

Minutes
SUNYLA Executive Board Meeting
September 14, 2001

Present:

Ellen McCabe (Cortland), Gretchen Douglas (Cortland), Fred Bauer (Utica), Natalie Sommerville (Brockport), Michelle Eichelberger (FLCC), John Schumacher (OLIS), Charlene Rezabek (MCC), Beverly Crowell (Alfred Ceramics), Natalie Sturr (Oswego), Elizabeth Gulacsy (Alfred Ceramics), Jim Coan (Oneonta), Nancy Cannon (Oneonta), Joseph Petrick (Alfred State), Bill Drew (Morrisville), Kathy Gundrum (NYLINK), Barbara Shaffer (Oswego), Douglas Welch (Canton), Michelle Toth (Plattsburgh), Carol Anne Germain (Albany), Joyce Miller (Adirondack CC), Marianne Eimer (Fredonia), Kerrie Fergen (Fredonia), Jeanette Smithee (3R's), Bern Mulligan (Binghamton)

Before the meeting officially began, Gretchen called for a moment of silence for the victims of the incident in New York.

Meeting was called to order at 11:05 am.

1. Approval of Minutes

Fred Bauer motioned to approve the minutes of the July 30 meeting, Marianne Eimer seconded. Minutes unanimously approved by all present.

2. Announcements, Correspondence, appointments

§ Buffalo State has two new librarians: Marianne Foley (Systems) and Marianne Muha (Automation Cataloger)

§ John Schumacher: Claire Marrow (sp?) will be replacing Sally Goodwin at OLIS. She will be a trainer for the ALEPH system.

§ Ellen McCabe: Cortland hired a new Reference Bibliographer – Edward Adams, Jr. and a Computer Applications Librarian – Jon Clippinger

§ Kerrie Fergen: Fredonia hired a new Reference/Bibliographic Instruction Librarian – Ayodele Ojumu

§ Natalie Sturr: Oswego has hired a new webmaster – John Thomas

§

Charlene Rezabek: Pam Czaja is the new Reference - Distance Learning Librarian. Lori Annesi is the new Reference – Special Collections Librarian.

The Director has just returned to the library from an interim Vice President's position on the campus.

§ Kathy Gundrum: NYLINK has a new Reference/Internet Service Person: Joyce Randall

§ Joyce Miller: Adirondack has a new President – Marshall Bishop

3. Officer's Reports

3.1 President's Report – Gretchen Douglas

Appointments - Laura Cohen, from Albany and Vincent Courtney, from Fredonia have been appointed to the SUNY Office of Library and Information Services and Office of Institutional Research Library Statistics Advisory Team. This team will work with OLIS and OIR to identify SUNY library statistics that should be incorporated into a data warehouse that will be available for SUNY use and aid in statistical reporting to the federal government.

OLIS is interested in adding a librarian and director from a community college. Carey Hatch has asked SUNYLA to appoint a librarian by the end of September. I am hoping someone at today's meeting will be interested in joining the committee. If not, I'd like the community college members to recommend names of people who I can contact who might be interested in this endeavor.

Gretchen called for a person from the community colleges to be on the statistics committee. Two names were recommended to her: Linda Frank (TC3) and Bill Demos (TC3 Library Director)

NYLA membership voting - Part of our membership benefits with NYLA is that we get to vote in the annual election of officers for NYLA, as well' as officers for the Academic and Special Libraries Section. First, I believe we should make a decision on whether SUNYLA wants to vote in the election. If we decide to

exercise our right to vote, we also need to decide on how the organization selects which candidate to vote for. The current election postcards must be postmarked by September 15, 2001 for the NYLA officers and by September 30, 2001 for the Academic and Special Libraries Section.

Archives - Kathleen Delaney is not able to be at our meeting today, but would like me to remind committee chairs, liaisons and officers to turn over pertinent records to the archive at the end of the administrative year. If you are in doubt about what records belong in the archive, please contact Kathleen directly at kdelaney@acsu.buffalo.edu.

Information Literacy and CIT - I am very excited about the Information Literacy Track at the 2002 CIT Conference. Katie Loomis and Mark Smith's reports will go into more detail on this. I am excited that the SUNY FACT Committee recognized that information literacy is an important component of SUNY students' education and that the FACT Committee invited SUNYLA to take a role in helping this track take shape. I would urge members to consider presenting, ask fellow librarians and faculty at their institutions to consider presenting and suggest invited speakers to speak at the conference.

Aleph Users Group - It's time to put together an ad hoc committee to be charged with drawing up the bylaws for the Aleph Users Group. I would like to take this opportunity to ask for volunteers to be on this committee, as well as a volunteer to chair the committee or suggestions of who to ask to chair the committee.

Natalie Sturr recommended that we contact Dave Ritchie and Nancy Van Deussen, who are on the National ALEPH users group, or contact the pool of people who originally volunteered to be part of the national group, as candidates for the statewide ALEPH group.

SUNYLAC Listserv - New delegates are urged to join the SUNYLAC listserv. Instructions on how to join are provided separately.

Gretchen mentioned an offer from Judy Adams Volpe that her staff could develop a website for special collections that would contain links to all Special Collections sites in SUNY. Bill Drew mentioned that a site like this exists under the SUNYLA Automation Page and is housed at Morrisville.

3.2 First Vice President – Marianne Eimer

Mentoring Program

To reiterate what Gretchen Douglas pointed out a year ago, in the not-too distant future, SUNY libraries will have a significant amount of experienced librarians retiring. As a result, there will be a large percentage of new librarians taking positions on many campuses.

During my time in office, I will put my effort into introducing formal mentoring programs at all SUNY libraries. The importance of a mentoring program will grow, as the personnel within each institution changes. I believe that it will not only be beneficial for the new members to have a specific person sharing his/her knowledge of the campus environment, but also provide a chance for the mentors to reflect upon and appreciate those attractions within their libraries which prompted them to accept their own positions years before. Once we have gone through the rigorous procedure of hiring just the right librarian for our openings, it seems logical that we should go one step further to ensure that our new colleague gets as much encouragement and support possible during his attempt to achieve tenure.

In fact, a mentoring program falls within one of our objectives of the SUNYLA organization, which is "To encourage individual and collective professional development", Article 11, Section 5.

Resolution of Support

"We, the members of the State University of New York Librarian's Association, pledge our support to provide whatever services needed to help the SUNY/CUNY libraries affected by the recent terrorist attacks, in order to facilitate their efforts in serving their constituents."

SUNYLA will be sending this resolution to the directors of the libraries in SUNY and asking for their support in this effort. A copy of this resolution will also be sent to the provost and chancellor.

Nominations for April election

As one of my duties, I would like to bring it to your attention that April will be here before you know it. So, I would ask you to think about running for office at that time, and/or nominating one of your colleagues to run for office. I will have more information at the November meeting, but I believe we will need a Secretary, and 1st Vice-President/President Elect, and Conference Chair.

3.3. 2nd Vice President/Conference Chair – Natalie Sommerville

Dates: June 5-7, 2002

Location: Buffalo State College, Buffalo, New York

Planning Committee:

Many volunteers stepped forward during the 33rd Annual Conference in Coming this year. Thanks to these volunteers, only a very few spots remain to be filled on the Planning Committee. I will send out a call for volunteers for the remaining positions during the week of September 17, 2001 and convene the Committee by email shortly thereafter. I plan to call a meeting of the Committee to be held sometime during the period between mid-October and early November.

| | |
|--------------------------------|--|
| Donna Davidoff (Buffalo State) | Local Arrangements Co-chair & Thursday Night Event |
| Kim Davies (Geneseo) | Membership Committee Event |
| Bill Drew (Morrisville) | Pre-conference Sessions |
| Katy Farrell (Geneseo) | Program |
| Jeanne Galbraith (Stony Brook) | Poster Sessions |
| Janet Hogan (Binghamton) | Conference Sessions |
| Colleen Kenefick (Stony Brook) | Poster Sessions |
| Maureen Lindstrom | Local Arrangements Co-chair & Thursday Night Event |
| Katie Loomis (Fredonia) | Vendors/Web Page |
| Candace Merbler (Albany) | Poster Sessions and Evaluation Form |
| Wil Prout (Buffalo HSC) | Publicity |
| Matthew Sheehy (Old Westbury) | Management Pre-conference Sessions |

Local Arrangements Committee:

Maureen Lindstrom and Donna Davidoff, co-chairs of the Committee, have already convened the Committee informally and have several persons on staff willing to serve. They are planning to call a meeting in the next two weeks, or so, after the beginning of the semester teaching load on librarians becomes lighter. In the meantime a graduate student assistant, who is also a library school student, will assist Maureen and Donna in reserving blocks of rooms in area hotels and in contacting local vendors. I will meet with Donna and Maureen separately, or at the first Planning Committee meeting, for an update on their activities. As of this date, Maureen and Donna have done the following:

- Informally convened the Local Arrangements Committee
- Secured a location for the Thursday Night Event

. Spoken to the campus events office to secure venues for the conference during the June 5-7, 2002.

I will provide a detailed list of members of the Local Arrangements Committee after my meeting with Maureen and Donna.

Expenditures:

After reading the Policy on the Expenditure of Association Funds, I will be requesting initial seed money at today's meeting. I have already received an "emergency" appropriation, with the Board's approval, of \$500.00 to secure the venue for the Thursday Night Event.

A Request of seed money for the conference was asked for in the amount of \$1500.00. The vote was cast and passed unanimously.

3.4 Secretary – Katie Loomis

None

3.4. Treasurer – Elizabeth Gulacsy

EXPENSES

| | |
|-----------------------------------|-----------------------|
| Bank Charge | 15.00 |
| Conference 2001 | 541.25 |
| Conference 2002 | 500.00 |
| Meeting: Executive Committee | 145.20 |
| Membership Development Committee: | 77.82 |
| Scholarship: S. Chu 2001 | 641.15 |
| Treasurer: Office Supplies | 23.67 |
| | |
| TOTAL EXPENSES | <u>1944.09</u> |
| | |
| BALANCE: 6 September 01 | <u><u>9777.91</u></u> |

* This supersedes the report handed out at the meeting..

4.0 Committee Reports

4.1 Automation & Information Technology – Bill Drew

Bill made a motion – For SUNYLA to donate \$300.00 to the Red Cross of Greater New York in memory of the state employees lost in the attack on the World Trade Center. A vote was cast and passed unanimously by all present.

Discussion groups for the Automation committee have been quiet lately. Bill will reexamine the goals of the group.

4.2. Library Instruction – Nancy Cannon.

Charge to the Library Instruction Committee (from the SUNYLA bylaws):

"The Library Instruction Committee shall promote library user instruction at SUNY libraries and the exchange of information about library instruction; support the development, coordination, and assessment of library instruction programs; and recommend programs for professional development in library instruction. "

Three members of the Library Instruction Committee volunteered to work on the CIT2002 information literacy track committee: Kim Davies (Geneseo), Janet Hogan (Binghamton), Angela Weiler (Morrisville).

The SUNYLA Library Instruction Committee continues to update and maintain the SUNYLA Library *Instruction* Committee web site at:

<http://library.lib.binghamton.edu/sunyla/>

Once the beginning of semester crunch is over and email service is restored in NYC, we will be holding email discussions on our Instruction Committee listserv (SUNYLI_L@listserv.albany.edu), on topics of interest to instruction librarians. The topics will be announced beforehand on the SUNYLA listserv.

4.3. Membership Development – Kim Davies

Membership:

As of September 13, we have **167** members. Seventeen of these members are new to SUNYLA and we also have 4 associate members signed up at this time. We welcome them all to our organization.

It has been a while since the MDC has received a batch of membership forms, so we expect that the membership numbers will rise as soon as we get those forms.

This year, the MDC is hoping to have 450 members join and we would hope that we could enlist 65 new members, to beat last year's total of 59. We will continue to recruit library school students as associate members as we feel SUNYLA offers many enriching opportunities to those who will soon be graduating and entering the professional field.

Committee Members:

This year, the Membership Development Committee has five members including the chair, Heather Munger and Wil Prout (Health Sciences Library at UB), Kadri Niider (SUNY School of Optometry), and Scott DiMarco (Herkimer County Community College).

If there are any other SUNYLA members interested in serving on the Membership Development Committee, please e-mail Kim Davies at davies@geneseo.edu.

Delegates:

Since last year's conference in Corning, there have been a few changes in campus delegates.

The Membership Development Committee welcomes Violet Evans (Brooklyn Health Sciences Library), Nancy Giardino (Buffalo State), Nancy VanDeusen (Cobleskill), Alexis Manheim (Corning CC), Jan Lundgren (Delhi), Gary Strubel (Empire State), Michelle Eichelberger (Finger Lakes CC), Nichola Lerczak (Genesee CC), Bob Matthews (Hudson Valley CC), Charlene Rezabek (Monroe CC), Matthew Sheehy (Old Westbury), Barbara Shaffer (Oswego), Michelle Toth (Plattsburgh), Sheri Webber (Purchase), and Elizabeth Geoghegan (Stony Brook University).

Projects:

There has been one slight change on the membership cards that will be issued to all members this year. In an effort to ensure that SUNYLA members are registering for the annual conference at the membership rate, a unique number will be printed on the bottom right-hand corner of each of the cards. This will be your membership number **for the year**. This number should be included on conference registration forms.

Membership brochures have been updated since the original brochure was published in 1998 to include more recent information and opportunities available within SUNYLA. The MDC is looking into pricing for printing options and will hopefully be distributing these brochures in the near future. The main goal of these publications is to introduce new members to the association and to promote SUNYLA to librarians, library staff, and others interested in joining.

As this committee has done in the past two years, we will again be working with the Conference Planning Committee to coordinate some sort of membership event for the opening evening of this year's annual conference at Buffalo State College.

Because three of the members of the MDC are from the Buffalo area, we expect to organize another fun and enjoyable event with a touch of Buffalo included.

Request for funds:

The MDC requests a budget of \$300 to cover expenses such as office supplies, printing, postage, door prizes for the annual conference, and other expenses that may incur.

4.3 Professional Development – Carol Anne Germain

Membership:

| | | |
|---------------------|-----------------------|------------------|
| Deborah Bernnard | Yolanda Hollingsworth | Jane Verostek |
| Jerry Burke | Pat Keegan | Nancy Williamson |
| Jeanne Eichelberger | Candace Merbler | Richie Fienberg |
| Eunice Roe | Carole Anne Germain | Tamm Sissac |
| Colleen Hailey | Ravil Veli | Alice Harrington |
| Natalie Sommerville | Carla Handrix | |

New Recruits:

LiJuan Xu

Gregory Bobbish

Goals and objectives for 2001/2002

GOAL : To expand professional development opportunities for SUNYLA members Objective : Continue/expand Professional Development Awards

Specific Activities

- Redress Grant requirement MLS/non MLS awards?

Carol Ann asked if SUNYLA Professional Development Grants should be given to people requesting funds for credit bearing courses. After a short discussion, it was decided that there are other avenues for funding for credit bearing courses (UUP grants, etc.), and that SUNYLA should use its funds for other continuing education programs.

- Develop grant web application form

Objective : Continue/expand Professional Development Webpage Specific Activities

- Develop a subject (acquisitions, bibliographer, etc) grants specific page
- Send out quarterly reminders to SUNYLA-L about the PD web page resources
- Article in newsletter to promote these pages

Objective: Continue Sylvia Chu Scholarships

Specific Activities: Update Sylvia Chu awards - (certificate program)

- Develop brochure
- Send brochures to delegates to give to new professionals and librarians.
- Send flyers to library schools and post on student LISTSERVs
- Post an article in winter SUNYLA newsletter

GOAL: To establish coalitions to enhance the educational mission of SUNY.

Objective : Develop connections with library associations in other states to work on joint professional development projects.

Objective : Develop connections with regional library systems to coordinate training activities.

Specific Activities

- Bring conference continuing ed workshops to 3Rs
- Collect information about other state associations via the web, survey, etc. This could be a library science student/SUNYLA librarian partnership project.

GOAL: To provide forums for sharing of diverse experiences and perspectives.

Objective:

- Propose a committee-sponsored program on a topic of professional development interest that would be offered at SUNYLA annual conference every year.
- Sponsor another preconference workshop at annual conference. This year's theme is Getting Published

GOAL: To advocate for SUNY libraries and for excellence in library service.

Objective : Continue the Friends of SUNYLA Award, which honors SUNY Library advocates and those with strong records in library service.

Specific Activities

- SUNYLA delegates asked to post award information on internal library LISTSERVs and correspondence
- Article in winter newsletter highlighting past winners

Carol Ann motioned for the following funds:

- \$300.00 for Friend of SUNYLA award

- \$1000.00 for Professional Development Grants
 - \$1000.00 for Sylvia Chu Scholarships
- Vote was passed unanimously by all present.

4.5 Personnel Policies – Fred Bauer

Exit Survey Form Online

The SUNY Personnel Policies Web site at <http://www.sunyla.org> has the SUNY Librarians Exit Survey Form in two formats. Since the inception of the site the form has been available to be printed, filled out and mailed in. The newest enhancement is a link to a form that can be filled out online with the result that the responses are e-mailed to the Chair of the Personnel Policies Committee - at present, me. As with the web site itself, I wish again to acknowledge Crystal Pogorzelski's assistance with this enhancement.

At the previous meeting (July 30, 2001) it was suggested that I do more to make SUNY Librarians aware of the exit survey. I wanted to wait until the online form was in place before advertising the survey. Since it has just been put up (9/12/01), I hope to send out information to SUNY Librarians and SUNYLA delegates next week encouraging anyone leaving a position to fill out and submit the form.

4.6 Publications and Communications – Jim Coan and Eileen O'Hara

Jim Coan, Oneonta, and Eileen O'Hara, Brockport, co-chairs The Publications Committee is continuing the work involved with the areas of its responsibility. This includes the newsletter, which will be published 3 times this academic year, and the print directory.

We are currently accepting articles and news items for the upcoming October issue. Any ideas and contributions are welcome. Board Members and Committee Chairs wishing to have articles, reports, or items of information of general interest to the SUNY library community included are encouraged to submit them before the deadline of September 21, 2001 if possible.

To cover expenses for the year, we are anticipating costs, based on expenses for last year, in the amounts below and are requesting that the Treasurer make funds available to meet these expenses.
Newsletter cost and mailing: \$900 Directory Cost and mailing \$900 Total: \$1800
There remains in the Publications Committee account \$130 left from last year so the amount requested would be \$1670.

Motion approved unanimously by all present.

4.7 Web Manager – Laura Cohen

The SUNYLA Web site has been running well on the new servers at the University at Albany Libraries. The statistical reports from Web Trends indicate the following general trends:

Total cumulative page views:

June: 2,586
July: 891
*August: 1,810

* This is an approximate count, due to hits on the server by the Code Red virus.

Popular pages include:

- SUNYLA Directory/Alphabetical list of SUNY libraries
- Conference page
- Membership Form
- Officers and Past President
- *Library Instruction Web Pages for Users - SUNY
- Listserv and SIG Discussion Groups
- Newsletters

*Presumably other pages on the Instruction Committee site are also being hit. The one noted above is housed on the same Web server as the site and therefore its use is reported in these stats.

I request that the membership of the Executive Board and Council take a look at the statistics so we can discuss at a future meeting any recommended changes in the way the statistics are reported.

Site search

Starting this past summer, PDF documents on the SUNYLA site are fully searchable. If you search the site and your search term appears in a PDF document, the document will appear in your search results. This is especially useful for our recent newsletters, which are mounted on the site in PDF format..

4.8 Ad-Hoc Committee on Advocacy and External Relations – Ellen Mancuso
none

5.0 Liaison Reports

5.1 COA – Natalie Sturr
none

5.2 FACT – Mark Smith

Information Literacy Track for CIT 2002 - FACT Conference on Instructional Technologies: SUNY Oneonta - May 28th to May 30th, 2002

- At the SUNY FACT Committee summer retreat in Saratoga on July 10 & 11, it was unanimously recommended and supported that an "Information Literacy Track" be added to CIT 2002 program at SUNY Oneonta in May. It was also proposed and accepted that SUNYLA be given a representation on the CIT 2002 Conference Planning Committee and invited to advise and "shepherd" the formation of the Information Literacy track.

- At the council meeting in July SUNYLA council voted to establish an ad-hoc committee to work with the CIT 2002 Conference Planning Committee to develop and implement this important conference track.

- I presented a draft track description to the SUNYLA council for review. Edits were made and a new draft was passed onto the FACT committee and

the CIT 2002 Conference Planning Committee for review and publication in the "Call for Presentations"

The Goal: SUNYLA should develop specific strategies and plans to assure submission and selection of quality presentation proposals by qualified and "invited" speakers on a wide range of topics of interest and edification of all SUNY faculty and staff on issues related to Information Literacy. Recommendations: After discussions with the FACT committee, the SUNY Training Center (conference sponsor) and SUNYLA council members present at the July meeting... the following recommended set of tasks should be strongly considered for immediate implementation by the adhoc committee and membership.

- Report Comm. progress on a regular basis to SUNYLA Council and to SUNYLA membership on the Listserv
- Recruit and secure "Invited", expert presentations by "name individuals in the field (SEVERAL)
- Place special emphasis on publicizing the "Conference Call for Presentations" in the Information Literacy track to the SUNY Library World and to other non-library faculty groups across the university.
- Review past SUNYLA Conference & other professional presentations to recommend and solicit presenters or presentations that can be "re-worked" and delivered to this new audience.
- Research Info. Lit. initiatives and partnerships across SUNY and recruit faculty and/or librarians to present in this track
- Develop strategies that will help present a balanced, well-rounded program .. and .. be the chief guardian of the principle that ... the information literacy track is for presentation to, and by, classroom faculty & techie staff and not librarians exclusively or primarily
- Lead a SUNYLA effort "Roll out the Red Carpet for track speakers" ..brainstorm ideas to do this.. Perhaps SUNYLA as an organization could sponsor or honor speakers in this track?? Perhaps committee members could do follow-up contacts with selected speakers, help with presentation needs, designate knowledgeable session moderators and make other special efforts to accommodate speakers in this track.

5.3 SAC – Laura Cohen

The SUNYConnect Advisory Council met on June 13 and August 15. Highlights:

- New officers were elected at the June meeting. Chair: Pam Peters. Vice Chair: Janet Potter. Secretary: Randy Gadikian.
- SAC approved of a migration schedule for all participating SUNY libraries, and distributed it in June. The schedule will be revisited by SAC on a regular basis.
- SAC is discussing the wording of a policy to ensure the privacy of circulation and other library records and transactions. Ex Libris software doesn't uncouple the circulation record from the patron information at the conclusion of a circulation transaction. It should be noted that NYS law protects the confidentiality of library records.
 - OLIS staff has been meeting with Ex Libris staff to discuss concerns about appropriate levels of training and support. Some recent improvements have been r
 - SAC reviewed a draft list of core databases, compiled by SliCAT, that might be purchased by SUNYConnect. Nylink would have primary responsibility for ven
 - SAC continues to receive ongoing updates from Tom Neiss on network infrastructure issues as they relate to SUNYConnect. Tom has sent telecommunicatio
 - SAC agreed that the SUNYConnect financial plan will incur the cost of Elsevier Science Direct for the 2001-2002 fiscal year.

5.4 UUP – John Schumacher

- . UUP is lobbying for a budget for SUNY
- . SUNY had a lot of money pulled out of it's budget this year
- . John does not see the budget being passed very soon
- . UUP members got a 3.5% raise in July
- . In October, there will be a UUP delegate assembly in Long Island, where there will be a vote to do away with term limits in UUP
- . Laura Cohen requested that John have UUP revisit the issue of librarian vs. teaching faculty salaries (i.e. 12 month vs. 10 month contracts). John agreed to do this.

5.5 NYLINK – Kathy Gundrum

General Announcements

New Staff: Nylink has two new staff members

Joyce Rambo, our new Reference and Internet Services Librarian, provides support for OCLC FirstSearch. She comes from the New York State Library, where she was a member of the team that launched EmpireLink. Contact Joyce with your FirstSearch questions at Carrie Nyc has joined Nylink as Assistant Business Manager and is responsible for the daily operations support of Nylink's Business Office, and will serve as coordinator of the statewide ground delivery service. Prior to joining Nylink; Carrie served as a Business Coordinator for the New England Advisory Group. Carrie's e-mail address is nycc@nylink.suny.edu

Member Needs Assessment: Surveys were mailed this week to Nylink members listed in our database. Please respond by September 28!

Statewide Document Delivery Service: *The RFP for the statewide document delivery service that Nylink is facilitating, at the request of the SunyConnect Advisory Council, has gone out. The estimated start date is January 1, 2002.*

Internet Librarians Discount: Reduced rates to the Internet Librarian '01 conference at the Pasadena Conference & Exhibition Center in Pasadena, CA, on November 6-8, 2001. Receive a rate of \$199 for the Full Conference Registration [40% savings off the regular conference registration] when registering through Nylink. Visit Information Today's web site [<http://www.infoday.com>] for program information. To receive your discount you must use the Nylink registration form at [<http://nylink.suny.edu/forms/ilib00f.txt>]: Register by October 2.

Nylink Advisory Groups: Elections are taking place this Fall. We have openings for all four groups.

OCLC News

September 16 is the scheduled release date for the first **enhancements to WorldCat on the OCLC FirstSearch service**. Enhancements include format-specific icons in search and results screens, an expanded language limiter, a tool to identify OCLC symbols for known libraries and the addition of evaluative content to records for some recent publications. All of these WorldCat enhancements will display automatically to users of WorldCat on the FirstSearch Web interface. The new features will be available at no additional charge.

The Essay and General Literature Index was added to the FirstSearch service in August. It is available on both a per-search and subscription basis. The Alternative Press Index is scheduled to join the FirstSearch group of databases in late fourth quarter of 2001, and will likewise be available via both pricing models.

OCLC FirstSearch service users may now expand access to online journal content by purchasing articles from electronic journals in the OCLC **FirstSearch Electronic Collections Online** collection on a per article basis. Settings are controlled via the FirstSearch administrative module. Information about managing this new administrative option has been added to the OCLC FirstSearch Administrative Module Reference Guide

«<http://www.oclc.org/firstsearch/documentation/adminref/>.

OCLC FirstSearch Statistics: Are being reviewed and redesigned. To assist OCLC in its work on the FirstSearch statistics redesign, please contact Jennifer Faure (Jennifer faure@oclc.org) to volunteer.

OCLC is developing a web interface to the OCLC ILL Service. You will be able to use both the Passport and web interfaces on the same workstation. Since you will be able to logon with any current OCLC ILL authorization and password, there is no need to sign up. For scheduled "OCLC ILL Basics Using the Web Interface" classes, please consult the Nylink web site at <http://nylink.suny.edu/training.htm>.

CatME,

version 2.00, is scheduled for introduction in October or November. SUNY Buffalo is among the institutions that will be "field testing" the new version. Functionality enhancements are listed on the CatME website at <http://www.oclc.org/catme/upcoming/>.

Nylink Cooperative Purchasing Program

NetLibrary shared medical collection [developed in collaboration with SUNY libraries]: Through the end of July, 633 titles have been accessed from this collection, which is comprised of 579 titles. Any additional titles added during the next year will be available at no additional cost to SUNY libraries. Nylink/netLibrary shared collection: 900 additional titles will be added in the next month, bringing the total number of titles to approximately 4,500.

Upcoming: Nylink is finalizing agreements with AMICO and Serial Solutions. These services should be available to members in several months.

Nylink Cooperative Purchasing for Colleges and Universities

was mailed to all directors and reference contacts of member libraries, and the content is available on the Nylink web site at <http://nylink.suny.edu/coop/default.htm>.

Programs: Information for all programs is available on the Nylink Web site [<http://nylink.suny.edu>]. *An Introduction to Financial Management for Librarians* is set for Friday, October 12 at Suffolk Community College in Selden.

Nylink is at NYLA in Albany October 17-20. Stop by Nylink offices to take a break!

Nylink Information Showcase:

Holiday Inn Syracuse/Liverpool, Tuesday, October 30, 2001. Exhibitors' to date include AccuNet AP Multimedia Archive, INSPEC, LexisNexis, netLibrary, OCLC, and SilverPlatter.

Emerging Technology Trends for Libraries: An Executive Briefing,

by Louella Wetherbee, is on Tuesday, November 13, Nylink, 1:30-4:00 p.m. This briefing is a good way to quickly gain information about some of the key trends that have powerful and far-reaching effects on libraries, our customers and our services. Suitable for library managers, library trustees, and university and school administrators.

On Wednesday, November 14, at Nylink from 9:30 a.m.-4:30 p.m., Lou will present **Using Data to Improve Customer Relationships**. This workshop will help library staff learn a technique to describe and categorize customers by groups so that they can target them more effectively with relevant products and services. The core audience is staff responsible for designing and delivery targeted, effective, responsive library products and services. Seating is limited for both programs.

Nylink Annual Meeting:

Monday-Tuesday, April 29-30, 2002, Gideon Putnam Hotel, Saratoga Springs Keynote Speaker Roy Tennant,, and others, will discuss current and emerging issues effecting libraries as they' continue their transitions, encompassing emerging technologies and',,, digital content provision.

5.6 OLIS – John Schumacher

SUNYConnect LMS

- Fredonia, Oswego and Tompkins Cortland are running the *SUNYConnect* LMS.
- Oswego's and TC3s implementations provide a "proof of concept" regarding the Multilis data extraction and the subsequent loading into the ALEPH software. This includes the extraction and loading of Multilis serials data.
- Binghamton is now scheduled to "switch to production" January 2002; Buffalo - May 2002; Stony Brook - January 2002.

Work with the next round of libraries (Broome, Cayuga, Cortland, Herkimer, Morrisville, Onondaga, and Upstate Medical) is beginning in Fall 2001. Ideally, this involves an implementation schedule of approximately six months duration.

- The *SUNYConnect* Advisory Council has asked that an addendum be made to the LMS Migration Schedule. This document can be found at <http://www.sunyconnect.suny.edu/aleph/lmsmigrate.htm>
- Larger, "production" Sun computers have been installed and configured at Binghamton, Buffalo, and Oswego. This work is due to be completed at Stony Brook and *SUNY OLIS* in the near future.
- *OLIS* and Ex Libris scheduled to meet September 12 and 13 to discuss the next group of implementations and the *SUNYConnect* union catalog. Meeting postponed.

SUNYConnect Databases

- All *SUNYConnect* campuses now have free trial access to the Universal Database of Russian Publications through Sunday, Sept 30. Go to <http://online.eastview.com>; select publication type; choose "IP Address Access".
- The current awareness service Uncover Reveal was acquired by ingenta (<http://www.ingenta.com>) As a result of the disruption in this service during the transition to ingenta ownership, the current *SUNYConnect* agreement for this service has been extended by two months (November 2001). As part of the process of deciding whether to renew the agreement, *SUNY* librarians are encouraged to send comments on this service to their *SUNY* Library Contracts Advisory Team (SLiCAT) representative. (See <http://www.sunyconnect.suny.edu/committees.htm>)
- The *SUNYConnect* Advisory Council is currently reviewing the list of recommended core *SUNYConnect* databases developed by SLiCAT. The result of this analysis may include the addition of *SUNYConnect* electronic resources with a corresponding increase in the *SUNYConnect* database fees.

SUNYConnect Briefings / Publicity

- *SUNYConnect* briefing with *SUNY* Provost Salins - July 11, 2001.
- *SUNY OLIS* presentations at the North American ALEPH Users' Group meeting and the 2001 *SUNYLA* Annual Conference - <http://www.sunyconnect.suny.edu/aleph/sunyla2001.htm>
- Maureen Zajkowski will be presenting a program at the International Consortium of ALEPH Users' Annual Meeting this October in Greece.
 - The January 2001 United University Professions' Voice article on *SUNYConnect* received an honorable mention award from the American Federation of Teachers. For additional information about *SUNYConnect* <http://www.sunyconnect.suny.edu> <http://olis.sysadm.suny.edu/sunergy/>
- Carey Hatch, Assistant Provost, Office of Library and Information Services has been meeting with various state leaders regarding library initiatives involving higher educational institutions.

SUNY OLIS

- Ms. Clare Merrill starts work at *SUNY OLIS* on October 11, 2001 as a System Training Specialist. Clare will work with *OLIS* staffer Karen Gardner-Athey to develop

and present SUNY-specific training for the SUNYConnect LMS.

- " SUNY OLIS offers best wishes to Ms. Christine Haile (formerly Associate Provost for Technology Services, SUNY System Administration). Chris is now interim Chief Information Officer at SUNY Albany.

5.7 NY 3Rs Organization (NYTRO) – Jeanette Smithee

v

NYTRO and the New York Library Association Academic and Special Library Section (ASLS) are sponsoring an Academic Library Directors Conference on November 6 and 7 in Albany NY. The title is "Academic Libraries in the Political World: Strategic Partners for the 21st Century".

v

The CE programs suggested at the June meeting are being presented by the Rochester Council (RRLC), and are being considered by other councils. They will be open to librarians from outside RRLC as space permits.

v

Oct 12 "Tenure Issues for Academic Librarians" with Carol Anne Germaine. Cosponsored with SUNY Librarians Association. RRLC Conference Room. 9:00 a.m. - Noon.

v

Nov 2 "Getting Funded: Grant Writing" with Carol Anne Germaine. Cosponsored with SUNY Librarians Association. RRLC Conference Room. 9:00 a.m. - Noon.

- v The ARL workshop on "Culture of Assessment" to be offered by 3Rs in the Spring in several locations in the state

v

The 3Rs directors are working with academic libraries and with the State Education Department and State Library in expanding and clarifying the section of New Century Libraries legislative package that deals with academic and special libraries.

- v NOVEL (the part for Academic & Special libraries is \$ 2 million)
- v Academic and Special Libraries Research Initiative (\$ 2.4 million)
- v Increase in CCDA by \$600,000

v

They are also asking the Regents to increase the amount for academic and special libraries in the 2002 legislative proposal. This proposed money will be grant money targeted at two specific types of libraries.

- v An updated listing of Consortial Arrangements to Electronic Databases by region is posted on NYTRO website: www.nytro.net.

v

The 3Rs partnership with WALDO has saved libraries, particularly academic libraries, hundreds of thousands of dollars in database purchases. Contacts at each 3Rs have details of offerings and prices. The 3Rs look to our academic library members to let us know what is of particular interest to them, in terms of databases, so that we might ask WALDO to pursue.

v

The New York State Cooperative Collection Development Aid (CCDA) program allows the pooling of aid statewide for purchase of electronic resources on a voluntary basis starting in 2002/2003. The 3Rs directors are now working with the State Education Department on this procedure. There will be more information later. There will be consultations with libraries on what databases are of interest for statewide purchase.

6.0 Old Business

6.1 Publishing conference reports on the web – Gretchen Douglas

High points of the discussion:

- Gretchen suggested that the bylaws be changed to omit the end of the sentence in Section C c3: “Each Standing Committee shall prepare a summary of its progress for presentation at each Executive Board/Council meeting and shall prepare a written report of its activities for the year to be distributed in the registration packet at the annual meeting.” To State: “Each Standing Committee shall prepare a summary of its progress for presentation at each Executive Board/Council meeting and shall prepare a written report of its activities for the year.”
- Bill Drew stated that a better way of handling it (instead of changing the bylaws) would be to put in each packet at the conference a URL to the reports online and to hang a paper copy of each report in a prominent space at the conference.
- A reminder would be sent out before the conference to send a copy of the report to Laura Cohen.

7.0 New Business

7.1 Election of Category Representatives – Gretchen Douglas

Gretchen called for the election of Category Representatives. The following people were elected:

- University Centers – Timothy Gatti
- Four year Colleges – Natalie Sommerville
- Community Colleges – Michelle Eichelberger
- Colleges of Technology – Joseph Petruch
- Specialized-Statutory – Beverly Crowell

7.2. Update on CIT2002 Information Literacy Track – Katie Loomis

Committee members:

Kim Davies (Geneseo), Kerrie Fergen (Fredonia), Carol Anne Germaine (Albany), Janet Hogan (Binghamton), Jennifer Quigley (Brockport), Angela Weiler (Morrisville), Katie Loomis (Fredonia)

The committee has been working together via email in order to discuss the best way in which to contact potential speakers for the track. While we already have ideas as to specific people to ask to speak at the conference, we also wish to poll the campuses to find people who may be doing good work locally, but are not generally known outside of their home campuses. We are focusing on getting either faculty or faculty/librarian collaborators to speak.

The general consensus of the group is to use the SUNYLA delegates for each campus and utilize them to:

1. Give names of people we may wish to contact personally in order to ask them to present at the conference
2. Give us contact information we can use to send a general message to as many campus faculty as we can (i.e. faculty listservs).

The contact will be either in the form of a letter or email inviting them to present at CIT in the information literacy track (letter preferred). Katie will be drafting a contact letter for both the delegates and the potential speakers.

We have had several people give names of nationally known individuals to speak at the conference. Our thoughts are that these people would need to be paid in order to speak. These individuals may be better suited to a plenary speaker's position. I spoke with Leslie Mayville, who is conference chair, and she stated that

plenary speakers are not yet set, and we could suggest names to her, and she would investigate the possibility of having these people be plenary speakers.

Suggested Names so far:

| | | | |
|--------------------------|--|---|---------------------------|
| Barb Greil (Alfred) | Marilyn Rosenthal & Marsha Spiegelman (Nassau Community College) | Barbara Kobritz (Tompkins Cortland Community College) | Dr. Harry Pence (Oneonta) |
| Carla List (Plattsburgh) | Meredith Butler (Albany) | Cerise Oberman (Plattsburgh - ACRL Emersion) | Laura Cohen (Albany) |
| Carey Hatch (OLIS) | Larry Randall (SUNYConnect) | Kimberly Bouchard (Potsdam) | Barbara Kobritz (TC3) |
| Jeff Liles (Geneseo) | | | |

7.3. Future Meeting Locations – Flora Nyland and Bill Drew

- . The November 16 meeting will be held at CLRC in Syracuse area (off 481 exit 3)
- . March 22 video conference is up in the air right now because Bill D. does not know the status of the SUNY network. Gretchen said try to book it and see how it goes

7.4 Motion for dates for SUNYLA 2003 conference – Jeanne Galbraith

Jeanne made a motion for the 2003 conference dates in Stony Brook to be held from Wednesday, June 4 to Friday, June 6, 2003. Motion was passed.