

SUNYLA Executive Board/Council meeting

11 a.m. - 3 p.m., Friday, April 14, 2000
Powell Board Room - Powell Campus Center, NYS
College of Ceramics at Alfred University
Alfred, NY

In attendance: Nancy Cannon (Oneonta), Holly Chambers (Potsdam), Deborah Curry (Oswego), Kim Davies (Geneseo), Gretchen Douglas (Cortland), Bill Drew (Morrisville), Marianne Eimer (Fredonia), Debby Emerson (Monroe), Adrienne Furness (Genesee), Carol Anne Germain (University at Albany), Barbara Greil (SUNY College of Technology/Alfred), Elizabeth Gulacsy (Alfred/SUNY Ceramics), Alice Harrington (Monroe), Dan Kissane (Oneonta), Susan Kraat (New Paltz), David Kreh (Cortland), Eileen O'Hara (Brockport), Joyce Miller (Adirondack), Bern Mulligan (Binghamton), Flora Nyland (ESF Syracuse), Jennifer Quigley (Brockport), Cathy Reed (Oswego), Ethel Sheehy (Empire State), Mark Smith (Alfred/SUNY Ceramics), Hilary Sternberg (Buffalo State), Julie A. Wash (Brockport), Barbara Walton (Schenectady).

Meeting called to order at 11:06 a.m.

1. Amended minutes of the Board/Council meeting on Nov. 19 were approved.

2. Officers' Reports:

2.1 - President - Mark Smith

Eileen O'Hara and Jim Coan added several politicians/VIPS to the newsletter mailing list. Mark received letters from State Sen. Hugh Farley and State Assemblyman Michael J. Bragman. He also got a positive letter in response of a welcome letter to SUNY Chancellor King.

OLIS has asked SUNYLA to recommend SUNYLA members for various committees, perceiving SUNYLA as a source of qualified and interested potential committee members OLIS also asked SUNYLA to endorse the text of the Scholarly Communication document. (See agenda item 4.3.)

A new State Lobbying Act prohibits gifts to government officials valued at over \$75.

Mark spoke at the SUNY Library Directors Conference, April 5-7 on Lake George. Mark mentioned the SUNYLA partnerships with OLIS and SCLD, and asked directors to encourage SUNYLA membership. (Right now, 37 directors are SUNYLA members.) Janet Potter (Oneonta) is leading SCLD's statewide advocacy plan and may ask SUNYLA for support.

2.2 - First Vice President - Julie Wash

Part of the First VP's role is to chair the nominating committee. Julie handed out list of nominees.

Julie is building a database of information on state legislators and their officers. Her presidency, starting in June, will focus on advocacy, especially targeting support from state legislators. She asked for any contributions of information on legislators for the database: how long in office, stands on various SUNY issues, etc. Please document the source of information

2.3 - Second Vice President - Debby Emerson

The 32nd annual conference will be held at SUNY Brockport on June 21-23, with the theme "Looking Back, Looking Forward: Bridging the Millennia." The committee was applauded for the attractive conference registration brochure. Xerox printed it at no charge, Debby said. The conference will include Clifford Lynch as the keynote speaker, a murder mystery dinner theater followed by big band music and dancing, and presentations ranging from archives to pulp fiction to a game show, "Who Wants to be a Librarianaire?" Pre-conference workshops include grant writing, preservation, calligraphy, and a teaching presence for librarians. Deadline for conference registration is May 26. The conference web site is on the SUNYLA page: <<http://www.albany.edu/library/sunyla/>>. Former SUNYLA presidents and retirees are being invited. Presenters and speakers are encouraged to read the Guidelines for Annual Conference Expenses on the SUNYLA web site. About \$1900 in deposits have been paid so far. Debby asked for \$650 to pay for upcoming expenditures such as travel mugs and workshop supplies; approved.

The annual business meeting at the conference was discussed; officers will give only brief reports there. Bill Drew suggested omitting the head table. Eileen O'Hara suggested having an Open Forum instead of a formal business meeting. Elizabeth Gulacsy suggested we call it a membership meeting.

2.4 - Secretary - Joyce Miller

The ballot mailing is being prepared and will be sent out on April 17. Deadline is May 5.

Joyce is maintaining an updated list of SUNYLA delegates.

2.5 - Treasurer - Hilary Sternberg

Hilary handed out the cash flow report from July 1999 to April 13, 2000.

Total inflows: \$ 8,903.66
Total outflows: 9,826.55. Income less expenses was (922.89).
Net worth: \$14,261.90 (as of April 13, 2000)

We're on target for expenses this year, Hilary said.

3. Old Business:

None.

4. New Business:

4.1 April ballot:

- Bylaw language approval - Joyce Miller

Joyce moved that the electronic vote taken among the executive committee in January and February, 2000, be officially recognized, to add the constitution and bylaws rewording to the spring ballot. The electronic vote was 14 "yea" and one "nay" to add it to the spring ballot. The rewording adds an associate member category. Bill Drew seconded. Deborah Curry moved to change the dues year so it corresponds to SUNYLA's fiscal year to July 1 to July 30. (The dues year is currently Sept. 1 to Aug. 31.) Flora Nyland seconded. Both motions were approved. The ballot will include two votes on these amendments.

- Presentation of slate of nominees - Julie Wash

Julie announced the slate of candidates for the Spring 2000 election:

- First Vice-President/President Elect, for 2000-2002; two-year term
Gretchen V. Douglas, SUNY Cortland
- Second Vice President/Conference Chair, for 2000-2001; one-year term
Jennifer Quigley, SUNY Brockport
- Secretary, for 2000-2002, two year term
Calmer D. Chattoo, SUNY at Buffalo
Kathleen "Katie" Loomis, SUNY Fredonia

Candidate statements will be included with the ballots.

4.2 NYSLAA Conference Contribution Request - Mark

SUNYLA donated \$200 to the New York State Library Assistants' Association (NYSLAA) last year; NYSLAA approached SUNYLA again this year. Eileen O'Hara said the group's 21st annual conference will be 3 1/2 days long in mid-June in Rochester, with 300-400 attendees. Bill Drew suggested increasing the amount to \$400; seconded by Julie Wash; motion was approved. Eileen said SUNYLA was acknowledged in their conference brochure. Bill asked if SUNYLA membership brochures could be made available to NYSLAA members. Deborah Curry requested a liaison to the group. Mark Smith will write up some information for the NYSLAA conference brochure.

4.3 Vote on endorsement of OLIS brochure

The OLIS brochure is meant to educate non-library faculty on scholarly communication issues. SPARC (Scholarly Publishing and Academic Resources Coalition), a coalition of 170 educational institutions in the U.S. and U.K., supports competition in the pricing of science journals by lowering the costs of e-journals.

Barbara Greil moved to endorse this brochure. Carol Anne Germain asked for their definition of "electronic": web site URLs, even PURLs, aren't persistent so electronic information should be archived. This was observed to be a separate issue, related to gray literature. David Kreh suggested endorsing the document in principle but objected to the sentence saying that librarians are stakeholders "outside of the faculty." He suggested librarians be omitted from that sentence. Also, on the draft brochure cover, a typo was noted: in "SUNY Librarians Associations": Association should be singular. Barbara Greil amended her motion, suggesting that this document adds some concerns about the permanency of scholarly electronic communication, and to amend the sentence saying librarians were outside the faculty. The SUNYLA Council agreed that "Since we are in the infancy of electronic information, we need to advocate for archiving to achieve permanence of the information." Marianne Eimer seconded; motion approved.

4.4 Aleph User Group reps:

OLIS asked SUNYLA and the SUNYLA Automation & Information Technology Committee to help select two representatives for the North American Aleph Users Group, to go to University of Notre Dame for the Aleph annual meeting in May. Dave Ritchie and Nancy Van Deusen were nominated. Deborah Curry made the motion to accept; Hilary Sternberg seconded; motion carried.

4.5 Other: Academic Year Support

A grievance has been filed by a librarian involving the interpretations of academic year and calendar year appointments. The case is working its way through the grievance process.

Bill Drew moved: "Resolved that SUNYLA reaffirms its position supporting academic year appointments with no reduction of compensation for SUNY librarians; and, be it further resolved that SUNYLA urges UUP to continue its efforts to improve the terms and conditions of employment for SUNY librarians, with special attention to issues that affect faculty status.

Eileen O'Hara moved to make an amendment: insert "and other bargaining units" after UUP, and delete "its" and "SUNY" from the second resolution. This motion passed.

Motion as amended passed without dissent.

The rank of distinguished librarian rank was discussed. This is similar to a distinguished professor rank, difficult to achieve and with a lengthy application time.

5. Committee Reports:

5.1 - Automation and Information Technologies - Dan Kissane

The proxy service product EZProxy was made available from OLIS, which bought a statewide license. This enables off-campus users to reach paid database services on a campus, probably lessening campus printing costs.

The committee planned to create a discussion list for tech supports SUNY-wide. The COA discussion list might fill this need. Dan will discuss the possibility with the list owner. The committee will then decide whether to create a new list.

The committee will meet at the annual SUNYLA conference. It has 21 members.

5.2 - Library Instruction - Nancy Cannon

The committee has 26 members representing 18 SUNY institutions. It has three subcommittees; Information Literacy (D. Bernard of UAlbany, coordinator), Distance Education (M. Matis of UAlbany, coordinator) and the Library Instruction web site (B. Mulligan of Binghamton, webmaster).

Ulster Co. Community College will provide a web-based information literacy course through OLIS. Each campus can customize it. There will be more information on this at the annual conference.

5.3 - Membership Development - Deborah Curry

As of April 13, SUNYLA has 393 members out of a possible pool of about 1,000 people, with 44 new members. Both Stony Brook and Buffalo brought in four new members each. We have 53 delegates; three are new to SUNYLA. Deborah thanked Flora Nyland and Barbara Walton for recruiting members from campuses where we previously had no members. Deborah encouraged all new and ongoing members to attend the membership mixer on Wednesday night, June 21 at the annual conference. Special events are planned, including a drawing. The membership committee will give out travel mugs as a gift to conference-goers.

5.4 - Personnel Policies - Jacquelyn Coughlan

No report. See item about survey in 5.5.

5.5 - Professional Development - Carol Anne Germain

Delegates should feel free to post information to internal mailing lists to advertise the Sylvia Chu scholarship. Application deadline is May 19.

The committee had a difficult decision for this year's Friends of SUNYLA Award, and considered giving two awards: to New York State Library Assistants' Association (NYSLAA), which has 110 members who are library assistants at SUNY institutions, and to Maureen Zajkowski, SLAM Project Director at OLIS. Deborah Curry moved that two awards be given this year; motion was approved.

The Personnel Policies and Practices and Professional Development committees created a draft of a survey that will be sent electronically and followed up by postal mail if needed. It asks a few questions about professional development needs. Suggestions were offered to improve the survey; Carol Anne will bring them back to the committee.

The Professional Development Grants Subcommittee reviewed the grant application form. No grants have been awarded in recent years. With some changes, people might apply. The subcommittee suggested increasing the award amount, creating an application that can be submitted on the web, and abbreviating reimbursement information on the grant form. (Additional information can be given after the award has been decided.) Carl Anne made the motion that grant awards be a maximum of \$500, with no specific number of awards per year. Bill Drew seconded; approved. Grants will be an unlimited dollar amount, left to the discretion of the committee.

Gerald Burke and Carl Anne Germain will present a Personal Grant Writing Workshop at the annual conference.

5.6 - Publications & Communications - Jim Coan and Eileen O'Hara

The next issue will come out in May and focus on the conference. Newsletter costs are staying within predicted cost estimates. In January, the newsletter was mailed to a sample group of legislators, trustees and other Albany officials to spread the word about SUNYLA's mission and programs. The committee will work with the advocacy committee so the newsletter can help to promote SUNY libraries and SUNYLA.

SUNYLA officers, delegates and members are encouraged to send articles to Jim or Eileen.

5.7 - Web Manager - Laura Cohen

In a written report, Laura stated that the SUNYLA site continues to be updated as requested. In March, the main page was visited 423 times. More heavily used pages were:

- conferences main page (306 hits)
- alphabetical list of SUNYA libraries within the directory (133 hits)
- directory main page (118 hits)
- newsletters main page (76 hits)
- Distinguished Librarian rank (55 hits).

After the appropriate UAlbany servers are configured, Laura will start the process of securing the domain name of <www.sunyla.org>, working with SUNYLA members and the Academic Computing unit at University at Albany. She thanked Mark Smith for the idea of obtaining a domain name for SUNYLA.

5.8 - Clearinghouse - Candace Merbler

In a written report, Candace stated that there has been no recent activity in the SUNYLA Clearinghouse. She will ask for donations of documents in the next newsletter. She welcomes ideas to increase activity. A list of current documents on file can be found under "SUNYLA Services" on the SUNYLA web page, at <www.albany.edu/library/sunyla/clearinghouse.html>.

5.9 - Ad-Hoc Committee on Advocacy & External Relations - Bill Drew

Bill Drew is resigning as chair at the end of the conference to work on Middle States issues on his campus. He thanked Julie for her help with the committee, which is coming up with good ideas. Julie said the committee welcomes new members.

6. Liaison Reports:

6.1 - Nylink - Kathleen Gundrum

In a written report, Kathy mentioned that current cooperative purchasing trials now underway: are Oxford University Press (OED and American National Biography) until May 30; and netLibrary through April 28. Contact Nancy Steel or Tatiana Sahn for details.

Those registering for the 20th annual National Online Meeting and IOLS 200 thought Nylink will receive a 50% registration discount.

Nylink now has a discussion list to post conference announcements, product and service news, and other topics of interest to Nylink members. To subscribe, send the message "subscribe NylinkNews" to <ListCaster@lists.nylink.suny.edu>.

Several spring programs are planned on copyright, proxy servers and more. See <nylink.suny.edu> for details.

A live satellite broadcast of the OCLC Users Council meeting on "Library Success in the New World" will be shown on May 23 from 11 a.m. to 1 p.m. Visit <www.odc.org/uc/> for details. Clifford Lynch will be the keynote speaker.

6.2 - SUNY Office of Library and Information Services (OLIS) - John Schumacher

In a written report, John said that the Ex Libris contract is being reviewed by SUNY and Ex Libris legal staffs. Software demonstration have been held in six locations. An ALEPH Configuration Team

has been formed. The SUNYConnect Advisory Council is selecting initial campuses for early implementation and testing. A presentation will be given at the annual SUNYLA conference in June.

Most campuses responded to the SUNYConnect LMS Migration Survey; with only two "No" responses. Two Gale products have been added to the SUNYConnect databases. Additional possible products are being selected for 2000-2001. The information literacy course should be available in mid-2000. A SUNY-wide license was purchased for EZProxy; it had gotten positive responses. At the April SCLD meeting, Carey Hatch said that, with the new administration and need to wait for contract signatures on many LMS activities, patience is needed. The SUNYConnect plan remains intact and is making progress. SUNYConnect needs campus advocates. After much effort, no change has been made in OLIS staffing. The new administration indicates that progress may be seen soon.

LAIP authority control: A project to add new authority records is ongoing. Authority control vendors have undergone changes, so master files are being reconstructed.

6.3 - United University Professions (UUP) - David Kreh

No additional items.

6.4 - SUNYConnect Advisory Council (SAC) - Laura Cohen

In a written report, Laura summarized SAC activities. The group met in December, February and March. Mike Pisa, director of computing at Oswego, is the new COA representative. Janet Potter of Oneonta is the new SCLD Executive Board representative. Regional meetings were held to acquaint the SUNY community with the new LMS. In-depth demonstration of Aleph 500 are underway. In the LMS Migration Survey mailed to all campuses, campus preference for implementation was fairly distributed over the next three years. SAC members chose a small pilot group before the first full wave of campuses begin implementation in 2001. An Aleph configuration Team (ACT) has been formed to handle configuration issues: union catalog, authority control, patron records, etc. A nine-month timetable has been established for contract approval, hardware authorization/selection, host selection and other issues. SAC clarified the role of LMS Planning Team. CUNY has also decided to go with Aleph 500, implementing it by the summer of 2001.

6.5 -Faculty Access to Computing Technology (FACT) - Mark Smith

FACT's Conference on Instructional Technologies (CT) is May 30-June 1 at University at Buffalo. Librarians are among the presenters. The web site: <cit.suny.edu>

6.6 -SUNY Computing Officers Association (COA) - Natalie Sturr

No report.

7. Announcements, correspondence, appointments

None.

Meeting adjourned at 3:00 p.m.

Minutes respectfully submitted by Joyce Miller, SUNYLA Secretary.