social. Kim Davies and Wil Prout are working on this event with the membership committee. Since this is the only event that will be catered by the HSC catering staff, we can hold off a little longer to make menu decisions. We are waiting to see if the grant is funded and how many members plan on attending the membership social before making final food and beverage choices.

GRANT:
The Associate Provost for Educational Technology of SUNY through the Faculty Access to Computing Technology (FACT) Advisory Council sponsors Conferences on Computing in the Disciplines (COCIDS) grants. With the generous assistance of Michael Morin, we submitted an application requesting the maximum of $5,000 to support the conference. The grant application was submitted on February 21st for the March 1st
deadline. According to the application, applicants will be notified of the results no later than three weeks after the closing date.

PROGRAM:
The preliminary conference program was organized by Michael Huang and printed copies sent out in regular mail on February 28th. Copies were distributed to delegates, all academic libraries on Long Island, the three area library schools, and the two public library systems on Long Island. Michael is coordinating the final program with biographies of presenters and event locations.

Members of the local arrangements committee and other volunteers will be facilitating each pre-conference and conference session to make sure sessions run smoothly. Karen Coombs has been maintaining and updating the conference website. Many thanks are due to Katrina Frazier (presentations), Lorraine Melita (posters), Candace Merbler (evaluation form), and Ophelia Morey (pre-conference workshops).

The only special interest group (SIG) that has requested meeting space is the Instruction Committee, please notify us if you need a meeting space during the designated time for these meetings.

REGISTRATION:
We have begun to receive a few registration forms and are certain that as the date gets closer, there will be many more. We plan to remind members often about the upcoming deadlines for receipt of payment both on the website and on the listserv. Six presenters so far have requested a voucher to cover the registration fee. Actual registration will take place in the Melville Library lobby, staffed both days by library volunteers.

VENDORS:

Susan Werner has been working extremely hard at getting corporate support for this year's conference. So far, we have 17 vendors contributing financially for a total of $4,750. At this point $3,000 has already been received from the vendors.

Bowker, C Tech, Columbia University Press, Dupont, EBSCO, Encyclopaedia Britannica, Gale Group, Gaylord Brothers, GoPrint, Institute of Physics, Mergent, Inc., Northeastern Office Equipment, Palmer School of C.W. Post, Perfect Promotional Products, Inc., Serials Solutions, Thomason ISI, and YBP will all be represented.

Respectfully submitted,
Colleen M. Kenefick
3/19/2003

Highlights:

- Marianne Eimer recommends that conference issues raised be addressed at June and fall Board meetings.
- Deadline for conference campus housing is April 17.
- Registration deadline is May 9.
- Please e-mail Colleen if you need to schedule a Special Interest Group session.

  3.4 Secretary—Nancy Frazier (no report)
  3.5 Treasurer—Elizabeth Gulacsy

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**TREASURER'S
REPORT**
7/01/02 - 3/10/03

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Opening Balance, June 30, 02	2,760.81	
Obligated funds released	2,500.00	
TOTAL Funds		5,260.81

INCOME

Associate New	7.50	
Associate Renewing	30.00	
New	300.00	
Renewing	4,905.00	
TOTAL Membership		5,242.50
		10,503.31

EXPENSES

Conference 2002	192.04	

Conference 2003	-2,000.00	
Professional Grants 2002	-300.00	
Audit 2002	-1,200.00	
Conference 2003		
Meeting: Executive Committee		
Food	-130.07	
Membership Development Committee		
Postage	-22.41	
Professional Organizations		
NYLA	-75.00	
Salary Survey	-38.74	
Publications Committee	-2,000.00	
SCLD Conference	-890.00	

Encumbered:

Friend of SUNYLA 2003	-200.00	
S. Chu Scholarship 2003	-500.00	
Professional Grants 2003	-500.00	
TOTAL EXPENSES		-7,664.18

BALANCE: 10 March 2003   2,839.13

Submitted:

Elizabeth Gulacsy
     Treasurer

Highlights:
·   Marianne Eimer will speak with Jim Coan about whether the $2000.00 included costs of postage for directory.

4.0 Liaison Reports

4.1 UUP—John Schumacher

Negotiations Update.
·   The current contract expires July 2003.
·   UUP Negotiations Team / UUP Negotiations Committee met in February.
    The Committee unanimously approved the Team's bargaining proposal.
·   UUP and NYS have met a couple of times; initial bargaining proposals have been exchanged.
·   The summaries of those UUP and NYS bargaining proposals are available at

http://www.uupinfo.org/proposals.pdf and in the March 2003 issue of the UUP Voice.

Budget Update:
- President William Scheuerman's budget testimony is available at
  http://www.uupinfo.org/uuptestimony1.pdf
- UUP's 2003 legislative agenda: http://www.uupinfo.org/legislative/program.html
  Plattsburgh librarian, Patty Bentley is the Chair of the statewide UUP Legislation Committee (mailto:pbentley@uupmail.org)
- UUP indicates that proposed SUNY budget cuts represent an equivalent of 4000 full-time positions.
- All are urged to contact their NYS legislators to indicate your support for a restoration of SUNY funding. Call (toll free) 877-255-9417 to be connected with your Assemblyperson and/or Senator. Go to
  http://politicalaction.nysut.org/fax/fax.asp?func=select&mode=state
  for an efficient way to send a fax or email to your representatives.
  This site offers a number of budget-related letters that can be sent to your legislators.
- UUP's media campaign in connection with proposed budget cuts includes the message - "Now more than ever, New York needs SUNY"
- Important dates:

  April 8, 2003 – Library Advocacy Day (Albany)

  May 3, 2003 – "March for Public Education – Pre-K through Post-Grad" (Albany).
  Please consider being a part of this massive rally sponsored by NYSUT, UUP, PSC, New York State AFL-CIO, CSEA and many other groups involved in public education. http://www.marchforpubliceducation.org (518-213-6000 x6465).

UUP Spring Delegate Assembly.
- **May 2-3, 2003** (Albany).

New York State Public Higher Education Conference Board
- H. Carl McCall has agreed to co-chair the NYS Public Higher Ed. Conference Board.

4.2 COA—Natalie Sturr (no report)

4.3 FACT—Michael Morin (no report)

4.4 SAC—Laura Cohen

The SUNYConnect Advisory Council (SAC) met on February 5 and March 19.

Aleph 500

Group 3 campuses are switching to production: Sullivan, Purchase, Oneonta, Jefferson and Canton have switched to production. Potsdam, Delhi, Ulster, Orange and

Rockland will follow next month.

OLIS is finalizing implementation dates for Group 4. It is anticipated that the process will start at the end of April.

The data scrubbing component to remove the linkage between patron records and circulation history should be available for testing soon. OLIS has concerns about the viability of this feature, as backup tapes will contain the linked patron/circulation information.

OLIS will establish a core set of configuration tables for the Circulation and Cataloging modules. These will be used in training, freeing campuses to focus on testing functionality.

Union Catalog

There are concerns about the slow progress of the development of the Union Catalog. SAC passed a motion to authorize the SAC chair to draft of letter to the President of Ex Libris explaining SAC's displeasure with the implementation process and asking him to take measures to expedite the development and implementation.

Document Delivery

The LAND service is up and running. Nyink has received positive feed back from the librarians who are using LAND. Drivers have been arriving at the libraries at the scheduled times and materials are being delivered within the promised turn-around time. Nylink will soon begin receiving monthly usage reports and will keep SAC updated.

SFX

OLIS reports that the monthly update operation is "not a terribly well thought-out process." It takes 2 days to update the data in all the instances on the ITEC server. OLIS is working with Ex Libris to streamline the process.

SLiCAT

SAC requested that SLiCAT look into an alternative program for offering electronic resources to SUNYConnect campuses. Currently, every campus must accept the total SUNYConnect package. There is concern that the core databases and other database offerings are not suitable for all campuses, and spending the SUNYConnect fee on resources that would not be used could cause hardships. As a result, SLiCAT is developing a SUNYConnect Optional E-resource Program (SCOPE). The plan calls for a reduced core collection available to all, with a broader array of resources from which campuses can select. All resources would be purchased with funds derived from SUNYConnect fees and System Administration contributions. Nylink would act as the contracting agent and could offer any of the "SUNYConnect approved" products to a broader constituency.

The SAC Finance Committee will examine e-resource usage to see if a model of payment based on usage is feasible. Another scenario would give each campus an allocation credit based on the campus contribution. The Committee will report back to SAC at the first fall meeting.

Carey Hatch will propose a JSTOR buy-in to all campuses for the 2003-04 fiscal year.

Larry Randall is retiring early this summer. SAC will review the SLiCAT charge in the light of new developments and goals.

Provost Salins

SAC met with Provost Salins on March 19. As a reminder, SAC is advisory to the Provost. The Provost made several points.

· He reiterated his long-standing goal of a common library acquisitions policy across SUNY. We should have at least one copy of anything that a SUNY researcher would need, both print and electronic. Such a policy would lead to a more efficient use of limited funding, and also better position us to make a pitch for funds from the Chancellor, Trustees, Education Department and Legislature. Other funding possibilities include campus contributions, external philanthropy, New Century Fund via NYSHEI, and System Administration.

· A coordinated deselection process would also be a part of this plan.

· He asked SAC to develop a collection plan: what we want and what it will cost vs. what it costs now. Once the gap is known, we will have a basis for a plan.

· Such planning might lead to a possible "Super SUNYConnect," i.e., a New York Connect.

· Over the next five years, the use of capital funds to build new buildings will be seriously curtailed if not halted. This could have an impact on SUNYConnect discussions about building a storage facility.

· He reiterated his strong interest in a system-wide Union Catalog.

Highlights: Laura never missed a single SAC meeting, and stated that it had been a fascinating experience for her. Marianne Eimer thanked Laura for her years of dedication to SUNYLA.

4.5 NYLink—Kathy Gundrum

Nylink's **statewide delivery service**, LAND [Libraries and Nylink Deliver], began January 6! Please contact Carrie Nyc at nycc@nylink.suny.edu with your questions. Thank you to SUNY libraries and staff for your support of LAND!

Nylink's Annual Meeting, *The Times They Are A-Changing: Critical Roles for Today's and Tomorrow's Libraries,* is April 21-April 22, 2003 at The Gideon Putnam Hotel in Saratoga Springs. The meeting cost is $140 for full Nylink members and $280 for others, and includes meeting materials, breaks, a sit-down dinner on the 21st and breakfast on the 22nd, and a buffet lunch on the 22nd. Complete program and registration information, including an online registration form, is available on the Nylink web site at **http://nylink.suny.edu/amtg03.htm**. Portions of the meeting will also be web cast [additional information to be posted to our web site].

Nylink now offers aggregated pricing for **QuestionPoint,**
a virtual reference desk collaborative service, for libraries in New York. By subscribing by May 31, 2003 for a June 1 or earlier start, libraries have the opportunity to collaboratively achieve discounts of up to 50%. The total number of libraries that subscribe by May 31, 2003 will determine the discount for the group. This discount will also apply to libraries that order QuestionPoint after June 1, but the larger the group as of May 31, the greater the savings for all subscribers. For more information about QuestionPoint, contact Donna Dixon (dixond@nylink.suny.edu) or Jane Neale (nealej@nylink.suny.edu) at Nylink, or see **http://nylink.suny.edu/questionpoint/default.htm** on the Nylink web site.

Deborah Schmidle has joined Nylink **Director of Library and Educational Services**. One of her first projects is conducting a needs assessment, and holding focus groups throughou the state, on Nylink's current and evolving training and continuing education offerings. SUNY librarians are encouraged to participate.

Nylink is offering reduced rates for the **InfoToday 2003** conference**,**
May 6-8, 2003, at the New York Hilton and Towers. The cost per individual conference [National Online 2003, KnowledgeNets 2003, E-Libraries 2003] is $297 ($495 regular price). To receive the discounted rate, complete the registration form on the Nylink web site at **http://nylink.suny.edu/info03.htm** and mail or fax it to Nylink by April 11.

The OCLC Digital & Preservation Cooperative recently changed its name to **Digital and Preservation Outreach Services**. OCLC has decided to discontinue the participant's fee that subsidized some of the activities of the Digital & Preservation Cooperative.
One very immediate benefit of this change for all libraries is that the Co-op Extranet, which previously had been a password-protected site, is now freely available at **http://digitalcooperative.oclc.org/.**
The site, now known as the Digitization and Preservation Online Resource Center, offers all libraries a wealth of information about current trends and standards in digitization and preservation, funding opportunities, as well as links to recently published papers and evolving projects.

Nylink is offering *Advanced Serials Cataloging workshops* in cooperation with the CONSER Serials Cataloging Cooperative Training Program (SCCTP). Instructors are Marguerite (Maggie) Horn, Library Systems Implementation Specialist, SUNY Office of Library and Information Services; and Gretchen Yealy, Serials Catalog Librarian, Brown University. This workshop is being offered **Wednesday and Thursday, April 2-3,** at Baruch College in New York City [please note that this session is full]; and **Thursday and Friday, April 10-11,** at the SUNY Training Center in Syracuse. Register online at **http://nylink.suny.edu/conser.htm.**

To provide members with additional information about ILLiad, the following *ILLiad training* is being offered at Nylink's office in downtown Albany: **Wednesday, May 7**: *Introduction to OCLC ILLiad;* **Thursday, May 8**: *Implementing OCLC ILLiad;* **Friday, May 9:** *ILLiad Administrator Training.* Register for these workshops through the Nylink web site at **http://nylink.suny.edu/rr/atlastrn03.htm.**

A date has been set for **Nylink's Fifth Annual Information Showcase**: Thursday, October 16, 2003, in Syracuse.

Highlights: Comments about LAND are welcomed

4.6 OLIS—John Schumacher

SUNY*Connect* LMS
· Eighteen SUNY libraries are currently using the SUNY*Connect*
 LMS (ALEPH500). (Binghamton, Broome, Canton, Cayuga, Cortland, Fredonia, Herkimer, Jefferson, Morrisville, Oneonta, Onondaga, Oswego, Purchase, Stony Brook, Stony Brook HSC, Sullivan, Tompkins Cortland and Upstate Medical).
· The remainder of Group3 (Delhi, Orange, Potsdam, Rockland and Ulster) are scheduled to "switch to production" during April.
·
 Work with Group4 (Alfred Tech., Alfred Ceramics, Alfred University, Buffalo State, Corning, Erie, Finger Lakes, Genesee, Geneseo, Jamestown and Monroe) begins in April.
·
 The OLIS will be providing data extraction services for Alfred Ceramics, Alfred University and to Jamestown (as well as for the LAIP libraries in Group4).
· Hardware recommendations for Albany and Buffalo were reviewed by OLIS and ITEC. Follow-up questions have been sent to Ex Libris. The recommendations have been shared with Albany and Buffalo.

- OLIS and campus colleagues are providing a variety of ALEPH workshops to other ALEPH users in SUNY.
- Marie Erdman from Ex Libris has been named the project manager for the SUNY*Connect* Union Catalog. Ex Libris said they would re-install the latest version of the union catalog software on the Aleph1 server by March 21st.
  Current documentation will be sent on configuring and loading bibliographic records into the union catalog. The OLIS will select 4 or 5 SUNY Aleph bibliographic databases to load into the union catalog.
  It will total about 2 million records and replace the sample bib records currently in the union catalog. The rationale is to re-test the data extraction and loading routines and the merge algorithms. The next conference call with Ex Libris on this topic is scheduled for April 15.
- The president of Ex Libris USA, Carl Grant has resigned.
  http://www.vtls.com/Corporate/Releases/2003/20030312.shtml

SUNY*Connect* Databases

- SUNY*Connect* database addition (as of January 2003) -- Opposing Viewpoints Resource Center.
- SUNY*Connect* database renewals (through June 2004) -- Literature Resource Center, InfoTrac OneFile, Investext Plus, Ingenta.
- SUNY*Connect* database cancellation (as of January 2003) -- Associations Unlimited.
- Thirty-nine reference books from The Gale Group have been added to the SUNY*Connect* netLibrary collection.
- SUNY Library Contracts Advisory Team (SLiCAT) and the SUNY*Connect* Advisory Council are considering an approach where SUNY*Connect* campuses would be able to choose from a list (a 'menu') of selected SUNY*Connect* electronic resources. The goal is to provide additional flexibility to campuses.

SFX Linking Software
- Many SUNY*Connect* libraries have received SFX training. The software is gaining more and more usage.

Remote Storage

- S.A.C. has received a request for additional study of remote storage needs for SUNY libraries.

SUNY*Connect* Briefings / Publicity

- SUNY Library Directors (4 Year Schools)
- SUNY Library Directors (2 Year Schools)
- S.A.C. met with Provost Salins – March 19, 2003.
- For additional information about SUNY*Connect*
  http://www.SUNY*Connect*.suny.edu/
  http://olis.sysadm.suny.edu/sunyergy/
  http://www.SUNY*Connect*.suny.edu/SUNY*Connect*ion/
- Additional resources:
  "SUNY ALEPH500 Portal" http://www.SUNY*Connect*.suny.edu/aleph/
  SUNYNet Advisory: http://OLIS.SYSADM.SUNY.EDU/SUNY*Connect*2/sunynetserv.htm

SUNY OLIS

- SUNY System Administration has established spending and travel restrictions in connection with budget shortfalls.

Highlights:

John S. asked the Board for comments about ALEPH.

Issues with Union catalog have been one of the bigger stumbling blocks. Discussion followed about Marianne Eimer sending a letter to ExLibris on behalf of SUNYLA.

4.7 Central NY Library Resources Council (3 R's)—Jeannette Smithee

- Jean Currie, Executive Director of the South Central Regional Library Council, will be attending the SUNY Library Directors Conference as the NY3Rs representative.

- NY3RS hosted a statewide discussion on continuing education on March 26th in Albany. The purpose was to have staff from all types of library organizations share information about CE -- issues, challenges, solutions, identifying potential collaborations, and future programming. Participants included representatives from staff from several 3Rs, two school library systems, Nylink, NYLA, ENY/ACRL, Upstate NY Special Libraries Assn, and Upstate NY /Ontario Chapter of Medical Library Assn. The group plans to involve others presenting education and training programs for library staff, expand an electronic list to improve communication and share program planning information, and to investigate a statewide calendar for library continuing education.

- NY3RS has added a link from the NY3Rs web site to the regional library job listings pages from each of the 3Rs councils (http://www.ny3rs.org/joblist.html).

- The NY3Rs is in the process of creating a newsletter (NY3Rs News) for distribution statewide. It will highlight statewide efforts and on regional successes in programs offered by all of the councils.

- NY3RS will is sponsoring the ARL Leading Change Institute this summer. It will be held in METRO: Aug. 4 and 5 and in SYRACUSE: Aug. 7 and 8. Watch for details on the lists and through your 3Rs Council.

- The 5th biennial conference for NYS Academic Libraries will be held in Syracuse at the Sheraton on Oct. 2nd and 3rd. This conference, sponsored by NY3Rs and NYLA Academic and Special Library Section, is for all library directors and upper level library administrators/managers and is open to all types of academic libraries.

- The NY3Rs and NYLA ASLS will co-sponsor a digitization workshop at the NYLA Conference this Fall (in Saratoga).

- LibQUAL+ program is underway. Updates will happen in the summer after the data are collected.

- And finally, the NY3Rs directors and members have been working tirelessly on getting the proposed 15% cut to libraries/systems restored in the NYS budget. All nine of the NY3Rs directors met with key legislators in Albany on March 18 during the NYLA Library Day. They participated in the Library Rally on the steps of the Capitol Building. In addition, each Council is meeting with our local representatives on this issue. The NY3Rs are working on behalf of all libraries in NYS, including SUNY libraries, for restoration of funding programs such as RBDB and CCDA, which are in jeopardy of being cut.

Highlights: This is Jeannette's final meeting, as she has resigned as liaison.
New liaison will most likely be Sheryl Knab (WNYLRC). Marianne thanked Jeannette for her work and for taking the initiative in finding a replacement.

5.0 Committee Reports

5.1 Automation and Information Technology—Bill Drew

Committee Charge:

"The Automation and Information Technology Committee shall serve as a focus for the exchange of information about automation and information technology; increase understanding of its impact upon library personnel and service to users; seek to increase the cooperation among SUNY libraries, computer centers, and other information-based units in the development/acquisition of university information systems; and establish liaison on automation and information technology with other SUNY professional organizations as appropriate."

The committee is working on two presentations for SUNYLA. Both have been accepted by the conference committee.

B. An Introduction to XML and its Use in Libraries
Presenter: Linda Frank (Tompkins Cortland Community College)
XML [Extensible Markup Language] is increasingly used in the creation and exchange of data of all sorts and its importance to libraries is rapidly growing. With the goal of understanding what XML is a

L. Ideas that Make Aleph More Patron-Friendly: Changes Your Library Can Make
Presenters: Dave Ritchie (Cortland), Pat Onsi (SUNY Upstate Med. Univ.), Karen Coombs (Cortland), Andy Perry (Binghamton), Bill Drew (Morrisville)
The objective of this session is to allow migrated, migrating, and future migrating SUNY libraries to identify some "patron-friendly" types of changes (and corresponding levels of commitment) that can l
Presenters will briefly illustrate a few of the important
"patron-friendly" changes they've made to their web OPAC (or other module of Aleph), identify the reasons (benefits), and estimate the expertise, implementation time, and maintenance commitment for

The committee also sent out a survey looking at what software is being used to analyze website log files. Jane Fitzpatrick compiled the results. Here is the preliminary report:

SUNYLA Automation
Committee Log File survey   February 2003
Total # responses: 24

	Y	N
Receiving or collecting statistics?	14	10

Collecting statistics directly?	7	
Receiving statistics from another dept.?	7	
Using an outside vendor to help you collect these statistics?	1	12
Software used to collect statistics		
WebTrends	8	
FrontPage	1	
FunnelWeb	2	
123LogAnalyzer	1	
Analog	2	
not analyzing yet	1	

5.2 Library Instruction—Angela Weiler

E-mail discussions continue on a monthly basis among the members of the Instruction Committee. November's discussion centered around the following topics:

1. Over the past five years or so, is library instruction up or down at your facility?

Requests for library research instruction appear to be up for all of the sixteen campuses who responded, with five campuses experiencing approximately 50% increase in sessions over five years or less. Most notably, Stonybrook's medical library ranked second of one hundred thirty medical schools in the U.S. and Canada for the number of total attendance and contact hours in educational programs, which is even more noteworthy considering that they ranked fifty-fourth on the same survey for total FTE staff.

2. Starting with the busiest months and ending with the least busiest months regarding library instruction, please order the months of the year.

Not surprisingly, all campuses but one list September, October, and February as the busiest months for research instruction, but Stony Brook's busiest months are July and August due to the number of credit courses they teach during that time period. Summer months seem to be the *least*

busy for all reporting campuses other than Stony Brook.

February's discussion centered on the topic of plagiarism, as SUNY Cobleskill hosted a conference in February on that topic. Plagiarism appears to be an issue at all campuses responding, and most have some sort of plagiarism policy in place, either campus-wide or detailed in student handbooks. Two campuses mentioned that they have subscribed to the "Turn-it-In" anti-plagiarism web site, but reviews were mixed, and they didn't feel they had enough information on this new service to comment on it at this time. March's discussion is ongoing; the topic is: "What is the exercise/lesson/other that works best for you in the classroom?"

The Instruction Committee will have Special Interest Group discussion session at the SUNYLA Conference on Wednesday, June 4 at a time to be determined later (somewhere between three and five o'clock).

Meeting highlights: Marianne Eimer asked Angela if the March discussion points would be compiled and distributed to entire listserv. Marianne believes the information would be beneficial to all members.

5.3 Membership Development—Kim Davies

Membership:

As of March 27, there are **378** SUNYLA members, **40** of which are first-timers. We also have **5** Associate members so far. The goal for this year's membership was set at 450, as we attained that goal last year, so we still have a long way to go. A list of current SUNYLA members is attached to the e-mail for this report.
If delegates are noticing that their colleagues have not renewed their membership this year, please make a point to encourage them to pay their dues.

Brochures:

The committee is still working on the membership brochures and will have them ready for distribution at the beginning of the 2003-2004 membership year.

Membership Social:

There is a membership event scheduled for the first night of the annual conference in Stony Brook. The library staff at Stony Brook has arranged for some light refreshments and the MDC will involve the participants in their usual ice-breaker activities. Door prizes will be awarded so please bring your membership card or a business card for a chance to win. Specific details for the event are located in your conference registration packet.

5.4 Professional Development—Carol Anne Germain

Nominations have been submitted for joint Friend of SUNYLA Awards; Sandy Card and Andrew Perry (submitted by Dave Ritchie), and Judith Adams-Volpe (submitted by Julie Walsh). Carol Anne moved to distribute grant money from Sylvia Chu scholarship to Friend of SUNYLA, enabling joint award. Bill Drew seconded. Marianne Eimer stated that with this action, that Professional Development grant money will be spent.

5.5 Personnel Policies—Ron Foster

Exit Survey
One Exit Survey has been received since our last meeting.

Salary Survey
One electronic copy of the Survey has been distributed since our last meeting.
Summary results of the Survey and the Library Staff Turnover Questionnaire have been posted to the committee's web site: sunyla.sunyit.edu. I'm examining placing a counter on the Survey web site.

Meeting highlights: Ron will send a salary survey to Jean Dickson.

5.6 Publications & Communications—Jim Coan & Jenny Baker

- The next newsletter is due out in the beginning of May.
  We have listed the deadline for campus news and article submissions as March 31 in the previous newsletter but we are extending it to April 11.

- Articles from committee chairs and board members greatly appreciated. We will try and fit in as much news about the conference as possible in this issue.

- We are working on making the directory available. Hope to make some progress soon.

- We are seeking members to work on the publications committee, to help out with publishing the newsletter and with the directory. Anyone interested please contact Jim or Jenny.

    Jim Coan SUNY Oneonta coanj@oneonta.edu (607) 436-3454
    Jenny Baker SUNY Brockport jbaker@brockport.edu

Meeting highlights: Marianne Eimer reminded committee chairs to submit articles. We will discuss membership directory at the next meeting. We need to address issues such as how many print volumes to produce, who outside SUNYLA should get directories, how to handle the work of producing/updating the directory.

5.7 Web Manager—Laura Cohen

The site is functioning well and all requested updates continue to go smoothly.

I still plan to complete my term as Webmaster this spring. I'd be happy to help with all efforts to arrange the transfer of the site to my successor.

Meeting highlights: Laura will work with ITEC to turn over files and work on functionality issues. Laura wishes to thank Univ. of Albany Academic Computing and Systems Depts. SUNYLA will send a thank you letter to the departments.

5.8 Archivist—No report; see President's report re: Archivist vacancy

5.9 Information Literacy Track at CIT 2003—Gretchen Douglas

CIT 2003 will be held May 28-30 at SUNY Potsdam. There was a great response to the call for presentations at CIT 2003.   Twenty papers were accepted in the information literacy track, as well as several panel discussions and posters.
Librarians received high praise from the abstract selections committee.
One member of the committee (not a librarian) said "I can't wait to go to some of these information literacy presentations."

The CIT website http://cit.suny.edu/cit2003/index.html provides a link to the conference brochure which lists the schedule and presentation titles.
You may also register for the conference at the same website. Hope to see you in Potsdam!

6.0 New Business

- Marianne Eimer asked whether we should create a liaison position for SUNY AUG?
  Bill Drew will talk with the group, and we will discuss the matter at the June meeting.