

**SUNYLA EXECUTIVE BOARD/COUNCIL MEETING**  
**Wednesday, June 3, 1998**  
**Library**  
**SUNY at Fredonia**

**1. The minutes of April 3, 1998 were approved** with correction of Board Council meeting at inserted to next to last line before Annual Conference in item 3.3.

**2. Announcements, correspondence and appointments**

2.1 Judith announced that the Board approved Laura Cohen as Web manager. Because this is a separation of the Web responsibilities from the Automation committee, there may need to be a change in the bylaws. A position description needs to be developed for Web manager. Judith also announced that Laura Cohen will be giving up the chair of the Instruction Committee.

**3. Officers Reports**

**3.1 Presidents Report**

Judith announced that Janet Potter asked if she could use the SUNYLA logo for the Virtual Library presentation to academic vice presidents on June 12. There was some discussion. Bill Drew made a motion that SCLD use the SUNYLA logo for their presentations on June 12 and other presentations in June and July. Carla Hendrix seconded the motion. Motion carried.

**3.2 First Vice-Presidents Report**

Bill Drew announced the results of the election. First Vice-President/President-Elect Dr. Gail M. Staines

2nd Vice-President/Conference Chair Joyce Miller

Secretary Julie A. Wash

Bill also said that the category reps need to support the 1st Vice President to get more candidates for the election.

Bill announced the meeting schedule for 1998-1999.

Mon. July 13, 1998 11 A.M. with lunch  
Morrisville Library Instruction Room  
Informal meeting of Executive Board, Committee chairs, and liaisons

Board/Council meetings

Fri. Sept. 18, 1998 11 A.M. with lunch  
University at Albany (Candy Merbler will make arrangements for the room)

Fri. Nov. 20, 1998 11 A.M.  
Cortland (Arrangements to be made)

Fri. March 26, 1999 location to be decided later.

Bill announced that the SUNYLA Conference for 1999 will be June 16,17,18 at Adirondack Community College. Also the SCLD Virtual library minutes and the SCLD Executive Board minutes have been forwarded to the SUNYLA list.

**3.3 Second Vice-Presidents Report**

Gail Staines thanked everyone for coming and all the people who helped make the conference successful. Gail reported that 160 people registered for the Conference. The preconference included 20 at the Grants workshop and 7 at the Bookbinding workshop. There are 13 poster sessions and 20 libraries participated in Showcasing Libraries Undiscovered Treasures.

**3.4 Secretary's Report**

Pat Keegan asked if there were any delegate changes to be made before she turns over the records to the new Secretary, Julie Wash. She thanked everyone for providing her information when she needed it this year.

**3.5 Treasurers Report**

Hilary reported the cash flow report from 6/23/97 through 6/1/98. The inflows were \$24,862.77.

The Outflows were \$8,041.90. Income less expenses is \$16,820.87. Hilary said that if the balance goes over \$25,000, we need to send a report to the IRS.

Hilary made a recommendation to change the fiscal year to July 1 June 30 since there was no fiscal year indicated in the report. There was discussion. Carla Hendrix made a motion to officially make the SUNYLA fiscal year July 1 June 30. Bill Drew seconded the motion. Motion carried.

**4. Committee Reports**

**4.1 Automation**

Dan Kissane, the new committee chair reported. The goal for this year is to get the SUNYLA Automation Committee active and involved in issues relevant to automation concerns in SUNY libraries such as monitoring SUNY Virtual Library activities and proposals and facilitating communication to and from the SLAM II group. A listserv has been set up for the committee. There are 7 people interested in the Automation Committee. Please contact Dan if you are interested in serving on the committee. E-mail - Kissandf@oneonta.edu

**4.2 Library Instruction**

Bill Drew has two people suggested to chair the Library Instruction Committee. Please submit any names to Bill for a decision in July.

The Library Instruction Web site will be presented at the Conference. The Information Literacy team is responding to the SCLD Information literacy initiative. The Distance Education team has sent an e-mail survey to librarians involved in distance learning with estimated completion date for compiling data in September 1998.

**4.3 Membership Development**

Deborah Curry presented the new brochure and asked for suggestions. The color is to be determined. Deborah distributed membership forms for 1998-1999.

Membership as of May 15, 1998 is 398, a 12% increase from last year. Debra indicated there needs to be someone responsible for SIGs.

**4.4 Personnel Policies**

no report

**4.5 Professional Development**

Carla Hendrix reported that the committee discussed distributing a short survey of the SUNYLA membership about professional development needs. The committee has also been asked to investigate ways to encourage students in library and information science graduate programs to become members and attend the annual conference through a possible expansion of the Chu Scholarship or other program initiative. Carla suggested a change to the friend of SUNYLA certificate perhaps include logo.

**4.6 Publications**

No report

**4.7 Clearinghouse**

Candace Merbler reported that the clearinghouse has loaned a total of 77 items from within 29 document files. The files were loaned to 9 different librarians.

During the same period, 14 new document files containing 39 items have been added. There are 34 document files currently available for loan.

## **5. Liaison Reports**

### **5.1 SUNY OCLC**

Kathy Gundrum reported for SUNY/OCLC. The Lexis-Nexis final price is \$1.40 or \$1.41 per FTE going through Solinet. Anyone can join throughout the year. It will not change the FTE.

All Wilson C-C Rom products will be available soon. There will be a Gale-net trial this fall. There is no charge for the access suite if you are a SUNY/OCLC member.

### **5.2 Advanced Learning and Information Services**

No report.

### **5.3 Union**

David Kreh reported that the UUP is still working to restore funds for faculty lines.

### **5.4 Library Automation Steering Group**

No report.

### **5.5 Faculty Access to Computing Technology**

Mark Smith reported that the FACT Committee has again acknowledged strong participation and support from SUNYLA membership for the past two CIT conferences and looks forward to working together on issues of mutual interest. The FACT Committee is actively supporting SUNYLA efforts on information literacy. FACT committee now administers SCAP (Student Computing Access Program).

FACT welcomes applications for funding from librarians who are interested in sponsoring a conference at their campus. The CLT News (published by the SUNY Training Center) is a newsletter outlining technology initiatives across SUNY. It is available free to SUNY faculty and staff and you may subscribe at <http://www.oet.suny.edu/clt/cltnews/>

### **5.6 SUNY Computing Officers Association**

No report

## **6. New Business**

### **6.1 State Library Commission on Library Services**

There is no SUNY or CUNY representation.

### **6.2. SUNY Virtual Library Discussion at Conference**

Judith asked Council members to serve as facilitators at the tables for the discussion of the Virtual library. There will be two 15-minute sessions; the first on top priorities and the second on SUNYLA involvement. Facilitators will compile results for each table.

### **6.3 SUNYLA Directory**

Forms are sent to each delegate for verification. Print and online versions are to be continued.

## **7. Old Business**

### **7.1 Videoconferencing of some Board/Council meetings**

This will be discussed at a later date.

Bill Drew moved to adjourn. Gail Staines seconded.

Meeting adjourned at 6:25 p.m.

Respectfully submitted,

Patricia Keegan  
SUNYLA Secretary

Present: Judith Adams-Volpe, Holly Chambers, Jim Coan, Deborah Curry, Bill Drew, Marianne Eimer, Kathy Gundrum, Carla Hendrix, Trish Jones, Pat Keegan, Dan Kissane, David Kreh, Candace Merbler, Joyce Miller, Christine Root, Mark Smith, Martha Smith, Gail Staines, Hilary Sternberg, Julie Wash, Rebecca Whitney