

Draft Minutes
SUNYLA Executive Board
March 22, 2002
Teleconference—Various locations

Present:

Ellen McCabe (Cortland), Laura Cohen (Albany), Mark Smith (Alfred Ceramics), Kim Davies (Geneseo), Kathleen DeLaney (Univ. Buffalo), Violet Evans (SUNY Brooklyn), Barbara Shaffer (Oswego), Marianne Eimer (Fredonia), Nancy Frazier (Buffalo State), Jeanette Smithee (NYTRO), Nancy Cannon (Oneonta), Jim Coan (Oneonta), Gretchen Douglas (Cortland), Carol Ann Germain (Albany), Katie Loomis-Sacco (Fredonia), Ron Foster (Utica/Rome), John Schumacher (OLIS), Kathy Gundrum (NYLINK), Bill Scheuerman, Kadri Niider (Optometry), Violet Evans (Brooklyn)

1. **Bill Scheuerman, UUP President**

Before the Executive Board meeting began, UUP President Bill Scheuerman came to discuss how UUP is working for librarians. Discussion included: Salary Inequities, 10 vs. 12 month contracts, Individual Development Awards, and Intellectual Property, amongst others.

Mr. Scheuerman stated that UUP is conducting a survey of gender inequities and family leave issues. Results will be tallied in the late spring.

2. **Approval of Minutes**

Ellen McCabe moved to approve the minutes of the November meeting. Ron Foster seconded. **Minutes approved by all present**

3. Announcements, correspondence, appointments

-Oswego has a new Reference/Instruction/Access Services Librarian, Drew Urbanek

4. **Officer's Reports**

5. **President's Report—Gretchen Douglas**

Information Literacy Track at CIT - At the end of January I was part of the Abstracts and Program Committee for CIT. The committee spent two days reading and scheduling the abstracts for this year's conference. The response to the call for submissions in the information literacy track was phenomenal. The track was filled to overflowing with interesting papers and panel presentations. The veterans on the committee commented several times that the quality of this year's abstracts were the best they've seen. Some of the topics that will be presented are:

Successful collaboration with faculty
Searching the web
Information Literacy credit-bearing courses
Research oriented web pages in large lectures
Marketing information literacy to students
Using WebCT in information literacy instruction
ACRL standards

Cerise Oberman, a nationally recognized expert in information literacy and the recent recipient of the Distinguished Librarian Award will be honored by SUNYLA

at the CIT conference. She will be honored after lunch on Wednesday during a meeting gathering that the Chancellor will attend. I would like to make a motion that SUNYLA pick up the expense of her registration at the conference, as well as her lodging. The cost of registration is \$125.00. Dorm rooms, single occupancy, are \$35.00 a night.

Discussion ensued on this point. Mark Smith stated that we should pay for a hotel room for Ms. Oberman, rather than a dorm room. Hotel rooms are \$55.00/night.

*Mark Smith moved to release \$250.00 for Cerise Oberman to attend CIT. Carol Ann Germain seconded. **Approved by all present.***

Aleph Users Group - A draft of the bylaws has been completed.

SUNY Council of Library Director's Meetings - SUNYLA representatives are part of a Library Statistics Team. The team has recommended that the SUNY statistics report coincide with the federal statistics report, which is done every 2 years. Currently SUNY statistics are collected every year. The committee also recommended taking ARL e-metrics standards to incorporate into SUNY statistics.

Another initiative discussed at the meeting is the New York State Higher Education Initiative (NYSHEI). Private and public schools would work together to purchase databases. Funding would be based on size of the school. Several large private universities such as Cornell and Syracuse University have already committed to the project.

Several SUNYLA members have e-mailed me expressing concern that they would like to attend both CIT and SUNYLA conferences this year, but feel they will have to make a choice between the two. I have asked library directors to make every effort to have librarians attend both conferences.

4.2. 1st Vice-President's Report—Marianne Eimer

This report provides the slate of officer candidates for the general election to take place this April, 2002, with the officers assuming their new offices during the annual SUNYLA conference, June, 2002.

For the position of Vice President Elect the candidates are:

- Hilary Stenberg from Buffalo State College
- Kim Davies from SUNY Geneseo

For the position of Secretary (2 year term) the candidates are:

- Carol Franck at SUNY Potsdam

- Nancy Giardino from Buffalo State College

For the position of 2nd Vice-President (Annual Conference Chairperson) the candidates are:

- Violet Evans from SUNY Downstate Medical Center
- Jeanne Galbraith from the Health Sciences Library at StonyBrook

Further information on ballot mailings and due dates will be determined at this Board meeting.

4.3 SUNYLA 2nd Vice President/Conference Chair Report – Barbara Shaffer for Natalie Somerville

Pre-conference Workshops (Ophelia Morey and Christopher Brennan)

- The all-day management track workshop includes sessions on budgeting, strategic planning, and time management, delegation, and team building.
- In addition, the traditional afternoon pre-conference workshops will be available.
- There are five of these: Library web site architecture and usability, creating a poster presentation, copyright, dossier preparation, and coping with stress.

Conference Sessions (Janet Hogan and Barbara Shaffer)

- There were a total of 24 session proposals submitted and 22 were selected.
- Most sessions will be 45 minutes long, with 4 in the 90 minute format.
- Program titles are available on the conference website at <http://www.fredonia.edu/library/sunyla/>.

Poster Sessions (Jeanne Galbraith and Colleen Kenefick)

- There are a total of fifteen poster sessions at this year's conference.
- Poster titles are available on the conference website at <http://www.fredonia.edu/library/sunyla/postersessions.htm>.
- NB: One of the poster titles is currently not listed on the web site. Please check again for a full listing.

Keynote Speaker

- Our Keynote Speaker is Mary Reichel, University Librarian at Appalachian State University in Boone, NC and current ACRL President.
- Dr. Reichel's address will be entitled "Academic Libraries as Learning Communities."
- Dr. Reichel is planning to attend some conference events and mix and mingle with SUNY librarians.
- As an aside, some of you may remember that Dr. Reichel was a librarian at the University at Buffalo from 1976-1980.

Registration Brochure (Katy Farrell, with assistance from Maureen Lindstrom and Donna Davidoff)

- The registration brochure is at the print shop and will be distributed to delegates by the end of the month.
- The deadline for registration is **May 3, 2002**.

Vendor Sessions and Donations (Katie Loomis-Sacco)

- We have been extremely successful in soliciting vendor presentations and donations.

- To date we have 8 vendors exhibiting and 3 sponsoring a meal.
- Dupont will supply the conference tote bags.
- Vendor donations total over \$2,700.00!

Local Arrangements (Donna Davidoff and Maureen Lindstrom, co-chairs)

- Local arrangements have been firmly underway since late last summer.
- To date, conference rates at area hotels as well as dorms have been secured.
- Work is underway with the caterers and the venues for our Wednesday Evening membership event and the Thursday Evening dinner have been reserved.
- Stay tuned for the upcoming registration brochure for information about entertainment at the conference.

Conference Web Site (Katie Loomis-Sacco)

- The web site at <http://www.fredonia.edu/library/sunyla/> is constantly expanding- please check it regularly for information about the conference.

Thank you to the rest of the Planning and Local Arrangement Committee members, whom I did not name above, for all the work they have done to this point- I know there is much more work to come:

- Kim Davies (Membership Event)
- Candace Merbler (Evaluation Form)
- Wil Prout (Membership Event and Publicity)

Local Arrangements:

- Mary Delmont
- Susan Jaworski
- Maryruth Glogowski
- Carol Richards
- Hilary Sternberg

A special thanks goes to Jenny Baker of SUNY Brockport for assisting Katie Loomis-Sacco with following up on vendor contacts while Katie was away in February.

Barbara Shaffer asked about the guidelines for reimbursement for the conference, i.e. waiving fees for moderators and conference committee members. After a discussion, it was decided that the current conference planning committee would look at the document and recommend changes. It would also be discussed at the November meeting of the executive board.

4.5 Treasurer’s Report – Elizabeth Gulacsy

7/1/01 - 3/17/02

INCOME

Associate New	30.00
Associate Renewing	60.00
New	562.50

Renewing	<u>5,212.50</u>	
TOTAL Membership	5,865.00	
Opening Balance, from Hilary Sternberg, Treasurer	500.00	
Key Bank, closing account	6,647.00	
Key Bank, bank error	30.17	
TOTAL Transfer Funds	<u>7,177.17</u>	
TOTAL INCOME		13,042.17
EXPENSES		
Bank Charge	15.00	
Conference 2001	541.25	
Conference 2002	2,000.00	
Donation	300.00	
Meeting: Executive Committee	617.22	
Membership Development Committee	125.03	
Publications Committee	1,670.00	
Scholarship: S.Chu 2001	641.15	
Treasurer: Office Supplies	<u>44.92</u>	
TOTAL EXPENSES		5,954.57
OBLIGATED		
Friend Of SUNYLA	300.00	
Professional Grants	1,000.00	
Scholarship: S. Chu 2002	1,000.00	
Audit	<u>1,500.00</u>	
TOTAL OBLIGATED	9,754.57	<u>3,800.00</u>
BALANCE: 17 March 2002		3,287.60

Submitted:

Elizabeth Gulacsy
Treasurer

5.0 Committee Reports

5.1 Automation and Information Technology—Bill Drew

Committee Charge:

"The Automation and Information Technology Committee shall serve as a focus for the exchange of information about automation and information technology; increase understanding of its impact upon library personnel and service to users; seek to increase the cooperation among SUNY libraries, computer centers, and other information-based units in the development/acquisition of university information systems; and establish liaison on automation and information technology with other SUNY professional organizations as appropriate."

The committee has been working on writing goals and objectives. Each member responded to a short survey of where the committee should go. Attached are the proposed goals and objectives currently under review by the committee. Final goals and objectives will be written in April. I regret that I am unable to attend the meeting on March 22, 2002. As chair of the committee, I am presenting the following two ideas for discussion and vote.

1. Move the SUNYLA council discussion group to the ITEC Lyris listserv in Buffalo. This will allow me to better manage the list. Currently I manage it entirely through e-mail. Moving the list to ITEC will allow me to manage it via the web. I would handle the entire transfer. I am presenting this as a formal motion as chair of the automation committee.—*John Schumacher mentioned that Cary Hatch was interested in moving the list to the ITEC server, and that there were added features (such as archives) that would be of interest to us. Gretchen Douglas called for a vote. **Unanimously passed by all present.***
2. The committee is prepared to offer a new service via the ITEC listserv. We will set up a discussion group for any committee interested. All it would require from that committee is someone to be owner of the list. As chair of the automation committee I would be the list administrator and provide technical support. Anyone wanting to move a current list is also welcome to use this service. I am presenting this as a formal motion to get the blessing and support of the council.—*There was no interest in pursuing this at this time.*

Proposed Goals:

A. Provide support and assistance when requested by OLIS and SUNYConnect working groups.

Objectives:

1. Maintain page of Ex Libris/Aleph500 links.
2. Recommend people for committees/working groups when asked.

B. Assist libraries in automation/IT projects.

Objectives:

1. Start separate discussion list for SUNY systems librarians.
2. Organize two workshops for the annual SUNYLA conference for 2003.

3. Survey libraries on use of Ezproxy.
4. Survey libraries on how statistics are gathered for electronic resources and services.
5. Develop best practices document in managing online databases, e-journals, e-books and web access to them
6. Investigate and report on relationship between libraries and IT departments.
7. Compile list of web applications created by libraries.

C. Investigate and inform the SUNY community on new and changing technologies.

Objectives

1. Metadata.
2. XML.
3. Digitization of microfilm and other hard copy media.
4. Portals (My Library).
5. The next LMS after Aleph500.
6. ??????

5.2 SUNYLA Library Instruction Committee Report--Nancy Cannon

We continue to maintain the SUNYLA Library Instruction Committee web site at:

<http://library.lib.binghamton.edu/sunyla/>

Angela Weiler of Morrisville has agreed to be Chair of the Instruction Committee next year. We will be working together to update the membership list and develop goals for the coming year. We will hold a physical meeting of the Instruction Committee at the annual conference in order to solicit ideas from members.

5.3 Membership Development—Kim Davies

Membership:

As of March 20, there are **433** SUNYLA members; **77** of those members are new to the organization this year and **7** are associate members. We hope that the number of associate members, in particular, might rise as the annual conference gets closer and we are able to recruit library school students and library staff outside of the SUNY system.

All membership cards have been distributed.

Each card has a unique membership number located in the bottom-right hand corner which members will have to add to the conference registration form this year. If members have lost their cards throughout the course of the year, the Membership Development Committee has kept a record of those numbers. Please contact Kim Davies (585-245-5046, davies@geneseo.edu) for more information.

Committee Members:

Sharon Malecki, from Finger Lakes Community College, has joined the Membership Development Committee. Her assistance within this committee is greatly appreciated.

Conference Membership Party:

To continue with the success of last year's wine tasting party at the Annual Conference in Corning, the MDC is coordinating a beer tasting party this year to highlight the many fine microbreweries in the Buffalo area.

To further give SUNYLA conference attendees a true taste of Buffalo, local specialties like pizza, wings, and beef on weck will be served, thanks to donations offered by Buffalo-area establishments.

All members and conference attendees are encouraged to join the party, as non-alcoholic beverages and vegetarian options will be included. Door prizes and ice-breaker games are sure to get everyone in a good mood as we kick off the 34th Annual SUNYLA Conference. Members, don't forget your membership cards for the door prize drawings!

5.4 Professional Development—Carol Ann Germain

PD Grants Subcommittee - One grant has been awarded. Jennifer Quigley was awarded \$300. as partial tuition reimbursement for attending the Information Literacy's Immersion '02 program.

Sylvia Chu Scholarship Subcommittee- The deadline for the Sylvia Chu Scholarship was March 10th. We have received numerous applications that the subcommittee is currently reviewing. We did not receive as many applications as we have in the last few years. This could be because we changed the award structure. This changed from open reimbursement requests to conference registration, one continuing education program, and conference meals. The new structure will certainly limit confusion with what to award each recipient and treasurer reimbursement headaches. My two cents : even though we did not receive as many requests, we still received a healthy amount and can consider the scholarship program a success.

Friend of SUNYLA Award Subcommittee- We received no nominations, even though it we did advertise. Personal solicitations to people have been made for nominations. Some suggestions but not official nominations : Chris Zagar of Useful Utilities, the guy behind the EZProxy software, was nominated last year and would one choice. FACT might be another excellent nomination. We'll need discussion here!

*Carol Ann moved for FACT to receive the Friend of SUNYLA award this year. Mark Smith seconded. **Unanimously approved by all present.***

Continuing Education - CE cosponsored one regional program with Rochester Regional Council. This was a three hour session

on writing grants. There were twenty participants and yours truly presented (this was the same program as a 2000 Annual SUNYLA Conference CE). They were to co-sponsor a session on the tenure process but there was not enough interest in the selection. At this year's annual conference we will be presenting The Dreaded Dossier: Making it Less Painful!

5.5 Personnel Policies – Ron Foster

Salary Survey

Sixty-three copies of the SUNYLA Salary Survey packet were mailed out on Wednesday, February 27th; one was hand-delivered to my director. As of Monday, March 18th, I have received 19 completed Salary Surveys and 18 Employee Turnover Questionnaires. Once all the surveys have been collected I will turn them over to Michael Kankiewicz who will complete the statistical analysis.

Committee Web Site

The committee web site – <http://sunyla.sunyit.edu> – has been updated with .pdf versions of all the Salary Survey documents. Delegates can visit the site to download additional forms.

5.6 Publications and Communications—Jim Coan and Eileen O'Hara

- The newsletter for February is out to membership. Next publication is due out in late April or early May, to allow as much Conference information as possible to be included.
- Date for news for next newsletter is later than had been indicated in the February newsletter. The deadline will be April 12 for campus news and article submission from Council/Board members.
- We are soliciting articles and items of information for the newsletter and are willing to accept anything appropriate from Committee chairs and Board members. Please use the newsletter as a vehicle for getting your message out to the membership.
- The publications account has been funded by the Treasurer and we are currently covering expenses and should be able to cover the year's publications expenses.

5.7 Web Manager—Laura Cohen

Web site maintenance

I have upgraded most of the code on the site to be compliant with XHTML.

Usage reports

Usage reports continue to be run on a monthly basis. The site statistics are running fairly steady. The reports are available on the SUNYLA Web site.

At this meeting, I request that the membership of the Executive Board and Council recommend any changes in the way the statistics are reported and in the information released in the reports.

5.8 Ad-Hoc Committee on Advocacy and External Relations—Ellen Mancuso

none—Ellen no longer wishes to chair this committee. Gretchen is looking for a new chair.

6.0 Liaison Reports

6.1 UUP & OLIS—John Schumacher

SUNY Office of Library and Information Services

SUNYConnect LMS

- Binghamton, Fredonia, Oswego, Tompkins Cortland are using the ALEPH500 software.
- Stony Brook is scheduled to “switch to production” March 28, 2002.
- Group2 campuses: Broome, Cayuga, Cortland, Herkimer, Morrisville, Onondaga, and Upstate Medical are scheduled to “STP” in May-June 2002.
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- Group3 (Canton, Delhi, Jefferson, Oneonta, Orange, Potsdam, Purchase, Rockland, Stony Brook HSC, Sullivan and Ulster) to begin implementation process in July 2002.
- Binghamton, Fredonia and Oswego are receiving technical support from Ex Libris Customer Support (rather than from Implementation Services).
- Serial publication patterns have been successfully loaded into a number of *SUNYConnect* LMS (ALEPH500) systems.
- SUNY versions of various ALEPH500 configuration files (for indexing, web opac, and other configuration tables) are in use. The number of these “template” files is expected to increase over time.
- An OLIS-designed and presented “Introduction to ALEPH” class will debut March 26, 2002.
- The OLIS has created a “SUNY ALEPH500 Portal”
<http://www.sunyconnect.suny.edu/aleph/>
-
- A meeting was held in Syracuse with representatives from ITEC, OLIS and Oswego to discuss the multi-campus server environment and associated hardware and service support issues. ITEC has agreed to take on *SUNYConnect* LMS hosting responsibilities.
- SUNYNet Advisory: <http://OLIS.SYSADM.SUNY.EDU/sunyconnect2/sunynetserv.htm>
- University at Buffalo has decided to delay their implementation of the ALEPH500 system.

SUNYConnect Databases

- The *SUNYConnect* Advisory Council has opted to not change the rate of increase for the campuses' annual Database Fee. This issue will be re-considered in August 2002 for possible implementation effective with FY 2003-2004..
- SLiCAT is in the process of a complete evaluation of the electronic resources offered through *SUNYConnect*.
- Database trial recently completed: full-text database of The Nation.

SUNYConnect Document Delivery Service

- Nylink is planning on sending out another RFP in this regard.

SUNYConnect Shared Remote Storage

- An initial study has been completed. Site visits to Binghamton, Oneonta, Cortland and Oswego have been scheduled.

SUNYConnect Briefings / Publicity

- The SUNYConnect Advisory Council and members of the OLIS participated in a demonstration of the SFX linking software. <http://www.sfxit.com>
- Larry Randall gave a presentation on SUNYConnect Electronic Resources at the Annual Summit of SUNY Multimedia Instructional Designers (MIDs). (February 2002).
- Mr. Carey Hatch, Assistant Provost, Office of Library and Information Services has been meeting with various state leaders regarding library initiatives involving higher educational institutions.
- Carey, Ms. Mary Alice Lynch (Nylink) and several SUNY library directors participated in the NYS Regents' Forum on Enhancing the Academic and Research component of the New Century Libraries Initiative.
- For additional information about SUNYConnect
 - <http://www.sunyconnect.suny.edu/>
 - <http://olis.sysadm.suny.edu/sunyergy/>
 - <http://www.sunyconnect.suny.edu/sunyconnection/>

SUNY OLIS

· Currently, there are no plans to replace Associate Provost Christine Haile. The Advanced Learning and Information Services' Assistant Provosts (including OLIS' Carey Hatch) are sharing portions of Ms. Haile's duties, and are reporting to Senior Associate Provost Richard Steiner. Likewise, plans to hire a Chief Information Officer for SUNY System Administration are on hold.

UUP Liaison Report

- Proposed "flat" budget for SUNY is really a 5% cut (as a result of inflation and previously negotiated pay raises). UUP has received a verbal agreement from the governor and the chancellor of no layoffs and no tuition increase, but each campus would have to deal with this shortfall individually.
- Lobbying efforts are underway to close the 5% gap mentioned above, provide funding for more full-time professors, and increase funding for Health Science Centers and the University Colleges of Technology.
- Other legislative priorities include the areas of "pension equity" (for Optional Retirement Plan participants) and an Early Retirement Incentive that allows for retiring members' jobs to be re-filled.
- Send a fax to your legislators, etc. about these issues via <http://politicalaction.nysut.org/>
- UUP was successful at being included in the recently passed healthcare legislation. This resulted in an additional 90+ million dollars for the SUNY hospitals.
- Members' input is needed for a Family Leave Survey. Please see <http://www.uupinfo.org/>
- The final round of salary increases (for the current contract) occurs this year. Members will be asked for input regarding the next round of contract negotiations
- UUP Chapter Offices have copies of Educators' Tax Guide (2002 edition, Educational Tax Publication Services) available for members' use.

- Upcoming conference: "Legal Guidelines for Use of Intellectual Property in Higher Education", April 19, 2002, Oneonta, NY. See <http://www.oneonta.edu/conference/copyright/> for more information.

6.2. SUNYLA/COA Liaison Report—Natalie Sturr

The COA (Computer Officer's Association) Executive Board meets monthly via conference call. Topics of concern this year include:

- SUNY Technology Conference. "New Solutions in Our Changing World", June 16-19, 2002, Hudson Valley Resort & Spa.
- Bylaws revision - COA continues this project, begun last year, to bring the bylaws in-line with the current needs of the organization
- SUNY Council of CIO's - This is a new organization, formed last year. This year they have formalized bylaws, elected officers, and created four standing committees: Network Initiatives, IT Personnel Issues, Software Contracts, and Technology Policies. Rich Reeder (Stony Brook) is chair; Justin Sipher (Potsdam) is vice-chair. (I view this organization as analogous to SCLD, with COA being analogous to SUNYLA.)
- Network Initiatives - SUNY is working with AT&T using the current OGS contract to provide backbone services, both Internet and Quality of Service. They are currently in the testing stage.
- COA web site: <http://www.coa.suny.edu>

I would like to take this opportunity to report on a related issue. SUNYConnect has purchased from AT&T a T-1 line to Oswego for the exclusive use of project. This line includes Quality of Service provided by AT&T and is outside the Oswego campus network. This means that library traffic is separate from and not impacted by local campus traffic or outages. Already, this strategy has proven successful! Thanks go to OLIS, SUNYNet, and pilot computer center and network folks for this design.

6.3 SUNYLA FACT Liaison Report-- Mark Smith

SUNYLA & CIT Conference: Information Literacy Track

Our organization has done an outstanding job in assisting the CIT 2002 Planning Committee to put together a wonderful information literacy track for CIT this year. The conference organizing committee was very please with the number and quality of abstracts submitted. The ad-hoc committee led by Katie Loomis

should be commended for their effort at helping SUNYLA put our best foot forward.

Many folks from SUNYLA have had a hand in helping to design the track by soliciting abstracts, and offering their knowledge and experience as session presenters.

The FACT committee recognizes the input and efforts of our organization as a wonderful and important addition to the 2002 conference. FACT is grateful for SUNYLA's participation in the conference and track planning and is looking forward to additional fruitful collaborations in the future.

Conference on Instructional Technologies 2002 (CIT)

SUNY College at Oneonta May 28-30, 2002.

"Meeting the Challenge: Technology for Scholarship and Teaching"

CIT Conference registration is now open. To register or for additional information please visit the conference website at <http://www.cit.suny.edu/cit2002/index.html>

Online conference registration and attendance information is available at this site.

In addition, a full conference brochure (in pdf) is also available. After reviewing these materials, I know that many of you will want to plan to attend on this conference. We are hoping to see many of you in Oneonta in May.

In addition to the Information Literacy track there will be numerous sessions of interest to our membership. The following is a list of other tracks of interest at this year's conference.

Instructional Partnerships:

A classroom without walls is not just students and instructors accessing computers at different locations; it should make available special experiences and resources that are beyond the reach of traditional education.

Software for the Disciplines: How are innovative software tools being used to enhance discipline-specific learning?

Course Management Systems:

What lessons have been learned and best practices have begun to emerge from both administrative and pedagogical perspectives in CMS environments?

Policy: investigations into strategic plans and policies addressing use of technology within the campus, classroom and research environments including campus governance, union initiatives, content rights, and scholarship activities related to technology

6.4 SAC—Laura Cohen

The SUNYConnect Advisory Council met on January 22 and March 5. Highlights:

- SAC approved a revised migration schedule. In this schedule, a few campuses have been moved to different time frames. Time frames have been adjusted to reflect the six month delay in project, and have been expanded from six to seven months to more accurately reflect migration schedules. Each migration time frame is also assigned a "group" number; i.e., sites currently implementing are "Group 2."
- SAC decided that the database fees will not be raised at the present beyond the increase already established in the current financial plan. A core database package will first be established

by SLiCAT, and any increases will then be set for the next fiscal year (2003-2004). According to the proposed time frame, implementation of the core database package will begin rolling out between July and December 2003. Current subscribed products, if discontinued, would then be phased out as their renewals come due.

- A representative from Ex Libris offered an SFX demonstration at the March 5 meeting. SAC has authorized the implementation of SFX at pilot campus sites. If the pilot goes well, SAC will consider purchasing a SUNY-wide license.

- Nylink is still talking to vendors about a state-wide delivery service. Another RFP will be issued in the Spring

- Discussions are being held between ITEC and OLIS to explore the possibility of using ITEC as an Aleph 500 multi-campus server site. ITEC may also serve as a single contact point for technical support of SUNYConnect hardware, operating system, Oracle and associated network connections.

6.5 NYLINK—Kathy Gundrum

General Announcements

Nylink Advisory Group Elections: Nylink thanks all Advisory Group members for their participation. Newly elected Advisory Group members representing SUNY institutions are

- Nancy Hoshlyk, Plattsburgh State, Collections and Technical Services Advisory Group
- Carla Hendrix, Plattsburgh State, Electronic Resources Advisory Group
- Gail Pawlowski, University at Albany, Information Technology Advisory Group

Higher Education Initiative: Nylink continues to play a facilitation role for the New York State Higher Education Initiative, a collaboration of academic libraries [public and private] for the enhancement of research and educational resources serving the faculty, students, and research needs of the community. To continue the work of the initial Steering Committee, an interim governing board had been created and will meet for the first time in early April. SUNY representatives are Carey Hatch, SUNY Central Administration [a co-facilitator]; Peter Genovese, Monroe Community College; and Eleanor Heishman, Binghamton University. Eleanor's slot will be reassigned upon her upcoming retirement with a representative from a SUNY University Center. An update on the initiative will be presented at Nylink's Annual Meeting [April 29-30].

OCLC News

FirstSearch renewals for July 2002: OCLC is planning to implement annual price changes for the OCLC FirstSearch service on July 1, 2002. Nylink and OCLC are sharing this information earlier than in past years to give librarians more time to prepare for the upcoming changes and to take advantage of current per-search prices before July 1. On July 1, 2002, per-search searches will increase from \$.67 to \$.85 for OCLC members. The per-search price increase helps OCLC retain per-search access to the OCLC FirstSearch service.

The pricing increases for unlimited access based on annual subscriptions are maintained at an overall increase of 6-8% for all OCLC databases. For third party royalty databases, changes are made as their providers' royalty payment requirements change. We encourage Nylink members to purchase blocks of searches prior to July 1. Contact Donna Dixon [dixond@nylink.suny.edu] or Joyce Rambo [ramboj@nylink.suny.edu] at Nylink.

Order OCLC ILLiad Software Now and Save:

OCLC is offering a 10 percent discount on the first year license of the OCLC ILLiad software to any library that orders and installs the program by June 30, 2002. To receive this discount, enter the word: ODYSSEY in the promotional code box on the OCLC ILLiad order form [<http://www.illiad.oclc.org/orders/>]. Contact Jon Penn [pennj@nylink.suny.edu] at Nylink for information.

OCLC Web Information Sessions Available

OCLC web information sessions include a live presentation accessed via the web with audio available via a conference call. To register for a program, send the following information via e-mail to libservices@oclc.org: (1) session name, (2) session date, (3) your name and title, (4) institution name, and (5) your e-mail and phone number. Details for logging on to the web information session will be sent after you register. To optimize your experience, you'll need access to the web during the session, as well as a telephone with a mute button. Scheduled Information Sessions are:

FRIDAY, APRIL 12

- OCLC Cataloging: 11:30 a.m. - 12:30 p.m. EST
- OCLC Firstsearch: 1:00 - 2:00 p.m. EST
- OCLC ILLiad: 2:30 - 4:00 p.m. EST

WEDNESDAY, MAY 1

- OCLC Electronic Collections Online: 12:00 - 1:00 p.m. EST
- OCLC QuestionPoint [formerly Collaborative Digital Reference Services]: 1:30 - 2:30 p.m. EST
- OCLC ILLiad: 3:00 - 4:30 p.m. EST

THURSDAY, JUNE 6

- OCLC Contract Services: 12:00 - 1:00 p.m. EST

- .OCLC Language Sets: 1:00 - 2:00 p.m. EST
- .OCLC ILLiad: 2:30 - 4:00 p.m. EST

Nylink Cooperative Purchasing Program

Product Trials Currently Underway Are:

- .Kiplinger Finance and Forecasts
- .Oxford Reference Online
- .Nofio

Trial participation forms, pricing and other information are available at the Nylink web site at <http://nylink.suny.edu/coop/recent.htm> .

Some new products from Lexis-Nexis will be available this summer: Environmental Universe and Media Analyzer. Information about these is available on the Lexis-Nexis Academic & Library Solutions website at: <http://www.lexisnexis.com/academic/1univ/default.htm>. (Pricing will be posted on the Nylink web site in the near future).

Programs

Nylink Annual Meeting: Directions for the Digital Landscape

Monday-Tuesday, April 29-30, 2002

Gideon Putnam Hotel, Saratoga Springs

Hear from Keynote Speaker Roy Tennant, as well as a panelist discussion about linking services and how these services might benefit your library. Jay Jordan, CEO and President of OCLC, the featured dinner speaker, will discuss new initiatives taking place in the library community. Complete program and registration information is available on the Nylink web site at

<http://nylink.suny.edu/aminfo02.htm> . The cost is \$125 for full Nylink members. The registration deadline for the meeting is April 12. Portions of the meeting will be web cast and you can read more about this directly at <http://nylink.suny.edu/amwebcast.htm>. The cost for the web cast is \$60 for full Nylink members.

SCCTP Training [Serials Cataloging Cooperative Training Program]

Basic Serials Cataloging workshop: [<http://nylink.suny.edu/conser.htm>]:

Wednesday and Thursday, April 24-25, Nylink offices, Albany

Serial Holdings Workshop: [<http://nylink.suny.edu/serials.htm>]:

Monday, May 6, Fashion Institute of Technology, New York City

Thursday, May 16, Monroe Community College - Damon City Campus, Rochester

Nylink's Fourth Annual Information Showcase is scheduled for Wednesday, November 20, at the Hotel Pennsylvania in New York City.

6.6 New York 3Rs Organization (NYTRO) Liaison Report—Jeannette Smithee

* 3RsElectronic Resources Advisory Group Meeting: March 4, 2002

A group of 19 people, academic librarians from SUNY and private colleges and 3Rs staff met to discuss the guidelines for using CCDA grants for electronic resources and the possibilities of statewide purchase of databases for academic libraries. Marilyn Douglas, from the New York State Library, described the CCDA program. The group requested clarification about the program and

the guidelines.

- The CCDA program focuses on resource sharing, traditionally ILL.
- The guidelines call for making e-resources available on-site to others in 3Rs region.

· CCDA forms allow various ways that CCDA funded collection may be used.

- On-site use is acceptable for print and e-materials resource sharing. There is no CCDA police!

Marilyn Douglas stated that the timing of the CCDA applications will be moved up to accommodate a decision-making timeline for requesting electronic resources. She hopes to have the applications ready this spring instead of in the fall.

John Stromquist talked to the group about the process of negotiating with vendors for statewide licenses.

John Shaloiko from the Southeastern 3Rs led a discussion on possible titles from a number of vendors / contractors for proposing as shared titles for academic purchase. Additional information will be sent from the 3Rs at the same time as the CCDA application materials are sent.

* New York State Library Association Library Day in Albany, March 19, 2002

Librarians from all types of libraries met with legislators from their districts to advocate for increased funding for libraries. The legislators, at least from the Central New York region, acknowledged the importance of increasing funding for libraries, but were pessimistic for the current cycle.

The 3Rs directors met with the legislative leadership and staff from the Governor's office to talk about the importance of academic and special libraries in the statewide library network.

* Culture of Assessment Workshops

The New York 3Rs Organization will sponsor the Association of Research Libraries' workshop Creating a Culture of Assessment in 3 locations in New York State during July, 2002.

July 8-9 METRO New York Library Council area

July 11-12 Southeastern New York Library Council (SENYRLC) area

July 15-16 Rochester Regional Library Council (RRLC) area

This is a highly-regarded, intensive 2-day workshop. Exact locations will be announced later. For a brief description of the institute, see:

<http://www.arl.org/training/institutes/culture.html>

* News from the 3Rs Councils

· Western New York Library Resources Council

WNYLibraries.org, the WNYLRC virtual union catalog is up and running successfully! It includes all types of libraries (public, school, academic (private and SUNY, 2 yr. and 4yr), hospital, and special libraries. www.WNYLibraries.org

· South Central Regional Library Council

The Lakenet Gateway virtual union catalog has 18 libraries and several FirstSearch databases accessible It also of all types including the SUNY's.

www.lakenet.org:10084/

SCRLC is presenting a very successful workshop series on various aspects of E-Libraries such as eReference, eBooks, eReserves, eJournals, and Digital Rights Management. An LSTA (Library Services and Technology Act) grant supports these workshops scheduled once each month from December 2001 through June 2002.

The wireless laptop lab (WOW, Workshops on Wheels) really does wow people when they see how they roll in and have a 15 unit lab up and working and connected to the Internet (with 15 IP addresses) in about 30 minutes!

· Capital District Library Council CaDiLaC Online

CDLC's virtual catalog, CaDiLaC Online, has been in operation for more than three years. The system uses epixtech's URSA software. Included are active Z39.50 connections to 11 academic libraries, 1 special (NYS Department of Health), 3 public library systems, 3 school library systems, and the New York State Library. Member library catalogs that are not Z39.50-accessible are included in a partial union catalog ("PUC"), which is maintained at CDLC using software from Innovative Interfaces, Inc. Included in the PUC are catalogs such as Albany Medical Center, Albany College of Pharmacy, and General Electric, as well as smaller special libraries and a number of elementary and secondary schools. The PUC will be updated through cataloging processes and tape loads from the participating catalogs. Also part of CaDiLaC Online is the regional union list of serials, which is maintained as a separate database on the Ill system at CDLC. The ULS is searched separately from the other catalogs. www.cdlic.org/cadilac/ use "guest" as patron ID

· Central New York Library Resources Council

The Virtual Catalog searches multiple libraries at once. Many catalogs display holdings and circulation status Sitesearch.clrc.org:10384/

· Long Island Library Resources Council

The Long Island Virtual Catalog is a pilot project which will eventually be part of the Long Island Virtual Library. Currently the C.W. Post Campus of Long Island University Library, New York Institute of Technology, Dowling College and Adelphi University Library are now part of the system. New members will be added and the interface will be modified to meet the needs of our members and there will be comprehensive changes occurring on a continuing basis. www.liirc.org/

· Rochester Regional Library Council

RRLC provides a merged catalog, ROARingCat, and a RRLC Virtual Union Catalog. Grants during this year will add interlibrary loan functions. Rrlc.library.net/ and Webz.rllc.org:10085/

· Southeastern New York Library Resources Council

The Southeastern virtual regional catalog includes ILL and advanced features for libraries in the region which login. It is not necessary to login to search the catalogs. Othello.senylrc.org/vdx

· Northern New York Library Network

The term ICICILL (pronounced icicle) won the NNYLN's contest for naming the new ICEPAC ILL module.

· Metropolitan New York Library Council

The council introduced METROWeb, the newly designed website. WWW.METRO.org

7.0 New Business

7.1 Approval of expenses for Gretchen Douglas and Marianne Eimer to attend the SCLD conference in April—Gretchen Douglas

The fee for the conference is \$406/person. Gretchen requested a total of \$812.00 for she and Marianne to attend the conference. Ron Foster moved to approve funding, Ellen McCabe seconded. ***Unanimously approved by all present.***