MINUTES

SUNYLA Board/Council Meeting, July 21, 2000
Monroe Community College
Building C, Room 3-105, 11 a.m. - 7 p.m.

In Attendance: Kim Davies (Geneseo), Bill Drew (Morrisville), Gretchen Douglas (Cortland), Marianne Eimer (Fredonia), Katie Loomis (Fredonia) Flora Nyland (ESF Syracuse), Eileen O'Hara (Brockport), Jennifer Quigley (Brockport), Hilary Sternberg (Buffalo State), Julie A. Wash (Monroe).

Meeting called to order at 11:10 a.m.

1. Announcements, correspondence, appointments
Bill Drew announced that Sun was approved as the vendor to provide servers for the Ex Libris system
Kim Davies announced that there were two new positions open at Geneseo.
Marianne Eimer announced that there were two open positions at Fredonia, one for Head of Reference & Instruction, one for a General Reference position.
Kim Davies announced her wish to thank all delegates for their help in creation of the new SUNYLA directory.

2. Officer's Reports
    2.1
        Julie Wash. - Julie asked each officer and board member to state what their goals/objectives were to be in their position at SUNYLA this next year. She announced her goal was to make SUNYLA more supportive of librarians within SUNY.
    2.2
        Gretchen Douglas - Gretchen stated that her goal for the year is to learn more about SUNYLA in order to prepare for her Presidency next year.
    2.3
        Jennifer Quigley - Jennifer expects a busy year preparing for the 2001 Conference. In the near future she will set up meetings with the conference committee and begin to lay plans for the conference.
    2.4
        Katie Loomis - A goal for her tenure as Secretary is to keep herself organized. In that end, she will be creating place cards for future board meetings in order to keep track of who's who.
    2.5 Hilary Sternberg - Hilary will spend the rest of her tenure preparing for the new treasurer next year.

3. Committee Reports
    3.1 Automation Committee - Bill Drew
        Bill stated that there are approximately 20 people who belong to the SUNYLA automation committee's listserv, but that involvement in discussions and meetings is very low. He needs to find out who really wants to be involved with committee

work. He announced that there will be a conference for NY Web Professionals August 10-11 which will discuss how to design usable websites and noted that New York requires all state websites to by compliant with the W3C's guidelines for accessibility by September 1.

3.2 Library Instruction - Nancy Cannon
Nancy was not available to come to the meeting, but expressed a wish for everyone in the committee to become more involved it their projects

3.3 Membership Committee - Kim Davies
Kim expressed the need for time to iron out what her duties would be as head of the Membership Committee. She will be creating a database for members and get the committee together to meet on what to do next. She stated a hope that the new Associate Membership would boost SUNYLA's total membership. She also stated that some delegates are not members of SUNYLA, which is required in the bylaws. It was suggested that dues could be collected from delegates at the September meeting in order to catch those delegates who do not pay. Another suggestion was to make the membership more accessible by putting the form in the October newsletter.

3.4 Personnel Policies - Jackie Coughlan
No report

3.5 Professional Development - Carol Anne Germaine
No report

3.6 Publications and Communication - Eileen O'Hara
Eileen announced that color would be added to the October issue of the newsletter to create more visual interest. The committee wishes to send newsletters to other VIP's, such as college presidents, the chancellors, legislators, etc., in order to advertise SUNYLA's goals and objectives. Anyone with suggestions as to which persons should receive a copy of the newsletter to please contact her. Printing of the SUNYLA directory could possibly be done at Brockport. A possible July newsletter may be published on the web next year after the conference.

3.7 Web Manager - Laura Cohen
No report.

4. New Business
4.1 Nominations for positions: Automation, Membership and Ad Hoc Advocacy
Nomination for Automation Committee Chair: Bill Drew vote: unanimous
Nomination for Membership Committee Chair: Kim Davies. Vote: unanimous
Nomination for Ad Hoc Advocacy Committee: Ellen Mancuso Vote: Unanimous

4.2 Set meeting dates:

The following dates we set for board meetings:
September 22--Sherwood Inn, Skaneateles
November 17--Sherwood Inn, Skaneateles
March 16--site to be decided **Alternate (bad weather) date**: March 30

4.3 Listserv information for new officers
Instructions for signing up for the SUNYLA Board/Council (SUNYLAC) listserv were distributed. Copies will be given to each member of the board.

4.4 Call for Ex Libris representatives: Dave Ritchie
A letter was distributed from Dave Ritchie asking for two SUNY librarians to be representatives to the North America Aleph Users Group (NAAUG) Conference. Volunteers are to contact Bill Drew with their qualifications.

4.5 Goals for SUNYLA for the year: Global, State, Local
Julie asked everyone to participate in a discussion to discover what goals to set for SUNY libraries in the future and what SUNYLA can do in the next year to meet these goals. These issues were presented under three areas: global (all libraries), state (SUNY), and Local (individual libraries). Suggestions were made as to how SUNYLA could help facilitate these issues. Five specific goals were decided upon (from notes compiled by Julie Wash):

Communication
· Use listserv more effectively
    · When posting questions to the list, ask questions that solicit individual, specific responses
    · Summarize what's happening from SUNYLA branched listservs occasionally, especially if there's a lot of activity
· Identify campus constituency to whom the question should be posed?
· Rely on delegates to answer for campuses—if so, state in message
· Use newsletter more effectively
    · Put membership form in EVERY printing
    · Solicit articles from members and have expectation of board members contributing
    · Have July issue be conference review and electronic only (for next year?)
    ·
    Continue mailing to trustees and legislators—expand mailing to campus presidents and boss of library directors across SUNY
· Do delegates understand their charges and responsibilities?
· Realize some 10-month or not quite 12-month appointments

Ariel Project
· Approximate $5000 cost per institution: $2000 Fujitsu scanner – standalone PC (~$1500) and $900 for Ariel software.
    Cost savings: mail and distribution Time savings: 48 hour turnaround for most ILL Electronic Delivery of .tif files --

reduced printing/copying in-house and distributed printing/copying cost to end user
- Session to SCLD in spring? Marianne Eimer
- OLIS funding/backing?? SCLD funding/backing??
- Would need education campaign. What issues would we be up against?
- Proposal outlining benefits presented to SCLD and OLIS
-
  Education across state – grass roots effort based on current deployments across state and success stories—geographic distribution of informational sessions

Management training
- A determined need – would prefer 2 training locations (west/east) for sessions
- ARL workshops to be brought in –possibly work with Nylink
- Issues of cost/support

Accessibility
- Library is in forefront of accessibility issues for users of electronic web resources
- How are vendors complying and how ADA compliant are the electronic sources, especially those through SUNYConnect

Action items
- Marianne will send Ariel poster session info to Julie
- Gretchen will work on ARL management initiatives/institute -- 2 NY regional locations?
- Julie will contact Karen Gelles for article on Weblio project in newsletter—where it is /where going deadline Sept 10th
- Eileen will post info on new microfiche scanner technology to listserv
- Bill will investigate ADA and SUNYConnect vendor compliance issues with Automation committee
-
  Gretchen will talk with Dave R. to inform about date difficulties with NAAUG nominations and get Bill and Dave talking to each other to work out details.
- Post Treasurer's opening (2001) to listserv and drum up candidate(s) for office for spring election (wait till fall)

Global, State and Local Issues facing SUNY libraries

Global
- Proliferation of information in general (keeping up)
- Shortage of librarians (someone quoted an article for every 4 retiring only 1 is graduated…)
- Industry taking away trained, valuable professionals, able to offer good salary
- Education budget issues—federal, state and local

- Cost of electronic sources
- Consortia overload
- Education is changing—summer classes are now residential at Morrisville (impact on staffing)
- Distance learning issues in terms of library support
- Publishing world issues—quality of binding, glue, paper, print –general standard of publication is deteriorating when long term viability for library collections is still at stake and cost is increasing
- Copyright issues
- Terms for database subscriptions—limitations for document delivery and ILL/remote access
- Contract negotiation knowledge
- Electronic reserve and copyright
- E-books and the challenges faced by uncertain, competing technologies (hardware/software)
- Technology issues—pace of change, investment in expensive equipment competing against acquisition budgets
- What constitutes full-text?
  Abstracts change, sidebars disappear, graphics sometimes do and sometimes don't appear—different choices even side by side with new FirstSearch
- Accessibility issues—how do vendors meet new State ADA Regs?
- Global library advocacy

State
- Weblio project (share work—raise to state level—collaboration)
- State-wide collaboration (based on Info Lit Ulster model)
- Shortage of librarians and info on new initiative from Board of Regents to offer 2-year certificate to try and address shortage of professionals in libraries
- Consortial savings for purchases and ever increasing level of services offered
- Management training
- Budget issues—real dollar decline due to double-digit inflation in pub world AND declining quality of resources (physical—binding/paper; electronic—full-text??)
- Patron Initiated ILL concerns with new Ex Libris
- Document delivery
- Professional development – uneven standards from campus to campus about tenure and standards for promotion and rank (Cortland—all librarians have second masters; Morrisville – needs 40 credit hours for full Librarian rank) Statewide focus?
- Costs of professional development
  hidden costs/fees not covered by tuition reimbursement; not quite online grad certificates for librarians yet—Buffalo

heading that way
- · Delivery of ILL—have statewide Ariel initiative—would have to be ground up and top down (SCLD/OLIS?) method. Could SUNYLA support ground up initiative—training/demos??
- · Image mouse Plus hardware?? ANACOM/Brodart copier/scanner for microfiche/film
- · Communication and sharing of knowledge
- · Prospero for HTML ILL??
- · Library Instruction—General Education mandates from Trustees and Middle States accreditation standards

Local
- · Interview process—length of time from post to hire sometimes impedes # of available candidates with job market
- · Some markets have librarian glut (Buffalo as ex.)—area specific shortages/gluts how to utilize/capitalize?
- · Regional councils—role in consortia
- · FTE/consortial pricing problems (comparing contracts is sometimes complex, frustrating and/or impossible!)
- · Mentoring programs (SCLD) inter-institutional?? Outreach to new librarians especially at smaller institutions
- · ILL as Circ issue (with Ex Libris—is far off issue)
- · Local Standards vary widely for tenure and professional development
- · Local campus call for increased hours and yet same staff
- · Lack of career development "tracks" locally—one characterized as choice between "administrative" or "scholarly" paths